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Tender

## **Rural Roadside Verge Maintenance**

Aberdeenshire Council

F02: Contract notice

Notice identifier: 2021/S 000-004963

Procurement identifier (OCID): ocds-h6vhtk-029ad4

Published 11 March 2021, 3:40pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Aberdeenshire Council

Woodhill House, Westburn Road

Aberdeen

AB16 5GB

#### **Email**

[cpssprocurement@aberdeencity.gov.uk](mailto:cpssprocurement@aberdeencity.gov.uk)

#### **Telephone**

+44 1467530600

#### **Country**

United Kingdom

#### **NUTS code**

UKM50 - Aberdeen City and Aberdeenshire

**Internet address(es)**

Main address

<http://www.aberdeenshire.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00232](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00232)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Rural Roadside Verge Maintenance

**II.1.2) Main CPV code**

- 77314100 - Grassing services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The Council is seeking tenders for grass cutting on public road verges throughout Aberdeenshire. The area has been divided into 21 separate routes which vary in length from 380km to 580km approximately but typically average 440km. These measurements are intended for guidance only and should not be relied upon for pricing purposes.

### **II.1.5) Estimated total value**

Value excluding VAT: £889,500

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Alford 1

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 45233229 - Verge maintenance work

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

### **II.2.4) Description of the procurement**

The Council is seeking tenders for grass cutting on public road verges throughout

Aberdeenshire. The area has been divided into 21 separate routes.

### **II.2.5) Award criteria**

Quality criterion - Name: Contract implementation / Weighting: 40

Quality criterion - Name: Contingency Plan for Equipment Failure / Weighting: 40

Quality criterion - Name: Complaints Procedures / Weighting: 20

Price - Weighting: 80

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Contracts will be let for an initial period of three years with a further option of extension up to a period of 24 months subject to satisfactory completion and annual review.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Prices shall be submitted per route along with a separate hourly rate price for any additional works which the Council is not guaranteed to accept – no hourly rate will be accepted at 20% more than the median hourly rate tendered by all bidders.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Alford 2

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 45233229 - Verge maintenance work

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

### **II.2.4) Description of the procurement**

The Council is seeking tenders for grass cutting on public road verges throughout Aberdeenshire. The area has been divided into 21 separate routes.

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Quality criterion - Name: Complaints Procedures / Weighting: 20

Price - Weighting: 80

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

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This contract is subject to renewal

Yes

Description of renewals

The Council shall have the sole option of extending the contract for a further period (or periods) of up to 24 months after the expiry of the term.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Prices shall be submitted per route along with a separate hourly rate price for any additional works which the Council is not guaranteed to accept – no hourly rate will be accepted at 20% more than the median hourly rate tendered by all bidders.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Banff 1

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 45233229 - Verge maintenance work

#### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

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### **II.2.1) Title**

Banff 2

Lot No

4

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NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

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The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Fraserburgh 1

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 45233229 - Verge maintenance work

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

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The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Fraserburgh 2

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 45233229 - Verge maintenance work

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

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## **II.2) Description**

### **II.2.1) Title**

Turriff 1

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 45233229 - Verge maintenance work

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

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## **II.2) Description**

### **II.2.1) Title**

Turriff 2

Lot No

8

### **II.2.2) Additional CPV code(s)**

- 45233229 - Verge maintenance work

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

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The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Mintlaw 1

Lot No

9

### **II.2.2) Additional CPV code(s)**

- 45233229 - Verge maintenance work

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

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### **II.2.1) Title**

Mintlaw 2

Lot No

10

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NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

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The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Ellon 2

Lot No

12

#### **II.2.2) Additional CPV code(s)**

- 45233229 - Verge maintenance work

#### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

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The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Huntly 1

Lot No

13

### **II.2.2) Additional CPV code(s)**

- 45233229 - Verge maintenance work

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

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The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Huntly 2

Lot No

14

### **II.2.2) Additional CPV code(s)**

- 45233229 - Verge maintenance work

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

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The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Garioch 1

Lot No

15

### **II.2.2) Additional CPV code(s)**

- 45233229 - Verge maintenance work

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

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### **II.2.1) Title**

Garioch 2

Lot No

16

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- 45233229 - Verge maintenance work

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NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

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### **II.2.1) Title**

Ballater 1

Lot No

17

### **II.2.2) Additional CPV code(s)**

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NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

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Banchory 1

Lot No

18

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NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

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## **II.2) Description**

### **II.2.1) Title**

Stonehaven 1

Lot No

19

### **II.2.2) Additional CPV code(s)**

- 45233229 - Verge maintenance work

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

### **II.2.4) Description of the procurement**

The Council is seeking tenders for grass cutting on public road verges throughout Aberdeenshire. The area has been divided into 21 separate routes.

### **II.2.5) Award criteria**

Quality criterion - Name: Contract implementation / Weighting: 40

Quality criterion - Name: Contingency Plan for Equipment Failure / Weighting: 40

Quality criterion - Name: Complaints Procedures / Weighting: 20

Price - Weighting: 80

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Contracts will be let for an initial period of three years with a further option of extension up to a period of 24 months subject to satisfactory completion and annual review.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Prices shall be submitted per route along with a separate hourly rate price for any additional works which the Council is not guaranteed to accept – no hourly rate will be accepted at 20% more than the median hourly rate tendered by all bidders.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Stonehaven 2

Lot No

20

### **II.2.2) Additional CPV code(s)**

- 45233229 - Verge maintenance work

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

### **II.2.4) Description of the procurement**

The Council is seeking tenders for grass cutting on public road verges throughout

Aberdeenshire. The area has been divided into 21 separate routes.

### **II.2.5) Award criteria**

Quality criterion - Name: Contract implementation / Weighting: 40

Quality criterion - Name: Contingency Plan for Equipment Failure / Weighting: 40

Quality criterion - Name: Complaints Procedures / Weighting: 20

Price - Weighting: 80

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Contracts will be let for an initial period of three years with a further option of extension up to a period of 24 months subject to satisfactory completion and annual review.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Prices shall be submitted per route along with a separate hourly rate price for any additional works which the Council is not guaranteed to accept – no hourly rate will be accepted at 20% more than the median hourly rate tendered by all bidders.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Ellon 1

Lot No

11

### **II.2.2) Additional CPV code(s)**

- 45233229 - Verge maintenance work

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

### **II.2.4) Description of the procurement**

The Council is seeking tenders for grass cutting on public road verges throughout Aberdeenshire. The area has been divided into 21 separate routes.

### **II.2.5) Award criteria**

Quality criterion - Name: Contract implementation / Weighting: 40

Quality criterion - Name: Contingency Plan for Equipment Failure / Weighting: 40

Quality criterion - Name: Complaints Procedures / Weighting: 20

Price - Weighting: 80

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Contracts will be let for an initial period of three years with a further option of extension up to a period of 24 months subject to satisfactory completion and annual review.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Prices shall be submitted per route along with a separate hourly rate price for any additional works which the Council is not guaranteed to accept – no hourly rate will be accepted at 20% more than the median hourly rate tendered by all bidders.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Stonehaven 3

Lot No

21

### **II.2.2) Additional CPV code(s)**

- 45233229 - Verge maintenance work

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

### **II.2.4) Description of the procurement**

The Council is seeking tenders for grass cutting on public road verges throughout

Aberdeenshire. The area has been divided into 21 separate routes.

### **II.2.5) Award criteria**

Quality criterion - Name: Contract implementation / Weighting: 40

Quality criterion - Name: Contingency Plan for Equipment Failure / Weighting: 40

Quality criterion - Name: Complaints Procedures / Weighting: 20

Price - Weighting: 80

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Contracts will be let for an initial period of three years with a further option of extension up to a period of 24 months subject to satisfactory completion and annual review.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Prices shall be submitted per route along with a separate hourly rate price for any additional works which the Council is not guaranteed to accept – no hourly rate will be accepted at 20% more than the median hourly rate tendered by all bidders.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Question 4A.1 - Bidder is required to provide a certificate from the registrar of companies stating that he is certified as incorporated or registered or, where he is not so certified, a certificate stating that the person concerned has declared on oath that he is engaged in the profession in a specific place under a given business name

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Question 4B.5.1 - It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated:

Question 4B.6 - The Authority will use the independent credit scoring organisation, Creditsafe, to check the financial status of the Bidders and may involve further detailed financial checking/assessment.

Minimum level(s) of standards possibly required

Question 4B.5.1

Employers Liability Insurance minimum of GBP5m

Public Liability Insurance minimum of GBP5m

Motor Vehicle Insurance for all vehicles used to provide the Services

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Operators shall hold the LANTRA certification for operating side-arm flail mowers.

All operators must be aware of, and comply with, the requirements for the signing of temporary road works from the Road Traffic Act.

## **III.2) Conditions related to the contract**

### **III.2.2) Contract performance conditions**

The successful Tenderer shall ensure efficient and effective management and administration of the Service on behalf of the Council. Tenderers must supply weekly written progress reports on the approved forms.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 April 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

13 April 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=647180](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=647180).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:647180)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sheriff and Justice of the Peace Court Building

Aberdeen

Country

United Kingdom