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Contract

## **Insurance Services 2023 -2026 Knowes Housing Association Ltd**

Knowes Housing Association Ltd

F03: Contract award notice

Notice identifier: 2023/S 000-005015

Procurement identifier (OCID): ocids-h6vhtk-038a93

Published 20 February 2023, 1:13pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Knowes Housing Association Ltd

10 Field Road, Faifley

Clydebank

G81 5BX

#### **Contact**

Kennedy Chilambe

#### **Email**

[kchilambe@knowes.org](mailto:kchilambe@knowes.org)

#### **Telephone**

+44 1389877752

#### **Country**

United Kingdom

**NUTS code**

UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

**Internet address(es)**

Main address

[www.knowes.org](http://www.knowes.org)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA11062](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11062)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Other type

Housing Association

**I.5) Main activity**

Housing and community amenities

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Insurance Services 2023 -2026 Knowes Housing Association Ltd

Reference number

KHAINSURANCE2023

### **II.1.2) Main CPV code**

- 66510000 - Insurance services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Knowes Housing Association is a Registered Social Landlord located in the Faifley/Duntocher area of Clydebank in West Dunbartonshire. We own and let 1048 properties and provide insurance for 192 factored properties. We have 23 members of staff.

We are looking to tender our insurance services for three years from 15 March 2023 to 14 March 2026 with an option to extend for a further two

years (3 plus 1 plus 1). We are looking for bids from brokers or insurance companies with experience of working in the social housing or similar sectors.

### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £315,591

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

Main site or place of performance

Clydebank, West Dunbartonshire

### **II.2.4) Description of the procurement**

This is an open tender and invitations are sought from appropriate insurance companies or brokers who are able to provide the range of insurance services detailed in Knowes' invitation to tender document. It is planned to award the contract for three years with an

option to

extend for a further two (3 plus 1 plus 1)

### **II.2.5) Award criteria**

Quality criterion - Name: Extent of cover including extensions and exclusions / Weighting: 25

Quality criterion - Name: Housing Sector Experience / Weighting: 10

Quality criterion - Name: The quality and effectiveness of claims service / Weighting: 10

Quality criterion - Name: Account Management / Weighting: 10

Quality criterion - Name: Risk Management / Weighting: 5

Price - Weighting: 40

### **II.2.11) Information about options**

Options: Yes

Description of options

Additional options or variants may be included at the discretion of the supplier if it is felt they would add value to the cover or meet a gap in the cover not specified in the tender specification document. Cost of additional services offered should be shown as an add on to the contract and not included in tender price.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-034316](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

14 February 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Zurich

St Vincent Plaza, 7th Floor, 319 St Vincent Street

Glasgow

G2 5LP

Telephone

+44 7812265539

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £315,591

Total value of the contract/lot: £315,591

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## **Section VI. Complementary information**

### **VI.3) Additional information**

(SC Ref:723222)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Dumbarton Sheriff Court

Sheriff Court House, Church Street

Dumbarton

G82 1QR

Telephone

+44 1389763266

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/dumbarton-sheriff-court-and-justice-of-the-peace-court>

#### **VI.4.2) Body responsible for mediation procedures**

Dumbarton Sheriff Court

Dumbarton

G82 1QR

Country

United Kingdom