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Planning

## **Case Management System**

Norfolk County Council

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-004994

Procurement identifier (OCID): ocids-h6vhtk-031a1e

Published 22 February 2022, 4:07pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Norfolk County Council

Martineau Lane

NORWICH

NR12DH

#### **Contact**

Claire Dawson

#### **Email**

[sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKH15 - Norwich and East Norfolk

**Internet address(es)**

Main address

[www.norfolk.gov.uk](http://www.norfolk.gov.uk)

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Case Management System

Reference number

NCCT42407

#### **II.1.2) Main CPV code**

- 48100000 - Industry specific software package

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Norfolk County Council (NCC) uses a combined case management system to cover key elements of its roles as a minerals and waste planning authority, Highways Authority and Lead Local Flood Authority.

NCC is re-procuring its current combined case management system.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKH15 - Norwich and East Norfolk
- UKH16 - North and West Norfolk
- UKH17 - Breckland and South Norfolk

#### **II.2.4) Description of the procurement**

Norfolk County Council (NCC) uses a combined case management system to cover key elements of its roles as a minerals and waste planning authority, Highways Authority and Lead Local Flood Authority.

NCC is re-procuring its current combined case management system.

Replacement case management system(s) must be able to manage:

- the functions of a Minerals & Waste Planning Authority
- the functions of a Lead Local Flood Authority (regulatory and consultee roles)
- the functions of a Highway Authority (including Legal Agreements and consultee role)
- a Land Charges system
- Goods Vehicle Operator Licence
- Document storage and retrieval for all areas

### **II.3) Estimated date of publication of contract notice**

13 June 2022

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Norfolk County Council is considering whether to procure the replacement system in lots or as one system, and is interested in holding meetings with potential suppliers on a one-to-one basis to discuss a draft outline specification and how their solution could meet some or all of our requirements.

Meetings will be held via Teams on 14th and 15th March. If you are interested in taking part, please email [sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk) quoting NCCT42407 in the subject line, marked for the attention of Claire Dawson, to request a meeting.