

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/005005-2023>

Tender

CQC Exhibition Stand Build, Storage & Maintenance

Care Quality Commission

F02: Contract notice

Notice identifier: 2023/S 000-005005

Procurement identifier (OCID): ocds-h6vhtk-03a6c2

Published 20 February 2023, 12:15pm

Section I: Contracting authority

I.1) Name and addresses

Care Quality Commission

Citygate, Gallowgate

Newcastle upon Tyne

NE1 4PA

Contact

Commercial and Contracts Team

Email

commercialcontracts@cqc.org.uk

Telephone

+44 3000616161

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.cqc.org.uk/>

Buyer's address

<https://www.cqc.org.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

CQC Exhibition Stand Build, Storage & Maintenance

Reference number

CQC EP&S 037

II.1.2) Main CPV code

- 79952000 - Event services

II.1.3) Type of contract

Services

II.1.4) Short description

We require a third-party stand contractor to:

- Store our exhibition stand, promotional material and some publications
- Maintain our exhibition stand
- Transport our stand to exhibitions and take back to storage facility
- Build and break down our exhibition stand at approx. 18 shows per year.

Due to the size and scale of the stand and the exhibitions programme, we are unable to do this ourselves.

II.1.5) Estimated total value

Value excluding VAT: £306,667

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 39154000 - Exhibition equipment
- 79340000 - Advertising and marketing services

- 50000000 - Repair and maintenance services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The contractor will be required to build and break down the stand at circa 18 exhibitions / calendar year which are pre booked by CQC. The contractor's role is crucial to CQC delivering a successful exhibition programme which supports the organisation to meet its strategic obligations. The contractor is required to transport the stand to the show and then back to their storage facility where it needs to be stored securely, along with promotional material and CQC publications.

The contractor will be required to maintain (reporting any repairs required and cost to CQC) and store CQC's existing exhibition stand throughout the duration of the contract. The contract will involve the contractor liaising directly with all the different exhibition organisers to submit information regarding the build and break down by deadlines specified within online manuals (which the exhibition organisers provide).

Due to the size of the exhibitions programme, we exhibit at approx. 18 shows/year all across the country, and the size/scale of the stand (the stand is custom made and is very large, with various different parts including walling/shelving, overhead light curved section, iTab touchscreen stands, 3x large 6ft light boxes and reception desk, which all require specific tools, and expertise to put it together) we are therefore unable to do the above logistics ourselves.

The stand also requires electrical expertise to connect various stand items to the electrics, as well as the giant iTab to cabled internet.

The contractor will be required to build and break down the stand at circa 18 exhibitions / calendar year which are pre booked by CQC. The contractor's role is crucial to CQC delivering a successful exhibition programme which supports the organisation to meet its strategic obligations. The contractor is required to transport the stand to the show and then back to their storage facility where it needs to be stored securely, along with promotional material and CQC publications.

The contract will start from 1st August 2023 for initial 36 months with up to 12 month optional extension.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £306,667

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2023

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

Initial 3 year term with option to extend for up to 12 months for a total contract term of 48 months (including optional extensions)

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 March 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

20 February 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Next procurement due to commence in 2026

VI.3) Additional information

The full specification of requirements is set out in the 'Invitation to Tender' pack available at CQC's e-sourcing portal Atamis:

To express interest and participate in the tender, please register and apply via Atamis e-sourcing portal:

<https://health-family.force.com/s/Welcome>

All questions or clarifications in relation to this procurement must be submitted via Atamis sourcing portal and will not be accepted by any other means.

Should Tenderers have any queries, or are having problems using the portal, they should contact the Helpdesk at:

Phone: 0800 9956035

E-mail: support-health@atamis.co.uk

VI.4) Procedures for review

VI.4.1) Review body

High Court (Technology and Construction Court)

Rolls Building, Fetter Lane

London

EC4A 1NL

Country

United Kingdom

Internet address

<https://www.gov.uk/courts-tribunals/technology-and-construction-court>