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Award

VEAT Notice: Graduation Event Venue Hire

University of Plymouth

F15: Voluntary ex ante transparency notice

Notice identifier: 2025/S 000-005077

Procurement identifier (OCID): ocds-h6vhtk-04df10

Published 14 February 2025, 10:16am

Section I: Contracting authority/entity

I.1) Name and addresses

University of Plymouth

Drake Circus

Plymouth, Devon

PL4 8AA

Contact

Kim Steer

Email

kim.steer@plymouth.ac.uk

Telephone

+44 01752588534

Country

United Kingdom

Region code

UKK41 - Plymouth

National registration number

1128013

Internet address(es)

Main address

<https://www.plymouth.ac.uk/about-us/university-structure/service-areas/procurement>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

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Reference number

HG/UOP/2025_Graduations/075/25

II.1.2) Main CPV code

- 79952000 - Event services

II.1.3) Type of contract

Services

II.1.4) Short description

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II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £360,000

II.2) Description

II.2.2) Additional CPV code(s)

- 79952000 - Event services

II.2.3) Place of performance

NUTS codes

- UKK41 - Plymouth

II.2.4) Description of the procurement

This Voluntary Ex-Ante Transparency (VEAT) Notice covers the period of 19th October to 24th October 2025 (the 'Ceremony Dates').

The University of Plymouth intends to enter into a rental agreement with the Theatre Royal Plymouth (TRP) for the provision of student graduation ceremonies.

A Contract by direct award will be concluded under regulation 32.2.b (ii) of the PCR (2015), whereby competition is absent for technical reasons.

The technical reasons are that Theatre Royal Plymouth is the only Economic Operator able to offer a venue for the required dates, whilst also being able to meet the Graduation Ceremony needs of the University.

Graduation Ceremony needs of the University include;

- A venue in close proximity to the University campus
- Sound and lighting infrastructure suitable for graduation ceremonies
- Venue size to be able to accommodate in a single location, three graduation ceremonies per day and a post ceremony reception with the provision of hospitality
- Additional space for robing and photography must be in close proximity, with good accessibility and capable of handling numbers in the region of 16,000 people over the 5 day period.

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

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Graduation Ceremony needs of the University include;

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IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

Section V. Award of contract/concession

A contract/lot is awarded: Yes

V.2) Award of contract/concession

V.2.1) Date of conclusion of the contract

13 February 2025

V.2.2) Information about tenders

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor/concessionaire

Theatre Royal Plymouth

Plymouth

PL12TR

Country

United Kingdom

NUTS code

- UKK41 - Plymouth

The contractor/concessionaire is an SME

No

V.2.4) Information on value of contract/lot/concession (excluding VAT)

Total value of the contract/lot/concession: £300,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

University of Plymouth

Plymouth

Country

United Kingdom