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Tender

Technical Advisors for the Future Ready Buildings Programme

NORFOLK COUNTY COUNCIL

F02: Contract notice

Notice identifier: 2024/S 000-005006

Procurement identifier (OCID): ocds-h6vhtk-043a3d

Published 14 February 2024, 5:28pm

Section I: Contracting authority

I.1) Name and addresses

NORFOLK COUNTY COUNCIL

Martineau Lane

NORWICH

NR12DH

Contact

Che Metcalf

Email

sourcingteam@norfolk.gov.uk

Country

United Kingdom

Region code

UKH15 - Norwich and East Norfolk

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.norfolk.gov.uk

Buyer's address

<https://in-tendhost.co.uk/norfolkcc/asp/Home>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/norfolkcc/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/norfolkcc/asp/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Technical Advisors for the Future Ready Buildings Programme

Reference number

NCCT42868

II.1.2) Main CPV code

- 71000000 - Architectural, construction, engineering and inspection services

II.1.3) Type of contract

Services

II.1.4) Short description

Norfolk County Council requires four technical advisors (2 MEP and another 2 Architectural) to provide oversight, client side, of main contractor designs as part of the Councils Future Ready Buildings programme that will provide a low carbon, fit for use estate.

A main contractor has been appointed at the beginning of RIBA Stage 2, on a two-stage design and build basis to progress the designs up to the end of Stage 4 and subsequently to carry out the works. There will be no client-side multi-disciplinary design team who ordinarily under a design and build contract would have completed RIBA stages 1-3 performance specifications.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

II.2) Description

II.2.1) Title

Technical Advisor for Architectural Services Package 1 and 4

Lot No

1a

II.2.2) Additional CPV code(s)

- 71000000 - Architectural, construction, engineering and inspection services

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk
- UKH16 - North and West Norfolk
- UKH17 - Breckland and South Norfolk

Main site or place of performance

Norfolk

II.2.4) Description of the procurement

Norfolk County Council is seeking to appoint an Architectural Technical Advisor covering packages 1 and 4 of the Future Ready Buildings programme. Package 1 covers Hubs, Museums and Offices. Package 4 covers Libraries.

The appointed technical advisors will work alongside the main contractor in the first instance to validate the stage 1 reports and proposed interventions, to secondly agree design and performance criteria for progression through the next RIBA design stages, thirdly to then ensure that those agreed criteria are not lost as the design progresses, and finally to review and comment on the contractor's designs.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2) Description

II.2.1) Title

Technical Advisor for Architectural Services Package 2 and 3

Lot No

1b

II.2.2) Additional CPV code(s)

- 71000000 - Architectural, construction, engineering and inspection services

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk
- UKH16 - North and West Norfolk
- UKH17 - Breckland and South Norfolk

Main site or place of performance

Norfolk

II.2.4) Description of the procurement

Norfolk County Council is seeking to appoint an Architectural Technical Advisor covering packages 2 and 3 of the Future Ready Buildings programme. Package 2 covers Residential buildings. Package 3 covers Fire Stations.

The appointed technical advisors will work alongside the main contractor in the first

instance to validate the stage 1 reports and proposed interventions, to secondly agree design and performance criteria for progression through the next RIBA design stages, thirdly to then ensure that those agreed criteria are not lost as the design progresses, and finally to review and comment on the contractor's designs.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2) Description

II.2.1) Title

Technical Advisor for MEP Services Package 1 and 4

Lot No

2a

II.2.2) Additional CPV code(s)

- 71000000 - Architectural, construction, engineering and inspection services

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk
- UKH16 - North and West Norfolk
- UKH17 - Breckland and South Norfolk

Main site or place of performance

Norfolk

II.2.4) Description of the procurement

Norfolk County Council is seeking to appoint a MEP Technical Advisor covering packages 1 and 4 of the Future Ready Buildings programme. Package 1 covers Hubs, Museums and Offices. Package 4 covers Libraries.

The appointed technical advisors will work alongside the main contractor in the first instance to validate the stage 1 reports and proposed interventions, to secondly agree design and performance criteria for progression through the next RIBA design stages, thirdly to then ensure that those agreed criteria are not lost as the design progresses, and finally to review and comment on the contractor's designs.

II.2.5) Award criteria

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II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2) Description

II.2.1) Title

Technical Advisor for MEP Services Package 2 and 3

Lot No

2b

II.2.2) Additional CPV code(s)

- 71000000 - Architectural, construction, engineering and inspection services

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk
- UKH16 - North and West Norfolk
- UKH17 - Breckland and South Norfolk

Main site or place of performance

Norfolk

II.2.4) Description of the procurement

Norfolk County Council is seeking to appoint a MEP Technical Advisor covering packages 2 and 3 of the Future Ready Buildings Programme. Package 2 covers Residential buildings. Package 3 covers Fire Stations.

The appointed technical advisors will work alongside the main contractor in the first instance to validate the stage 1 reports and proposed interventions, to secondly agree design and performance criteria for progression through the next RIBA design stages, thirdly to then ensure that those agreed criteria are not lost as the design progresses, and finally to review and comment on the contractor's designs.

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II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As stated in the procurement documents.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 March 2024

Local time

11:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

12 March 2024

Local time

11:01am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Please note that any service providers who will be subcontractors to the appointed main contractor for the Future Ready Buildings Programme will not be able to bid for these contracts.

Applicants should note that there is no guarantee as to the minimum value of contracts awarded via this tender.

Applicants may bid for the following Sub-Lot combinations: Sub-Lot 1a and Sub-Lot 1b or; Sub-Lot 2a and Sub-Lot 2b or; Sub-Lot 1a and 1b AND Sub-Lot 2a and 2b. Bids will not be accepted for single sub-lots e.g. Sub-lot 1a only.

Although applicants may bid for any of the combinations of Sub-Lots stated above, for reasons of resilience we will not appoint a single consultant to both Sub-Lot 1a and Sub-Lot 1b, and similarly we will not appoint a single consultant to both for Sub-Lot 2a and Sub-Lot 2b. Applicants bidding for both Sub-Lot 1a and Sub-Lot 1b will be asked to state their preference of which Sub-Lot (1a or 1b) they wish to be appointed to. Likewise for Sub-Lot 2a and 2b. Further details are given in the ITT.

Applicants should not bid for both Sub-Lot 1a and 1b, or both Sub-Lot 2a and 2b, if they are unwilling to accept being appointed for their second preference. The same consultant may be appointed for both Sub-Lot 1(a or b) and Sub-Lot 2(a or b).

In addition to these Future Ready Buildings works, there will also be additional construction related projects at some sites to be included in the programme. The appointed advisors may also be asked to carry out roles for these additional project works.

This procurement will be managed electronically via the Council's e-procurement system. To participate in this procurement, applicants must first be registered on the system at <https://in-tendhost.co.uk/norfolkcc>. Full instructions for registration and use of the system can be found at <https://in-tendhost.co.uk/norfolkcc/asp/BuyerProfiles>. Once registered you will be able to see the procurement project under the `tenders` section and `express an interest` to view the documentation. If you encounter any difficulties whilst using the system you can contact the In-tend support team by phoning +44 8442728810 or e-mailing support@in-tend.co.uk.

VI.4) Procedures for review

VI.4.1) Review body

Norfolk County Council

Norwich

Country

United Kingdom