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Contract

Notre Dame High School ~ Cleaning Tender

Notre Dame High School

F03: Contract award notice

Notice identifier: 2024/S 000-005079

Procurement identifier (OCID): ocds-h6vhtk-03e361

Published 15 February 2024, 12:05pm

Section I: Contracting authority

I.1) Name and addresses

Notre Dame High School

Surrey St

Norwich

NR1 3PB

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKH15 - Norwich and East Norfolk

Internet address(es)

Main address

<https://www.ndhs.org.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object**II.1) Scope of the procurement****II.1.1) Title**

Notre Dame High School ~ Cleaning Tender

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide cleaning services for Notre Dame High School, part of the St John the Baptist Catholic Multi Academy Trust.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £896,439.59

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

Norwich and East Norfolk

II.2.4) Description of the procurement

The successful Supplier will be required to provide cleaning services for Notre Dame High School, part of the St John the Baptist Catholic Multi Academy Trust. Notre Dame High School is a large state school of approximately 1500 secondary school pupils including the sixth form. The school is mixture of original buildings and several extensions and new buildings as it has grown over the years. The school currently has an in-house cleaning team of around 20 members of staff – comprising of Evening Supervisor, 2 x day janitors and around 17 evening cleaners. The contract covers the scope for the provision of all cleaning services within the School. The tender project is seeking to appoint a contractor whose initiative, innovation and cultural fit will be welcomed for the provision of cleaning services within the facilities. The school's campus is across multiple separate buildings and blocks with each block having been maintained to a reasonable standard. A recent quality audit demonstrated that the school was being cleaned to a good standard. Approximately 10,000sq meters of internal cleaning area are in scope across the normal educational range of space breakdowns. The cleaning team currently work prescribed zones which have been set based on skill level. The client sees an ideal opportunity to reset the basic specifications, and then is looking for a service provider that can: •deliver consistency and compliance to standards and regulations in day to day and in periodic cleaning •communicate well with the cleaning team and manage the resource and resourcing effectively •give realistic cost certainty but also assure value for money spent •flex its schedules and service to accommodate both one off and regular events •provide a fit for purpose and proactive off-site management support function •communicate well with both the school and the on-site cleaning team •build an operating model over the contract term that fits the needs of the school The contract being tendered is for three years in duration from 1 January 2024 until December 2026 and is likely to be fixed price in nature with the Contractor invoicing the

Client for one twelfth of the annual cost on a monthly basis. It should be noted that the successful contractor will be expected to bring to the contract: innovation; new equipment; and cleaning methods, with BIC Sc standards being achieved as a minimum, thus ensuring that the highest levels of cleanliness are maintained in all areas at all times and also ensuring that the productivity of the cleaning operatives is enhanced moving forward into the new contract term. The value of the current labour deployed in cleaning the school is around £240k, including all periodic cleaning, before costs for cleaning materials, consumables and equipment. This tender exercise will be aimed at right-sizing the cleaning team to deliver the required standards. Although TUPE details are not yet fully available, it is expected that around three quarters of the current headcount (~15 team members) are entitled to LGPS equivalent benefits – the relevant detail of which will be available during the ITT. Full details in relation to Notre Dame High School may be obtained by visiting: Home – Notre Dame High School

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please note, this is a Contract Award Notice. This contract has already been awarded.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

Accelerated procedure

Justification:

Contract start date

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-020783](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

31 October 2023

V.2.2) Information about tenders

Number of tenders received: 5

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Churchill Contract Services Ltd

First Floor, Cedar house Parkland Square, 50a Capability Green, Luton

Bedfordshire

LU1 3LU

Country

United Kingdom

NUTS code

- UKH2 - Bedfordshire and Hertfordshire

National registration number

03762020

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £750,000

Total value of the contract/lot: £869,439.59

Section VI. Complementary information

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time. The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time. The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

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<https://litmustms.co.uk/delta/viewNotice.html?noticeId=842987940>

GO Reference: GO-2024215-PRO-25180882

VI.4) Procedures for review

VI.4.1) Review body

Notre Dame High School

Norwich

Country

United Kingdom