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Planning

250202 – Preliminary Market Engagement for a Car Parking Management Solution at Queen's Accommodation (Elms BT9)

Queen's University Belfast

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

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Procurement identifier (OCID): ocds-h6vhtk-060a64

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Scope

Reference

250202

Description

Queen's is seeking to engage with suppliers to support a scoping exercise for potential replacement of the car parking management solution at Queen's Accommodation Elms BT9 site at 78 Malone Road, Belfast.

The purpose of this Preliminary Market Engagement (PME) exercise is to gain a better understanding of the car park solutions available in the market, explore options for a specific solution at the Elms BT9 site, understand costs, and support a potential future

procurement exercise. The PME process will provide interested suppliers with the opportunity to obtain further information on Queen's requirements and also provide Queen's with the opportunity to obtain feedback from the marketplace.

Queen's is not looking for supplier proposals at this stage, but would like suppliers who wish to participate in the PME process to express their interest by completing and returning the template form enclosed as Appendix 4.

Contract dates (estimated)

- 1 July 2026 to 31 August 2026
- Possible extension to 31 August 2031
- 5 years, 2 months

Main procurement category

Goods

CPV classifications

- 34926000 - Car park control equipment
- 98351000 - Car park management services

Engagement

Engagement deadline

10 February 2026

Engagement process description

Queen's is not looking for supplier proposals at this stage, but would like suppliers who wish to participate in the PME process to express their interest by completing and returning the template enclosed as Appendix 4.

On receipt of Expressions of Interest in engaging with the PME process, Queen's expects to schedule discussions with interested suppliers via Microsoft Teams at a time convenient to all parties, in order to discuss, high-level options and recommendations around:

1. The supplier's preferred approach at Elms BT9 given the aims of the project
2. Indicative pricing
3. Functionality e.g. barriers, payment etc.
4. Contract administration and support e.g. dashboards, training, fault finding
5. Payment solutions
6. Installation and maintenance
7. Flexibility and scalability
8. Commercial information e.g. return on investment, warranties, SLAs
9. Sustainability

Queen's may choose to seek additional clarification from suppliers to inform the development of a specification, and which may include the provision of a demonstration.

It is expected that Microsoft Teams will be used to capture AI generated transcriptions of the meetings to support accurate record keeping.

Submission

Publication date of tender notice (estimated)

13 April 2026

Contracting authority

Queen's University Belfast

- Charity Commission for Northern Ireland: 101788

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Region: UKN06 - Belfast

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Northern Ireland