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Tender

## **The SWAN Trust - Communications & Security Partner**

The Swan Trust

F02: Contract notice

Notice identifier: 2022/S 000-005010

Procurement identifier (OCID): ocds-h6vhtk-031a2e

Published 22 February 2022, 5:19pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Swan Trust

Church Hill

Woking

GU21 4QQ

#### **Contact**

Geoff Chandler

#### **Email**

[geoff.chandler@moxton-education.com](mailto:geoff.chandler@moxton-education.com)

#### **Telephone**

+44 7970661087

#### **Country**

United Kingdom

**NUTS code**

UKJ2 - Surrey, East and West Sussex

**Internet address(es)**

Main address

<https://swantrust.co.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://swantrust.co.uk/our-documents/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The SWAN Trust - Communications & Security Partner

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The SWAN Trust (SWAN) is a Trust of 6 Academies encompassing c.2,027 pupils in and around Woking.

The SWAN Trust was established in 2019 is planning on growing. Bidders should make the assumption that this would be on the basis of at least one school per annum or a group of schools. In summary the aspiration of the Trust is to encompass circa 12-15 schools in the next 5 years.

Central to The SWAN Trust is purposeful collaboration. Our local schools believe that school to school support and purposeful collaboration will enhance educational opportunities and bring about improvements in the quality of learning for all our children. The SWAN Trust;

- shares the highest ambitions for every child and for all our schools
- has children who are happy and feel safe at school
- develops emotional wellbeing, curiosity and a love of learning in every child
- supports children to acquire the oracy, numeracy and literacy skills they need
- collaborate and work across Swan schools to improve the quality of learning for our children
- create a culture where our people can grow and develop

manages resources to provide the best educational experience for all our children

develop 21st Century IT skills to equip them to be competent and safe

This procurement encompasses the items noted below. In essence, this procurement is all about identifying a single supplier to provide a package of services relating to communication, online safety and security. At the sole discretion of the Trust any future schools that the Trust may incorporate into the Trust will also be added to the contract. Any additional schools will co-terminate to the end same end date of the initial contract.

The companies identified from these shortlisting questions to receive the ITT will then receive a detailed set of requirements. For the purposes of this shortlisting stage bidders should assume that the ITT will include, but not be limited to;

- A managed connectivity service to connect schools anywhere in England
- A broadband service for each school based on synchronous connectivity
- A 'failover' line
- A firewalled service
- Filtering of Trust owned devices away from schools eg staff / pupil laptops
- An Education compliant internet filtering service
- Reporting of online activity service to support Safeguarding
- A Managed VoIP telephony service for each school to an agreed number of handsets each
- Support and maintenance service
- Full end to end single SLA approach
- Management of any 3rd parties required to provide the service
- Relevant monitoring, management and reporting
- Full installation and transition service
- Value added services
- Technical interface into the Trusts outsourced support provision

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Bidders should note the following;

- The Trust will provide a standard contract as part of the ITT Pack
- There will be no requirement for TUPE

Further details about the solution requirements will be provided to those bidders who are shortlisted to receive the ITT pack.

#### **II.1.5) Estimated total value**

Value excluding VAT: £400,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 32550000 - Telephone equipment
- 72400000 - Internet services
- 80100000 - Primary education services
- 80500000 - Training services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ2 - Surrey, East and West Sussex

Main site or place of performance

Woking

#### **II.2.4) Description of the procurement**

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#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £400,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

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**Section III. Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.5) Information about negotiation**

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 March 2022

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

29 March 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The SWAN Trust

Woking

Country

United Kingdom