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Tender

# Staffing Solutions DPS (Dynamic purchasing system)

**Ipswich Borough Council** 

F02: Contract notice

Notice identifier: 2025/S 000-004896

Procurement identifier (OCID): ocds-h6vhtk-04de8d

Published 13 February 2025, 11:33am

# **Section I: Contracting authority**

# I.1) Name and addresses

**Ipswich Borough Council** 

Grafton House, 15-17 Russell Road

**Ipswich** 

IP1 2DE

#### **Email**

procurement@ipswich.gov.uk

### Country

**United Kingdom** 

#### **NUTS** code

UKH14 - Suffolk

### Internet address(es)

Main address

### www.suffolksourcing.uk

# I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

# www.suffolksourcing.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

# I.4) Type of the contracting authority

Ministry or any other national or federal authority

# I.5) Main activity

General public services

# **Section II: Object**

# II.1) Scope of the procurement

## II.1.1) Title

Staffing Solutions DPS (Dynamic purchasing system)

Reference number

IBC/18698

### II.1.2) Main CPV code

• 79600000 - Recruitment services

## II.1.3) Type of contract

Services

### II.1.4) Short description

Invitation to participate in a dynamic purchasing system (DPS) to run until February 2029 to enable call off contracts to cover the full range of job roles and council requirements for temporary staffing to enable recruiting managers to act swiftly to secure their staffing needs

### II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

# II.2) Description

### II.2.1) Title

Administrative and clerical

Lot No

1

## II.2.2) Additional CPV code(s)

• 79621000 - Supply services of office personnel

### II.2.3) Place of performance

**NUTS** codes

• UKH14 - Suffolk

## II.2.4) Description of the procurement

Administrative and clerical

### II.2.5) Award criteria

Cost criterion - Name: Not required at this stage / Weighting: 0

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

48

This contract is subject to renewal

No

## II.2.10) Information about variants

Variants will be accepted: No

## II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2) Description

### II.2.1) Title

Corporate and professional

Lot No

2

## II.2.2) Additional CPV code(s)

• 79620000 - Supply services of personnel including temporary staff

### II.2.3) Place of performance

**NUTS** codes

• UKH14 - Suffolk

### II.2.4) Description of the procurement

Corporate and professional

### II.2.5) Award criteria

Cost criterion - Name: Not required at this stage / Weighting: 0

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

### II.2.10) Information about variants

Variants will be accepted: No

### II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2) Description

### II.2.1) Title

**ICT** 

Lot No

3

## II.2.2) Additional CPV code(s)

• 79620000 - Supply services of personnel including temporary staff

## II.2.3) Place of performance

**NUTS** codes

• UKH14 - Suffolk

## II.2.4) Description of the procurement

**ICT** 

### II.2.5) Award criteria

Cost criterion - Name: Not required at this stage / Weighting: 0

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

### II.2.10) Information about variants

Variants will be accepted: No

## II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# II.2) Description

## II.2.1) Title

Legal

Lot No

4

## II.2.2) Additional CPV code(s)

• 79620000 - Supply services of personnel including temporary staff

## II.2.3) Place of performance

**NUTS** codes

• UKH14 - Suffolk

## II.2.4) Description of the procurement

Legal

### II.2.5) Award criteria

Cost criterion - Name: Not required at this stage / Weighting: 0

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

## II.2.10) Information about variants

Variants will be accepted: No

# II.2.11) Information about options

Options: No

# II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# II.2) Description

## II.2.1) Title

Waste and cleansing

Lot No

5

## II.2.2) Additional CPV code(s)

• 79623000 - Supply services of commercial or industrial workers

## II.2.3) Place of performance

**NUTS** codes

• UKH14 - Suffolk

## II.2.4) Description of the procurement

Waste and cleansing

### II.2.5) Award criteria

Cost criterion - Name: Not required at this stage / Weighting: 0

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

### II.2.10) Information about variants

Variants will be accepted: No

### II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2) Description

## II.2.1) Title

Non-office-based roles

Lot No

6

### II.2.2) Additional CPV code(s)

- 79620000 Supply services of personnel including temporary staff
- 79623000 Supply services of commercial or industrial workers

## II.2.3) Place of performance

**NUTS** codes

• UKH14 - Suffolk

## II.2.4) Description of the procurement

Non-office-based roles

### II.2.5) Award criteria

Cost criterion - Name: Not required at this stage / Weighting: 0

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

### II.2.10) Information about variants

Variants will be accepted: No

### II.2.11) Information about options

Options: No

### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# II.2) Description

### II.2.1) Title

Senior / specialist roles (interim and permanent)

Lot No

7

### II.2.2) Additional CPV code(s)

- 79610000 Placement services of personnel
- 79620000 Supply services of personnel including temporary staff
- 79611000 Job search services

### II.2.3) Place of performance

**NUTS** codes

• UKH14 - Suffolk

### II.2.4) Description of the procurement

Senior / specialist roles (interim and permanent)

# II.2.5) Award criteria

Cost criterion - Name: Not required at this stage / Weighting: 0

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

## II.2.10) Information about variants

Variants will be accepted: No

### II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# Section III. Legal, economic, financial and technical information

# III.1) Conditions for participation

## III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

## III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

# Section IV. Procedure

## **IV.1) Description**

### IV.1.1) Type of procedure

Restricted procedure

## IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

# IV.2) Administrative information

# IV.2.2) Time limit for receipt of tenders or requests to participate

Date

31 December 2028

Local time

11:00am

### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

# **Section VI. Complementary information**

## VI.1) Information about recurrence

This is a recurrent procurement: No

# VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

# VI.4) Procedures for review

# VI.4.1) Review body

Minister for the Cabinet Office acting through Crown Commercial Services

9th Floor, The Capital Building, Old Hall Street, Liverpool, L3 9PP

Liverpool

Email

cps@crowncommercial.gov.uk

Telephone

+44 3150103503

Country

**United Kingdom** 

Internet address

https://www.gov.uk/ccs

# VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

**TBC**