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Planning

## **UKRI-4609 Furniture (Design, Supply, Install and Recycle) Framework**

UK Research & Innovation

F01: Prior information notice

Prior information only

Notice identifier: 2025/S 000-004996

Procurement identifier (OCID): ocds-h6vhtk-04ded3

Published 13 February 2025, 4:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

UK Research & Innovation

Polaris House, North Star Avenue

Swindon

SN2 1FL

#### **Contact**

STFC Procurement

#### **Email**

[STFCProcurement@ukri.org](mailto:STFCProcurement@ukri.org)

#### **Telephone**

+44 7565200218

**Country**

United Kingdom

**Region code**

UKK14 - Swindon

**Internet address(es)**

Main address

[www.ukri.org](http://www.ukri.org)

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Research

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**Section II: Object****II.1) Scope of the procurement****II.1.1) Title**

UKRI-4609 Furniture (Design, Supply, Install and Recycle) Framework

Reference number

UKRI-4609

**II.1.2) Main CPV code**

- 39130000 - Office furniture

**II.1.3) Type of contract**

Supplies

**II.1.4) Short description**

UK Research and Innovation (UKRI) Science and Technology Facilities Council (STFC) require (potentially) a number of Suppliers to Design, Supply, Install and Recycle furniture mainly for the Rutherford Appleton Laboratory (RAL) in Oxfordshire. The aim of this Prior Information Notice is to gain an understanding of the supplier market that can support both business as usual (BAU) orders and project works.

**II.1.5) Estimated total value**

Value excluding VAT: £5,000,000

**II.1.6) Information about lots**

This contract is divided into lots: No

**II.2) Description****II.2.2) Additional CPV code(s)**

- 39130000 - Office furniture

**II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

**II.2.4) Description of the procurement**

The aim of this procurement is to find a supplier/suppliers who will support both business as usual (BAU) orders and project works mainly at our Site at Rutherford Appleton Laboratory (RAL) in Oxfordshire but also providing assistance, when needed at our smaller site, The STFC Chilbolton Observatory in Hampshire (SO20 6BJ). The estimated value for this requirement is £5,000,000 excluding VAT for a possible 8 year term however this is subject to change once we have completed the Supplier Engagement Sessions. The disciplines required by STFC to be covered by this Framework include: • Space Planning (layout) • Supply of furniture • Installing furniture - delivery and

placement only (with no construction) • Move Management and Re-Configuration • Removal & recycling of old furniture. BAU orders are more frequent, can sometimes require weekly installs or just delivery of furniture. The common type of furniture is desking, DSE chairs, meeting room furniture and on occasions have a requirement for 1 or 2 person zoom pods. In some of our office spaces we have recently installed meeting pods. Further details of the scope and sites will be provided at the Supplier Engagement Sessions and within the Invitation to Tender pack once published. UKRI-STFC will be holding two Supplier Engagement Sessions at the Rutherford Appleton Laboratory site on the following dates: Monday 3rd March and Tuesday 4th March 2025. The sessions will last no more than 2.5 hours and a maximum of two attendees from each supplier organisation to register for the sessions (Arrival time to be 9:30am with an approximate start time of 10:00am). Suppliers will have the opportunity to confirm which Engagement Session they will be able to attend (the same information shall be presented on each day). To book onto the Supplier Engagement Session, please submit the names, email addresses, contact phone numbers, vehicle registrations and the session you would like to book onto to the following email address: [STFCprocurement@ukri.org](mailto:STFCprocurement@ukri.org), with the subject in the email being UKRI-4609 Furniture (Design, Supply, Install and Recycle) Framework-EOI. Please confirm your attendance no later than 12pm (noon) on Wednesday 26th February. You should bring photo ID with you to RAL otherwise you may not be allowed on site. Full address is; Science and Technology Facilities Council, Rutherford Appleton Laboratory, Harwell Campus, Didcot, OX11 0QX. Please be aware that when the tender goes live later on in the year this will be under the new Procurement Act 2023 Rules and Regulations.

#### **II.2.14) Additional information**

To book onto the Supplier Engagement Session, please submit the names, email addresses, contact phone numbers, vehicle registrations and preferred date to: [STFCprocurement@ukri.org](mailto:STFCprocurement@ukri.org), with the subject in the email being UKRI-4609 Furniture (Design, Supply, Install and Recycle) Framework- EOI. Please confirm your attendance no later than 12pm (noon) on Wednesday 26th February.

#### **II.3) Estimated date of publication of contract notice**

28 April 2025

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Please note, the deadline date referenced in this notice is not the deadline for submission of tenders. This deadline date is for expressing an interest to attend the Supplier Event. All dates for the tender timetable will be provided in a Contract Notice after the Supplier Event

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://ukri.delta-esourcing.com/tenders/UK-UK-Swindon:-Office-furniture./K55UY7XHQ8>

To respond to this opportunity, please click here:

<https://ukri.delta-esourcing.com/respond/K55UY7XHQ8>

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