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Tender

Open Day Shell Scheme

York St John University

F02: Contract notice

Notice identifier: 2021/S 000-004972

Procurement identifier (OCID): ocds-h6vhtk-029add

Published 11 March 2021, 4:32pm

Section I: Contracting authority

I.1) Name and addresses

York St John University

Lord Mayor's Walk

York

YO31 7EX

Contact

Victoria Betts

Email

tenders@yorks.j.ac.uk

Telephone

+44 1904876216

Country

United Kingdom

NUTS code

UKE21 - York

National registration number

04498683

Internet address(es)

Main address

www.yorks.ac.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-York:-Event-services./Q24QQ8N9MF>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Open Day Shell Scheme

II.1.2) Main CPV code

- 79952000 - Event services

II.1.3) Type of contract

Services

II.1.4) Short description

The University is seeking to appoint a suitably qualified supplier to undertake the supply, implementation, and support of our requirements for an Open Day Shell Scheme service.

II.1.5) Estimated total value

Value excluding VAT: £240,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79952000 - Event services

II.2.3) Place of performance

NUTS codes

- UKE21 - York

Main site or place of performance

York

II.2.4) Description of the procurement

The University is seeking to appoint a suitably qualified supplier to undertake the supply, implementation, and support of our requirements for an Open Day Shell Scheme service.

II.2.5) Award criteria

Quality criterion - Name: Account Management and Personnel / Weighting: 10

Quality criterion - Name: Proposal and Evidence of Capability / Weighting: 30

Quality criterion - Name: Customer Support and Service / Weighting: 10

Quality criterion - Name: Social and Environmental Impact of Business / Weighting: 20

Cost criterion - Name: Pricing and Overall Value for Money / Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £240,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

Should you believe that an offer based on an alternative specification or commercial model would better meet the University's objectives and present greater value for money, please submit as a clearly marked, separate appendix.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://neupc.delta-esourcing.com/respond/Q24QQ8N9MF>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please see enclosed tender documents.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Please see enclosed tender documents.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 April 2021

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

15 April 2021

Local time

3:00pm

Place

York

Information about authorised persons and opening procedure

Tenders will be opened by Head of Commercial Strategy, Supply Chain Officer and Head of Student Recruitment & Widening Participation.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 3 years

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://neupc.delta-esourcing.com/tenders/UK-UK-York:-Event-services./Q24QQ8N9MF>

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GO Reference: GO-2021311-PRO-17913135

VI.4) Procedures for review

VI.4.1) Review body

York St John University

Lord Mayor's Walk

York

YO31 7EX

Email

tenders@yorks.ac.uk

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

10 days standstill period will be held after notification of winning bids to facilitate review.