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Tender

## **Alcester Grammar School - ICT Managed Service**

Alcester Grammar School

F02: Contract notice

Notice identifier: 2025/S 000-004950

Procurement identifier (OCID): ocds-h6vhtk-04deb5

Published 13 February 2025, 2:25pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Alcester Grammar School

Birmingham Road

Alcester

B49 5ED

#### **Contact**

Geoff Chandler

#### **Email**

[geoff.chandler@moxton-education.com](mailto:geoff.chandler@moxton-education.com)

#### **Telephone**

+44 07970661087

#### **Country**

United Kingdom

**Region code**

UKG1 - Herefordshire, Worcestershire and Warwickshire

**Companies House**

07485466

**Internet address(es)**

Main address

<https://www.alcestergs.co.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.alcestergs.co.uk/page/?title=Tenders&pid=331>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Alcester Grammar School - ICT Managed Service

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Alcester Grammar School (AGS) encompasses 1,296 pupils and is located in Warwickshire.

AGS is focussed on 3 core values:

- Nurturing aspiration, achievement and opportunities for all

At Alcester Grammar School we aim to nurture aspiration, achievement, and opportunity for all. We are committed to offering a rich, ambitious curriculum and a broad all-round education, supported by outstanding pastoral care in an inclusive and collaborative learning environment. We expect everyone in our community to be active 'engaged AGS learners' and socially

responsible 'decent human beings'.

- Being a decent human being

Being kind, being polite, being respectful, being responsible and honest. Being community minded, empathetic and inclusive.

- Being engaged as an AGS learner

Aiming high by taking responsibility for learning, being collaborative, resourceful and showing curiosity and taking risks whilst persevering and reflecting.

The ICT Support at the School is currently provided in house and this is predominantly a

reactive service to 'keep the lights on'. The School is at a stage where a forward thinking vision, direction of travel and whole School strategy is needed, that is informed by the Schools needs now and in the future.

As such, the School is taking the opportunity to go to market to identify a forward-looking partner to support them in the delivery and development of their ICT provision over the next five years.

This procurement encompasses the items noted below. In essence, this procurement is all about identifying a single supplier to provide a fully outsourced ICT managed service.

Further details regarding bid timescales are noted below but in terms of the managed service this is advertised as a 60 month contract with a maximum 5 year managed service with start and end dates as follows:

Service start date - 1st August 2025

Service end date - 31st July 2030

The new Managed Service Provider may also be required to deliver a range of technology and change management projects.

The companies identified from these shortlisting questions to receive the ITT for the Managed Service will then receive a detailed set of requirements. For the purposes of this shortlisting stage bidders should assume that the ITT will include, but is not be limited to;

- strategic advice and direction to the School regarding ICT
- a core onsite service 51 weeks per year minus Bank Holidays
- service desk
- local staffing that bidders deem necessary to deliver the SLA
- responsibility for design, specification, installation, and management of all ICT infrastructure
- supply of goods and services based on an agreed Best Value (BV) approach
- management of all ICT against an agreed SLA
- management of 3rd parties
- relevant monitoring, management, patching and reporting

- training - technical and curriculum as necessary
- expectation that the provider will drive innovation
- risk registers and inventory management
- collective partnership targets aligned to the School's objectives

Bidders should note the following:

- The School will provide a standard contract as part of the ITT Pack
- There will be a TUPE requirement for the existing employees.

Further details about the solution requirements will be provided to those bidders who are shortlisted to receive the ITT/AQ pack.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,100,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 30200000 - Computer equipment and supplies
- 32410000 - Local area network
- 32420000 - Network equipment
- 80000000 - Education and training services

#### **II.2.3) Place of performance**

NUTS codes

- UKG1 - Herefordshire, Worcestershire and Warwickshire

Main site or place of performance

Alcester

## **II.2.4) Description of the procurement**

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#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,100,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.5) Information about negotiation**

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 March 2025

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

24 March 2025

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Alcester Grammar School

Alcester

B49 5ED

Country

United Kingdom