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Tender

## **Catering Services for Chelmer Valley High School**

RED BOX CONSULTANCY SERVICES LIMITED

F02: Contract notice

Notice identifier: 2021/S 000-005050

Procurement identifier (OCID): ocds-h6vhtk-029b2b

Published 12 March 2021, 12:44pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

RED BOX CONSULTANCY SERVICES LIMITED

Sceptre House 3, Hornbeam Park

HARROGATE

HG28PB

#### **Contact**

Neil Meadows

#### **Email**

[nm@redboxcs.com](mailto:nm@redboxcs.com)

#### **Telephone**

+44 1423810985

#### **Country**

United Kingdom

**NUTS code**

UKE - Yorkshire and the Humber

**Internet address(es)**

Main address

[www.redboxcs.com](http://www.redboxcs.com)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.redboxcs.com](http://www.redboxcs.com)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.redboxcs.com](http://www.redboxcs.com)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Catering Services for Chelmer Valley High School

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Chelmer Valley High School is located in Essex and have decided to tender their catering services to investigate the financial and qualitative benefits they could be offered.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 15894210 - School meals

#### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

Main site or place of performance

Chelmer Valley High School, Court Road, Broomfield, Chelmsford, Essex, CM1 7ER

#### **II.2.4) Description of the procurement**

Issue of Invitation to Tender - Find a Tender Service 12th March 2021

Bidding Companies to Visit Site 24th March 2021

Deadline for return of Tender Responses 23rd April 2021

Presentation by shortlisted bidders to the School 19th May 2021

Reference site visits WC 24th May 2021

Contract Awarded by 1st June 2021

Contract Commencement 1st August 2020

Chelmer Valley High School wish to be at the forefront of School catering and as such require a modern, branded offer that reflects the leading trends in the industry.

At this time, the School's wish is to commence a catering contract, with a partner who shares their vision for a customer-focused service that attracts the maximum number of students. The meals that are to be provided must be appealing to customers, imaginative, provide good value for money and be nutritionally balanced to encourage all students to make an educated choice.

The School now feel that it is time to refresh the current contract, to allow the service to be taken to the next level, which will deliver the latest catering concepts and an even better service for its students.<sup>11</sup>

The School's objectives for the new contract are as follows: -

- A catering service that is well managed and requires minimal involvement from the School's management team.
- A strong Contractor Area Manager who will develop and lead the team to deliver a customer service focused offer and spend a substantial

amount of time on site at the outset to undertake this.

- A Contractor who is proactive in their relationship management with the School.
- Investment in the School's Catering service through increased marketing in return for a tenure of contract.
- A higher number of students and staff using the facilities by providing a high quality, affordable and nutritious meal.
- A catering service that encourages students to take a healthy and balanced meal.
- Food and drinks that look appetising and are attractively presented.
- A hospitality service that will help showcase the School through events and to visitors.
- A Contractor that adopts a flexible and proactive approach to all School activities.
- A service that is professionally merchandised and marketed with discretion and to the mutual benefit of the School and the Contractor.
- A Contractor that operates using the optimum level of staffing

#### **II.2.5) Award criteria**

Quality criterion - Name: Qualitative Information / Weighting: 60%

Cost criterion - Name: Financial Information / Weighting: 40%

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Two optional one year extensions.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.14) Additional information**

The documents you require can be obtained on request by emailing [admin@redboxcs.com](mailto:admin@redboxcs.com)

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 April 2021

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

23 April 2021

Local time

1:00pm

Place

Chelmer Valley High School,

Court Road, Broomfield, Chelmsford, Essex, CM1 7ER

Information about authorised persons and opening procedure

Mrs Mel Gleeson, Premises Manager

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The documents you require can be obtained on request by emailing [admin@redboxcs.com](mailto:admin@redboxcs.com)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Red Box Consultancy Services Ltd

Harrogate

HG2 8PB

Country

United Kingdom