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Tender

Ceredigion - Development Management Support - Planning Applications & Enforcement Cases

Cyngor Sir Ceredigion County Council

F02: Contract notice

Notice identifier: 2022/S 000-004870

Procurement identifier (OCID): ocds-h6vhtk-0319a2

Published 21 February 2022, 5:15pm

Section I: Contracting authority

I.1) Name and addresses

Cyngor Sir Ceredigion County Council

Canolfan Rheidol, Rhoddfa Padarn

Aberystwyth

SY23 3UE

Email

ymholiadau.caffael@ceredigion.gov.uk

Telephone

+44 1545570881

Country

United Kingdom

NUTS code

UKL1 - West Wales and the Valleys

Internet address(es)

Main address

<http://www.ceredigion.gov.uk>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0491

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Ceredigion - Development Management Support - Planning Applications & Enforcement Cases

Reference number

itt_93056

II.1.2) Main CPV code

- 71240000 - Architectural, engineering and planning services

II.1.3) Type of contract

Services

II.1.4) Short description

Ceredigion County Council is seeking to appoint suitably qualified and experienced consultants to help clear a significant 'backlog' of planning applications, and Enforcement cases. The project will involve considering approximately 350 outstanding planning applications, and the assessment of 400 Enforcement cases within year one. Producing delegated and committee reports for consideration. Consultants will also be expected to draft decision notices. The assessment of outstanding Planning Enforcement cases, provision of detailed reports and recommendations in relation to the expediency of proceeding with formal enforcement action or not.

It is expected that the initial backlog of cases is dealt with in year 1, further case work may follow as a result of follow-up work or new allocation of cases but this cannot be guaranteed and the contract is not exclusive.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71356400 - Technical planning services

- 71400000 - Urban planning and landscape architectural services
- 71410000 - Urban planning services

II.2.3) Place of performance

NUTS codes

- UKL14 - South West Wales

Main site or place of performance

Ceredigion

II.2.4) Description of the procurement

Ceredigion County Council is seeking to appoint suitably qualified and experienced consultants to help clear a significant 'backlog' of planning applications, and Enforcement cases. The project will involve considering approximately 350 outstanding planning applications, and the assessment of 400 Enforcement cases within year one. Producing delegated and committee reports for consideration. Consultants will also be expected to draft decision notices. The assessment of outstanding Planning Enforcement cases, provision of detailed reports and recommendations in relation to the expediency of proceeding with formal enforcement action or not.

It is expected that the initial backlog of cases is dealt with in year 1, further case work may follow as a result of follow-up work or new allocation of cases but this cannot be guaranteed and the contract is not exclusive.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Optional extension of further 2 years on an annual basis

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Optional extension of further 2 years on an annual basis

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

It intended that the initial backlog of cases is dealt with in year 1, further case work may follow as a result of follow-up work or new allocation of cases

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Consultants must employ qualified Planners

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 March 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English, Welsh

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

24 March 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=118870

(WA Ref:118870)

The buyer considers that this contract is suitable for consortia.

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

