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Planning

## RFI - Work Force Management -Solution

NHS Business Services Authority

F01: Prior information notice

Prior information only

Notice identifier: 2025/S 000-005076

Procurement identifier (OCID): ocds-h6vhtk-04df0f

Published 14 February 2025, 10:14am

### Section I: Contracting authority

#### I.1) Name and addresses

NHS Business Services Authority

Stella House, Goldcrest Way, Newburn Riverside

Newcastle upon Tyne

NE15 8NY

#### Contact

Rosemary (Rose) Hammond-Mckie

#### Email

[rosemary.hammond-mckie@nhsbsa.nhs.uk](mailto:rosemary.hammond-mckie@nhsbsa.nhs.uk)

#### Country

United Kingdom

#### Region code

UKC22 - Tyneside

### **Internet address(es)**

Main address

<https://www.nhsbsa.nhs.uk/>

Buyer's address

<https://www.nhsbsa.nhs.uk/>

### **I.3) Communication**

Additional information can be obtained from the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

### **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

### **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

RFI - Work Force Management -Solution

Reference number

C338643

#### **II.1.2) Main CPV code**

- 72212450 - Time accounting or human resources software development services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

RFI - The NHSBSA are looking for a solution with similar functionality to our current system, mentioned above, and at least the same level as the current service and ideally to provide enhanced capabilities.

#### **II.1.5) Estimated total value**

Value excluding VAT: £459,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72322000 - Data management services

#### **II.2.3) Place of performance**

NUTS codes

- UKC22 - Tyneside

Main site or place of performance

Stella House, Goldcrest Way, Newcastle Upon Tyne NE15 8NY .

#### **II.2.4) Description of the procurement**

RFI - The NHSBSA are looking for a solution with similar functionality to our current system, mentioned above, and at least the same level as the current service and ideally to provide enhanced capabilities

- Managed solution that links front and back-office functions
- Manage colleagues time, schedules, shifts and workloads
- Produce MI reporting on performance tracking and management
- Enable colleagues to use self-serve function for attendance management, annual leave, schedule management and reporting

- Flexibility to be a scalable solution with ability to further develop and integrate with other systems
- Planned continuous system upgrades throughout contract length
- Compliance with government accessibility standards
- Compliance with data protection standards
- Alignment with NHSBSA sustainability standards and policies
- Supplier to carry out, and work with NHSBSA, all work associated with standing up the service and testing
- Will consider AI within solution for automation and intervention as long as it doesn't replace human contact

#### **II.2.14) Additional information**

ow to Participate

- Submissions must be via Atamis (<https://atamis-1928.my.site.com/s/Welcome>). Any questions can be submitted via the 'Message Centre'.
- Provide a response to each of the questions detailed in Appendix 1 (Questions).
- This should be in the format of concise written responses and any other information that you feel may be useful to us.
- We do not intend for this RFI exercise to be too onerous to respond to. Hence, the amount of information you wish to provide is left to your discretion.
- We may seek further clarification on your RFI response which will be communicated via the Atamis 'Message Centre'.
- The output from this RFI will be used to inform our future sourcing strategy.

The deadline for submitting a response is Wednesday the 5th of March at 12:00 Noon. Provisional dates for Supplier Demos are Thursday 20th March.

#### **II.3) Estimated date of publication of contract notice**

14 February 2025

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes