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Tender

## **Supply of Signage**

Anchor Hanover Group

F02: Contract notice

Notice identifier: 2025/S 000-005014

Procurement identifier (OCID): ocds-h6vhtk-04dedf

Published 13 February 2025, 4:37pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Anchor Hanover Group

2 Godwin Street

Bradford

BD1 2ST

#### **Contact**

Andrew Hopkins

#### **Email**

[andrew.hopkins@anchor.org.uk](mailto:andrew.hopkins@anchor.org.uk)

#### **Telephone**

+44 7929826033

#### **Country**

United Kingdom

**Region code**

UKE41 - Bradford

**National registration number**

7843

**Internet address(es)**

Main address

<https://www.anchor.org.uk/>

Buyer's address

<https://www.anchor.org.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://anchor.my.site.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://anchor.my.site.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply of Signage

Reference number

(FC37 - C8603)

#### **II.1.2) Main CPV code**

- 34928470 - Signage

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

This supply of signage tender scope of work, includes installation and delivery of signage across the Anchor locations. There are different signage requirements for different tenures within the organisation split into, New Developments, Care Homes, Rented, Leasehold and Extra Care. Other signage areas covered include Safety Signage and PIB Boxes. The appointed contractor will be responsible for a small element of design, supply, delivery, and installation of signage in accordance with the specifications.

The signage must align with the organisation's branding guidelines, ensure high visibility, and be constructed using durable, high-quality materials suitable for long-term use. Anchor brand guidance is available in the supporting documents section on the portal. Installation must be carried out by qualified professionals, adhering to all relevant health and safety regulations and industry standards.

Tenderers are expected to provide a comprehensive proposal detailing their approach to quality management, customer service, health and safety, innovation and mobilisation. Compliance with environmental and sustainability considerations is also a part of the evaluation criteria.

Anchor's business needs regarding signage can be split into 2 distinctive Lots;

Lot 1 Marketing and Sales Signage;

Lot 1 Focuses on pre-construction signage designed to promote and market Anchor's

future developments.

Product list examples;

- Hangman Signs
- Flags
- Wobble Board
- V- Stack Signs
- Contravision
- Hoardings

Pre-installation: In addition to providing the product requirements Anchor would expect a full site survey to take place which will detail the requirements and assess the appropriateness of the Signage/Marketing materials.

Installation: Anchor expects suppliers to work closely with the site manager and communication is essential to produce and install the signage on site.

Post-installation: The appointed contractor should produce a portfolio of works to be completed with images of the finished project.

Further information can be found in the specification document and supporting document.

Lot 2 Generic Signage;

This Lot focuses on the Anchor-approved specification to maintain and update existing signage. This could be due to breakages, decorations and updates.

Product list includes;

- Wayfinding
- H&S Signage
- Meet the team boards
- Window Manifestation
- Door Plaques
- External Main Signs

#### **II.1.5) Estimated total value**

Value excluding VAT: £700,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

#### **II.2) Description**

### **II.2.1) Title**

Lot 1 Marketing and Sales Signage

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 34928470 - Signage

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

### **II.2.4) Description of the procurement**

Lot 1 Marketing and Sales Signage;

Lot 1 Focuses on pre-construction signage designed to promote and market Anchor's future developments.

Product list examples;

- Hangman Signs
- Flags
- Wobble Board
- V- Stack Signs
- Contravision
- Hoardings

Pre-installation: In addition to providing the product requirements Anchor would expect a full site survey to take place which will detail the requirements and assess the appropriateness of the Signage/Marketing materials.

Installation: Anchor expects suppliers to work closely with the site manager and communication is essential to produce and install the signage on site.

Post-installation: The appointed contractor should produce a portfolio of works to be completed with images of the finished project.

Further information can be found in the specification document and supporting document.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £340,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

4 August 2025

End date

3 August 2029

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 year available

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 Generic Signage

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 34928470 - Signage

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

### **II.2.4) Description of the procurement**

Lot 2 Generic Signage;

This Lot focuses on the Anchor-approved specification to maintain and update existing

signage. This could be due to breakages, decorations and updates.

Product list includes;

- Wayfinding
- H&S Signage
- Meet the team boards
- Window Manifestation
- Door Plaques
- External Main Signs

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £360,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

4 August 2025

End date

3 August 2029

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 year

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**



The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 March 2025

Local time

4:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 19 July 2025

#### **IV.2.7) Conditions for opening of tenders**

Date

21 March 2025

Local time

5:00pm

Place

Online Portal

Information about authorised persons and opening procedure

Online Portal

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

The Strands

London

WC2A 2LL

Country

United Kingdom

Internet address

<https://www.justice.gov.uk>

#### **VI.4.2) Body responsible for mediation procedures**

High Court of England and Wales

The Strands

London

WC2A 2LL

Country

United Kingdom

Internet address

<https://www.justice.gov.uk>

**VI.4.4) Service from which information about the review procedure may be obtained**

High Court of England and Wales

The Strands

London

WC2A 2LL

Country

United Kingdom

Internet address

<https://www.justice.gov.uk>