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Contract

School Travel Plan Advisor

North Northamptonshire Council

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-005000

Procurement identifier (OCID): ocds-h6vhtk-060a5e

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Scope

Description

North Northamptonshire Council is committed to promoting sustainable, safe, and healthy travel to education settings across the region. As part of this commitment, the Council seeks to procure a Travel Plan Advisor to work directly with schools to develop and implement bespoke School Travel Plans. These plans will be entered into the national Modeshift STARS database, supporting schools in achieving accreditation and contributing to wider environmental and health goals.

The contract will be for one year with an option to extend for a further year if required.

1. Engagement and Support

- Proactively engage with schools to promote the benefits of School Travel Plans and Modeshift STARS accreditation.

- Provide tailored advice and guidance to school leadership teams, governors, and relevant

stakeholders.

- Facilitate workshops, meetings, and training sessions to build capacity within schools.

- Liaise with other providers contracted to deliver Bikeability and other soft measures on behalf of the council to offer schools training and measures dependent on their Travel Plan

progress

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SCHOOL TRAVEL ADVISOR PROCUREMENT

SPECIFICATION

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2. Travel Plan Development

- Assist schools in collecting baseline data on current travel patterns using surveys and other

tools.

- Support schools in identifying barriers to sustainable travel and developing realistic, measurable actions.

- Ensure travel plans align with local and national policies, including North

Northamptonshire's Sustainable Travel to Education Strategy and the Modeshift STARS framework.

3. Modeshift STARS Accreditation

- Guide schools through the Modeshift STARS registration and submission process.

- Provide technical support for data entry and evidence collation on the Modeshift STARS

platform.

- Monitor progress and support schools to work toward achieving Good, Very Good, Excellent and Outstanding accreditation levels.

4. Monitoring and Reporting

- Maintain accurate records of school engagement, travel plan progress, and accreditation

status.

- Provide regular updates to North Northamptonshire Council, including performance metrics

and case studies.

- Identify and escalate any issues or risks that may impact delivery.

5. Strategic Contribution

- Contribute to the development of a borough-wide strategy for sustainable school travel.
- Share insights and best practices to inform future policy and programme development.
- Collaborate with other council departments, external partners, and regional/national bodies

as required.

The Travel Plan Advisor will operate across various school environments in the North Northants area and must ensure compatibility with existing council systems and policies.

Health and safety considerations must be adhered to during school visits and engagements

and includes DBS checks for all individuals involved in delivery of the contract.

School Travel Plans

The supplier commits to engage and work with a target 40 schools in first year of the contract

with an output of 30 completed School Travel Plans submitted onto Modeshift to achieve 'Accredited' status but also to have completed the Modeshift standard pupil mode of travel

survey. A requirement that 20 schools will have achieved the 'Good' level of accreditation. A

requirement that 5 schools will be deemed to be 'Champion' schools achieving 'Very Good'

or above accreditation on Modeshift in the second year of the life of their Travel Plan. These

schools as champions will be able to exert peer to peer influence and relevant support to the

wider schools community. Each plan must include baseline travel data, identified barriers, proposed actions, and monitoring arrangements. Plans must be uploaded to the Modeshift

STARS platform and meet the criteria for at least 'Good' accreditation. A written pledge from

the named owner of the school travel plan to commit to continuous development of the travel

plan and ambition to achieve an improved rating going forward. This would trigger further soft

interventions to the school such as level 3 or other cycle training measures and a suite of

other complementary offers. More details of how this would work can be given after contract

award and project kick-off meeting.

Contract 1. School Travel Plan Advisor

Supplier

- Safe Kids Walking Ltd trading as Brightwayz

Contract value

- £45,000 excluding VAT
- £54,000 including VAT

Below the relevant threshold

Date signed

22 December 2025

Contract dates

- 22 December 2025 to 9 December 2026
- Possible extension to 8 December 2027
- 1 year, 11 months, 18 days

Description of possible extension:

The Council may extend this Agreement beyond the Initial Term for a further period of one

year (the "Extended Period") if both parties agree in writing to such an extension or

extensions. The same terms and conditions as those contained within this Agreement

shall

apply to any Extended Period.

Main procurement category

Services

CPV classifications

- 60000000 - Transport services (excl. Waste transport)

Contract locations

- UK - United Kingdom

Signed contract documents

[School_Travel_Advisor_-T&Cs_EXECUTION_COPY.docx.pdf](#)

Procedure

Procedure type

Below threshold - limited competition

Supplier

Safe Kids Walking Ltd trading as Brightwayz

- Companies House: 05069325
- Public Procurement Organisation Number: PBGZ-9488-QZYN

Unit 7 Grange Road Industrial Units, Grange Road, Geddington

Kettering

NN14 1AL

United Kingdom

Email: info@brightwayz.co.uk

Website: <http://www.brightwayz.co.uk>

Region: UKF25 - North Northamptonshire

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): Yes

Contract 1. School Travel Plan Advisor

Contracting authority

North Northamptonshire Council

- Public Procurement Organisation Number: PQCM-5634-HGCN

The Corby Cube, George Street

Corby

NN17 1QG

United Kingdom

Email: procurement@northnorthants.gov.uk

Region: UKF25 - North Northamptonshire

Organisation type: Public authority - sub-central government