

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/005060-2022>

Tender

## Payment Card Services

The Association of North East Councils, trading as NEPO

F02: Contract notice

Notice identifier: 2022/S 000-005060

Procurement identifier (OCID): ocds-h6vhtk-031a60

Published 23 February 2022, 12:53pm

## Section I: Contracting authority

### I.1) Name and addresses

The Association of North East Councils, trading as NEPO

Northern Design Centre Abbots Hill, Baltic , Business Quarter

Gateshead

NE8 3ADF

### Email

[corporate.services@nepo.org](mailto:corporate.services@nepo.org)

### Telephone

+44 1916380040

### Country

United Kingdom

### NUTS code

UK - United Kingdom

**Internet address(es)**

Main address

[www.nepo.org](http://www.nepo.org)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.nepo.org](http://www.nepo.org)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.nepo.org](http://www.nepo.org)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Payment Card Services

Reference number

NEPO505

#### **II.1.2) Main CPV code**

- 66000000 - Financial and insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

NEPO is the lead organisation for this opportunity, working in collaboration with ESPO and YPO to establish a multi-supplier, multi-lot Framework Contract for the provision of Prepaid Card Accounts, Commercial Procurement Cards and other related services provided by payment solution providers. The Framework Contract will be divided into the following lots:

Lot 1: Prepaid Payments

Lot 2 : Corporate Payments

The future Framework Contract will replace the preceding NEPO505 Prepaid Cards Framework Contract which expired on 8.01.2022.

#### **II.1.5) Estimated total value**

Value excluding VAT: £6,053,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Prepaid Payments

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 30160000 - Magnetic cards
- 48812000 - Financial information systems
- 66000000 - Financial and insurance services
- 72212440 - Financial analysis and accounting software development services
- 75200000 - Provision of services to the community
- 75300000 - Compulsory social security services
- 79211120 - Sales and purchases recording services
- 79211200 - Compilation of financial statements services
- 79412000 - Financial management consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Prepaid Card Accounts operate similar to a standard UK bank account, including sort codes and account numbers as well as the option to withdraw cash from an ATM, make regular payments, pay vendors and receive regular statements. The cards operate much in the same way as a standard debit card whereby funds are preloaded by Contracting Authorities, carers or third parties and then used by the cardholder until the balance is exhausted.

NEPO are using an open procedure for the procurement of this Framework Contract. The Framework Contract will consist of two lots. Tenderers will be evaluated in accordance with the award criteria contained within the Invitation To Tender documents.

The most economically advantageous Tenderer(s) for each lot will be awarded onto the Framework Contract. Upon completion of the Tender evaluations, NEPO will combine the final marks for both quality and price and evaluate Tenders according to the score. It is intended that a maximum of six suppliers will be appointed to the Framework Contract for lot 1.

The opportunity can be accessed via the NEPO eTender system. Tenderers wishing to be considered for this Framework Contract must register their expression of interest and submit a Tender through the NEPO eTender System. If not already registered, candidates should register on the NEPO eTender system at <https://procontract.due-north.com/register>.

Tenders must be submitted using the link above. Tenders submitted via post or email methods will not be accepted. If you require time-critical assistance on submitting your Tender please contact the System Support Team on 0330 0050352. For non time-critical issues, such as passwords, general account queries and location of information etc, please contact Proactis Supplier Support Helpdesk Ticketing System (<http://proactis.kayako.com/>) and select ProContract V3 support. You will then need to log in or submit a ticket to register your issue. Alternatively, you can email [ProContractSuppliers@proactis.com](mailto:ProContractSuppliers@proactis.com) this will automatically log a support ticket on the Proactis Supplier Support Helpdesk.

NEPO does not give any guarantee and/or warrant the actual value of orders (if any) which will be placed with the successful Tenderers by any Contracting Authority using the Framework Contract pursuant to this process and accepts no liability thereof.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60%

Quality criterion - Name: Social Value / Weighting: 10%

Price - Weighting: 30%

#### **II.2.6) Estimated value**

Value excluding VAT: £53,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

72

This contract is subject to renewal

Yes

Description of renewals

This Framework Contract will be an enhanced replacement to the current NEPO505 Prepaid Cards contract . It is anticipated that the succeeding Framework Contract will be subject to future renewals. The Framework Contract will be for a period of 48 months with an option to extend for up to a further 2 x 12 month period(s).

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2) Description**

#### **II.2.1) Title**

Corporate Payments

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 30160000 - Magnetic cards
- 48812000 - Financial information systems
- 66000000 - Financial and insurance services
- 72212440 - Financial analysis and accounting software development services
- 79211120 - Sales and purchases recording services
- 79211200 - Compilation of financial statements services
- 79411100 - Business development consultancy services
- 79412000 - Financial management consultancy services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

Commercial Procurement Cards are used across the UK public sector and can deliver significant administrative cost reductions and benefits for front line services. The cards provide Contracting Authorities with an electronic method to purchase goods or services.

NEPO are using an open procedure for the procurement of this Framework Contract. The Framework Contract will consist of two lots. Tenderers will be evaluated in accordance with the award criteria contained within the Invitation to Tender documents.

The most economically advantageous Tenderer(s) for each lot will be awarded onto the Framework Contract. Upon completion of the Tender evaluations, NEPO will combine the final marks for both quality and price and evaluate Tenders according to the score. It is intended that a maximum of four suppliers will be appointed to the Framework Contract for lot 2.

The opportunity can be accessed via the NEPO eTender system. Tenderers wishing to be considered for this Framework Contract must register their expression of interest and submit a Tender through the NEPO eTender System. If not already registered, candidates should register on the NEPO eTender system at <https://procontract.due-north.com/register>.

Tenders must be submitted using the link above. Tenders submitted via post or email methods will not be accepted. If you require time-critical assistance on submitting your Tender please contact the System Support Team on 0330 0050352. For non time-critical issues, such as passwords, general account queries and location of information etc, please contact Proactis Supplier Support Helpdesk Ticketing System (<http://proactis.kayako.com/>) and select ProContract V3 support. You will then need to log in or submit a ticket to register your issue. Alternatively, you can email [ProContractSuppliers@proactis.com](mailto:ProContractSuppliers@proactis.com) this will automatically log a support ticket on the Proactis Supplier Support Helpdesk.

NEPO does not give any guarantee and/or warrant the actual value of orders (if any) which will be placed with the successful Tenderers by any Contracting Authority using the Framework Contract pursuant to this process and accepts no liability thereof.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 30%

Quality criterion - Name: Social Value / Weighting: 10%

Price - Weighting: 60%

#### **II.2.6) Estimated value**

Value excluding VAT: £6,000,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

72

This contract is subject to renewal

Yes

Description of renewals

This Framework Contract will be an enhanced replacement to the current NEPO505 Prepaid Cards contract . It is anticipated that the succeeding Framework Contract will be subject to future renewals. The Framework Contract will be for a period of 48 months with an option to extend for up to a further 2 x 12month period(s).

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

---

### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

The Framework Contract is anticipated to exceed 48 months in duration. This is due to the commercial and contractual complexity of the Framework Contract combined with the cost of administrating the procurement and resulting implementations. For this purpose, longer term agreements are preferred by both Contracting Authorities and Suppliers

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

### IV.2) Administrative information

#### IV.2.1) Previous publication concerning this procedure

Notice number: [2020/S 106-258333](#)

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 March 2022

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 12 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

30 March 2022

Local time

1:00pm

---

### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 18-24 months prior to the Framework Contract expiry date.

#### **VI.3) Additional information**

NEPO is a Central Purchasing Body as defined in the Public Contract Regulations 2015 (PCR15). The agreement will be available for use by all NEPO Members. A list of member organisations is available in the About section of the NEPO website at: [www.nepo.org](http://www.nepo.org)

This agreement will also be made available to all current and future NEPO Associate Members. Current Associate Members are listed in the Associate Member section of the NEPO website at: [www.nepo.org/associate-membership/list](http://www.nepo.org/associate-membership/list)

NEPO intends to make the resulting agreement available for use by all Contracting Authorities throughout all administrative regions of the UK (as defined by the Public Contracts Regulations 2015) including but not limited to Government Departments and their Agencies, Non-Departmental Public Bodies, Central Government, NHS Bodies, Local Authorities, Emergency Services, Coastguard Emergency Services, Educational Establishments, Registered Social Landlords and Registered Charities who have a need to purchase the above services.

Please see the following websites for further details:

<http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>

<https://www.gov.uk/government/organisations/department-for-education>

<https://www.gov.uk/check-a-university-is-officially-recognised/recognised-bodies>

<http://www.schoolswebdirectory.co.uk/localauthorities.php>

<http://www.ukschoolsdirectory.net>

<https://www.gov.uk/find-school-in-england>

<https://education.gov.scot/ParentZone>

<http://hwb.wales.gov.uk/>

<https://www.education-ni.gov.uk/>

<https://www.gov.uk/government/publications/open-academies-and-academy-projects-in-development>

<http://unistats.direct.gov.uk/institutions/>

<http://www.hefce.ac.uk/workprovide/unicoll/heis/>

<http://www.hefce.ac.uk/workprovide/unicoll/fecs/>

<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>

<http://www.wales.nhs.uk/nhwalesaboutus/structure>

<http://www.scottishambulance.com/TheService/organised.aspx>

<http://www.hscni.net/index.php?link=trusts>

<http://www.scottishambulance.com/AboutUs/HowWeOrganised.aspx>

<http://www.direct.gov.uk/en/DI1/Directories/A-ZOfCentralGovernment/index.htm>

<https://www.gov.uk/government/organisations>

<http://www.northernireland.gov.uk/gov.htm>

<http://www.nidirect.gov.uk/local-councils-in-northern-ireland>

<http://www.scotland.gov.uk/Publications/2012/02/2421/1>

<https://www.communities-ni.gov.uk/contact>

<https://www.finance-ni.gov.uk/articles/list-public-bodies-which-ni-public-procurement-policy-applies>

<https://www.ons.gov.uk/>

<https://www.police.uk/forces/>

<http://www.police-information.co.uk/index.html>

<http://www.psni.police.uk/index.htm>

<http://www.scotland.police.uk/>

<https://www.gov.uk/government/organisations/maritime-and-coastguard-agency>

<http://www.fireservice.co.uk/information/ukfrs>

<http://www.gov.scot/Topics/archive/law-order/Police/PoliceServiceofScotland>

<http://www.fire.org.uk/fire-brigades.html>

<http://www.nifrs.org/areas-districts/>

<http://www.firescotland.gov.uk/your-area.aspx>

<https://www.gov.uk/government/publications/current-registered-providers-of-social-housing>

<http://directory.scottishhousingregulator.gov.uk/pages/default.aspx>

<https://gov.wales/topics/housing-and-regeneration/publications/registered-social-landlords-in-wales/?lang=en>

<https://www.nidirect.gov.uk/contacts/housing-associations>

[http://www.charity-commission.gov.uk/About\\_us/Regulation/Registering\\_charities\\_index.aspx](http://www.charity-commission.gov.uk/About_us/Regulation/Registering_charities_index.aspx)

<http://www.oscr.org.uk/>

<https://idea.org.uk/>

<http://apps.charitycommission.gov.uk/Showcharity/RegisterOfCharities/registerhomepage.aspx>

[http://www.sell2wales.gov.uk/Search/search\\_Auth.aspx](http://www.sell2wales.gov.uk/Search/search_Auth.aspx)

<http://www.communities.gov.uk/newsroom/factsandfigures/housingplanning1/facts/socialhousing/?id=1822644>

A complete list of permissible users is shown on the NEPO website below:

<https://www.nepo.org/associate-membership/permisible-users>

Organisations wishing to access the NEPO agreement will be required to register as a NEPO Associate Member in the first instance.

Further information can be found at: [www.nepo.org](http://www.nepo.org)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

NEPO

Northern Design Centre Abbots Hill , Baltic Business Quarter

Gateshead

NE8 3DF

Email

[corporate.services@nepo.org](mailto:corporate.services@nepo.org)

Country

United Kingdom