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Contract

## **Notre Dame High School ~ Cleaning Tender**

Notre Dame High School

F03: Contract award notice

Notice identifier: 2024/S 000-005079

Procurement identifier (OCID): ocds-h6vhtk-03e361

Published 15 February 2024, 12:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Notre Dame High School

Surrey St

Norwich

NR1 3PB

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **Region code**

UKH15 - Norwich and East Norfolk

**Internet address(es)**

Main address

<https://www.ndhs.org.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Notre Dame High School ~ Cleaning Tender

**II.1.2) Main CPV code**

- 90919300 - School cleaning services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

The successful Supplier will be required to provide cleaning services for Notre Dame High School, part of the St John the Baptist Catholic Multi Academy Trust.

**II.1.6) Information about lots**

This contract is divided into lots: No

**II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £896,439.59

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

Norwich and East Norfolk

### **II.2.4) Description of the procurement**

The successful Supplier will be required to provide cleaning services for Notre Dame High School, part of the St John the Baptist Catholic Multi Academy Trust. Notre Dame High School is a large state school of approximately 1500 secondary school pupils including the sixth form. The school is mixture of original buildings and several extensions and new buildings as it has grown over the years. The school currently has an in-house cleaning team of around 20 members of staff – comprising of Evening Supervisor, 2 x day janitors and around 17 evening cleaners. The contract covers the scope for the provision of all cleaning services within the School. The tender project is seeking to appoint a contractor whose initiative, innovation and cultural fit will be welcomed for the provision of cleaning services within the facilities. The school's campus is across multiple separate buildings and blocks with each block having been maintained to a reasonable standard. A recent quality audit demonstrated that the school was being cleaned to a good standard.

Approximately 10,000sq meters of internal cleaning area are in scope across the normal educational range of space breakdowns. The cleaning team currently work prescribed zones which have been set based on skill level. The client sees an ideal opportunity to reset the basic specifications, and then is looking for a service provider that can:

- deliver consistency and compliance to standards and regulations in day to day and in periodic cleaning
- communicate well with the cleaning team and manage the resource and resourcing effectively
- give realistic cost certainty but also assure value for money spent
- flex its schedules and service to accommodate both one off and regular events
- provide a fit for purpose and proactive off-site management support function
- communicate well with both the school and the on-site cleaning team
- build an operating model over the contract term that fits the needs of the school

The contract being tendered is for three years in duration from 1 January 2024 until December 2026 and is likely to be fixed price in nature with the Contractor invoicing the Client for one twelfth of the annual cost on a monthly basis. It should be noted that the successful contractor will be expected to bring to the contract: innovation; new equipment; and cleaning methods, with BIC Sc standards being achieved as a minimum, thus ensuring that the highest levels of cleanliness are maintained in all areas at all times and also ensuring that the productivity of the cleaning operatives is enhanced moving forward into the new contract term. The value of the current labour deployed in cleaning the school is around £240k, including all periodic

cleaning, before costs for cleaning materials, consumables and equipment. This tender exercise will be aimed at right-sizing the cleaning team to deliver the required standards. Although TUPE details are not yet fully available, it is expected that around three quarters of the current headcount (~15 team members) are entitled to LGPS equivalent benefits – the relevant detail of which will be available during the ITT. Full details in relation to Notre Dame High School may be obtained by visiting: Home – Notre Dame High School

#### **II.2.5) Award criteria**

Price

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Please note, this is a Contract Award Notice. This contract has already been awarded.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

Accelerated procedure

Justification:

Contract start date

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-020783](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

31 October 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 5

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Churchill Contract Services Ltd

First Floor, Cedar house Parkland Square, 50a Capability Green, Luton

Bedfordshire

LU1 3LU

Country

United Kingdom

NUTS code

- UKH2 - Bedfordshire and Hertfordshire

National registration number

03762020

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £750,000

Total value of the contract/lot: £869,439.59

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time. The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time. The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

To view this notice, please click here:

<https://litmustms.co.uk/delta/viewNotice.html?noticeId=842987940>

GO Reference: GO-2024215-PRO-25180882

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Notre Dame High School

Norwich

Country

United Kingdom