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Tender

## **Staffing Solutions DPS (Dynamic purchasing system)**

Ipswich Borough Council

F02: Contract notice

Notice identifier: 2025/S 000-004896

Procurement identifier (OCID): ocds-h6vhtk-04de8d

Published 13 February 2025, 11:33am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Ipswich Borough Council

Grafton House, 15-17 Russell Road

Ipswich

IP1 2DE

#### **Email**

[procurement@ipswich.gov.uk](mailto:procurement@ipswich.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKH14 - Suffolk

#### **Internet address(es)**

Main address

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Staffing Solutions DPS (Dynamic purchasing system)

Reference number

IBC/18698

#### **II.1.2) Main CPV code**

- 79600000 - Recruitment services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Invitation to participate in a dynamic purchasing system (DPS) to run until February 2029 to enable call off contracts to cover the full range of job roles and council requirements for temporary staffing to enable recruiting managers to act swiftly to secure their staffing needs

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

#### **II.2.1) Title**

Administrative and clerical

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 79621000 - Supply services of office personnel

### **II.2.3) Place of performance**

NUTS codes

- UKH14 - Suffolk

### **II.2.4) Description of the procurement**

Administrative and clerical

### **II.2.5) Award criteria**

Cost criterion - Name: Not required at this stage / Weighting: 0

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Corporate and professional

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 79620000 - Supply services of personnel including temporary staff

#### **II.2.3) Place of performance**

NUTS codes

- UKH14 - Suffolk

#### **II.2.4) Description of the procurement**

Corporate and professional

#### **II.2.5) Award criteria**

Cost criterion - Name: Not required at this stage / Weighting: 0

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

ICT

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 79620000 - Supply services of personnel including temporary staff

#### **II.2.3) Place of performance**

NUTS codes

- UKH14 - Suffolk

#### **II.2.4) Description of the procurement**

ICT

#### **II.2.5) Award criteria**

Cost criterion - Name: Not required at this stage / Weighting: 0

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Legal

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 79620000 - Supply services of personnel including temporary staff

### **II.2.3) Place of performance**

NUTS codes

- UKH14 - Suffolk

### **II.2.4) Description of the procurement**

Legal

### **II.2.5) Award criteria**

Cost criterion - Name: Not required at this stage / Weighting: 0

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Waste and cleansing

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 79623000 - Supply services of commercial or industrial workers

### **II.2.3) Place of performance**

NUTS codes

- UKH14 - Suffolk

### **II.2.4) Description of the procurement**

Waste and cleansing

### **II.2.5) Award criteria**

Cost criterion - Name: Not required at this stage / Weighting: 0

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Non-office-based roles

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 79620000 - Supply services of personnel including temporary staff
- 79623000 - Supply services of commercial or industrial workers

### **II.2.3) Place of performance**

NUTS codes

- UKH14 - Suffolk

### **II.2.4) Description of the procurement**

Non-office-based roles

### **II.2.5) Award criteria**

Cost criterion - Name: Not required at this stage / Weighting: 0

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

# **II.2) Description**

## **II.2.1) Title**

Senior / specialist roles (interim and permanent)

Lot No

7

## **II.2.2) Additional CPV code(s)**

- 79610000 - Placement services of personnel
- 79620000 - Supply services of personnel including temporary staff
- 79611000 - Job search services

## **II.2.3) Place of performance**

NUTS codes

- UKH14 - Suffolk

## **II.2.4) Description of the procurement**

Senior / specialist roles (interim and permanent)

## **II.2.5) Award criteria**

Cost criterion - Name: Not required at this stage / Weighting: 0

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Restricted procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

### IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

31 December 2028

Local time

11:00am

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### VI.4) Procedures for review

#### **VI.4.1) Review body**

Minister for the Cabinet Office acting through Crown Commercial Services

9th Floor, The Capital Building, Old Hall Street, Liverpool, L3 9PP

Liverpool

Email

[cps@crowncommercial.gov.uk](mailto:cps@crowncommercial.gov.uk)

Telephone

+44 3150103503

Country

United Kingdom

Internet address

<https://www.gov.uk/ccs>

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

TBC