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Tender

Gas and Oil Appliance Servicing and Safety Checks

Cyngor Gwynedd (Council)

F02: Contract notice

Notice identifier: 2023/S 000-004969

Procurement identifier (OCID): ocds-h6vhtk-03a6ad

Published 20 February 2023, 8:48am

Section I: Contracting authority

I.1) Name and addresses

Cyngor Gwynedd (Council)

Tîm Categori Corfforaethol / Corporate Category Team, Swyddfeydd y Cyngor, Stryd y Jel,

Caernarfon

LL55 1SH

Email

TimRheoliCategoriCorfforaethol@gwynedd.llyw.cymru

Telephone

+44 1286679773

Country

United Kingdom

NUTS code

UKL12 - Gwynedd

Internet address(es)

Main address

www.gwynedd.llyw.cymru

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0361

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Other activity

Property Maintenance

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Gas and Oil Appliance Servicing and Safety Checks

II.1.2) Main CPV code

- 50531100 - Repair and maintenance services of boilers

II.1.3) Type of contract

Services

II.1.4) Short description

This tender is to establish a contract for the service of comprehensive inspection and servicing of gas boilers, gas appliances, oil fired boilers, gas catering equipment, and solid fuel/oil flue/chimney cleaning in a range of buildings managed by the Property Unit in Cyngor Gwynedd (Council), for the period 01 May 2023 - 30 April 2026.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 50531200 - Gas appliance maintenance services
- 50531100 - Repair and maintenance services of boilers
- 90915000 - Furnace and chimney cleaning services

II.2.3) Place of performance

NUTS codes

- UKL12 - Gwynedd

II.2.4) Description of the procurement

This tender is to establish a contract for the service of comprehensive inspection and servicing of gas boilers, gas appliances, oil fired boilers, gas catering equipment, and solid fuel/oil flue/chimney cleaning in a range of buildings managed by the Property Unit in Cyngor Gwynedd (Council), for the period 01 May 2023 - 30 April 2026.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

+1 year +1 year

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 March 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

Welsh, English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

20 March 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2026 - 2028

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

ITT REFERENCE

The relevant ITT number in eTenderWales is:

itt_101114 (Welsh)

itt_101113 (English)

SUPPLIER INSTRUCTIONS - HOW TO EXPRESS INTEREST IN THIS TENDER -

1. Register your company on the eTenderwales portal (this is only required once) - Browse to the eSourcing Portal:

www.etenderwales.bravosolution.co.uk and click the "Click here to register" link

- Accept the terms and conditions and click "continue"

- Enter your correct business and user details

- Note the username you chose and click "Save" when complete. You will shortly receive an email with your unique password (please keep

this secure)

2. To express an Interest in the tender :

- Login to the portal with the username/password and click the “Open Access PQQs/ITTs” link. (These are Pre-Qualification

Questionnaires open to any registered supplier)

- Click on the relevant ITT to access the content and click the “Express Interest” button in the “Actions” box on the left-hand side of the

page.

- This will move the PQQ/ITT into your “My PQQs/ITTs” page. (This is a secure area reserved for your projects only)

- Click on the PQQ/ITT code, you can now access any attachments by clicking the “Settings and Buyer Attachments” in the “Actions” box

3. Responding to the tender - You can now choose to “Reply” or “Reject” (please give a reason if rejecting)

- You can now use the ‘Messages’ function to communicate with the buyer and seek any clarification

- Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ITT

- There may be a mixture of online & offline actions for you to perform (there is detailed online help available)

If you require any further assistance use the online help, or the BravoSolution help desk is available Mon–Fri (8am– 6pm) on: - eMail:

help@bravosolution.co.uk - Phone: 0800 069 8634

If you have a question regarding the tender itself, please use the messaging facility within the system.

COMMUNITY BENEFITS

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority’s economic and social objectives.

Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

As part of this tender process, Cyngtor Gwynedd (Council) will be using elements of the Welsh TOMs measurement tool. This is a tool that will capture social value achieved as part of the contract. Bidders will be presented with a set of measures covering 7 key themes :-

- A Prosperous Wales
- A Globally responsible Wales
- A Resilient Wales
- A Healthier Wales
- A more equal Wales
- A Wales of cohesive communities
- A Wales of vibrant shared culture and thriving Welsh Language

Bidders should choose only those measures that they feel are most achievable for them and their business as part of any subsequent contract. The successful supplier will be required to report on progress on these measures throughout the contract period.

In order to familiarise bidders with the tool prior to the tender going live, the Council are providing the following :-

Webinar : TOMS Guidance <https://www.youtube.com/watch?v=cX0M9K2xzPM>

Webinar : <https://socialvalueportal.com/resources/webinar/social-value-in-action/webinar-social-value-welsh-toms-suppliers-werth-cymdeithasol-ar-toms-cymreig-gyflenwyr>

Demonstration site :

<https://socialvalueportal.force.com/supplieraccountregistration?svpprojectid=4J0-0000-NmZg9>

Guidance document : (available as part of the tender documentation)

Social Value Portal video: <https://www.youtube.com/watch?v=jd6Zv18AqLk>

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain

further information record your interest on Sell2Wales at
https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=128653

(WA Ref:128653)

The buyer considers that this contract is suitable for consortia.

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom