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Tender

## **Provision of Brokerage Services & Medical Insurance for the British Embassy in Quito, Ecuador.**

Foreign Commonwealth and Development Office

F02: Contract notice

Notice identifier: 2021/S 000-005007

Procurement identifier (OCID): ocds-h6vhtk-029b00

Published 11 March 2021, 10:56pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Foreign Commonwealth and Development Office

King Charles Street

London

SW1A 2AH

#### **Email**

[ame.procurement2@fco.gov.uk](mailto:ame.procurement2@fco.gov.uk)

#### **Telephone**

+44 02070080932

#### **Country**

United Kingdom

## **NUTS code**

UK - UNITED KINGDOM

## **Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/foreign-commonwealth-development-office>

Buyer's address

<https://fcdo.bravosolution.co.uk/web/login.html>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://fcdo.bravosolution.co.uk/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://fcdo.bravosolution.co.uk/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

## **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Brokerage Services & Medical Insurance for the British Embassy in Quito, Ecuador.

Reference number

CPG/3828/2021 e-Sourcing Portal reference Project No. 6312/ ITT No. 4247

#### **II.1.2) Main CPV code**

- 66518100 - Insurance brokerage services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The British Embassy in Quito, is looking to first contract broker services, and use the broker to procure the medical insurance provider. The Broker is intended to act as a link between the insurance company and the British Embassy in Quito, and will be acting as a liaison between the parties, with the final objective of managing information, negotiating with the insurance company and communicating changes to the Post.

Details on the project and documentation can be found in the e-Procurement Portal. Jaggaer <https://fcdo.bravosolution.co.uk/> ( requires registration) navigate to project 6312 ITT 4247

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 66512200 - Health insurance services

### **II.2.3) Place of performance**

NUTS codes

- 00 - Other NUTS code

Main site or place of performance

Ecuador, Quito

### **II.2.4) Description of the procurement**

The British Embassy in Quito, is looking to contract broker services, and use the broker to procure the medical insurance provider. The Broker is intended to act as a link between the insurance company. We are looking for a 5 year contract, with local brokerage and insurance company presence in the country. Details on the project and documentation can be found in the e-Procurement Portal. Jaggaer <https://fcdo.bravosolution.co.uk/> ( requires registration) navigate to project 6312 ITT 4247

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 July 2021

End date

30 June 2026

This contract is subject to renewal

Yes

Description of renewals

The contract is for a 2 year contract with three (3) additional extensions terms of twelve (12) months for a maximum total of 5 years.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

14 April 2021

Local time

11:59pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

15 April 2021

Local time

9:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Foreign, Commonwealth and Development Office

London

Country

United Kingdom