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Tender

Wolverley CE Secondary School

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F02: Contract notice

Notice identifier: 2021/S 000-004864

Procurement identifier (OCID): ocds-h6vhtk-029a71

Published 10 March 2021, 4:44pm

Section I: Contracting authority

I.1) Name and addresses

Wolverley CE Secondary School

Blakeshall Lane, Wolverley

Kidderminster

DY11 5XQ

Contact

Lorraine Ashover

Email

tenders@minervapcs.com

Telephone

+44 1256467107

Country

United Kingdom

NUTS code

UKG12 - Worcestershire

Internet address(es)

Main address

<https://www.wolverley.worcs.sch.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/minervapcs.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/minervapcs.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Other type

Education institute

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Wolverley CE Secondary School

Reference number

MPN-10184

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

Wolverley CE Secondary School is currently out to tender for the provision of a full daily catering service as well as their cleaning services. The catering contractor will be responsible for the provision of a full school food catering service for the pupils and staff at the school. This will consist of breakfast, morning break and a full lunch service for each school day. The catering facilities at the school include the main dining area and servery, plus a Grab and Go external pod. All outlets are available to all pupils and no pupils are allowed off site. The school requires a contractor to undertake the cleaning services in accordance with good practice so as to provide a high standard of cleanliness throughout the school every day for the benefit of the staff and pupils, the local community and to provide an inviting environment for visitors. The service will also include options for interior and exterior window cleaning and washroom consumables.

II.1.5) Estimated total value

Value excluding VAT: £1,778,279

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Cleaning Services

Lot No

1

II.2.2) Additional CPV code(s)

- 90919300 - School cleaning services

II.2.3) Place of performance

NUTS codes

- UKG12 - Worcestershire

Main site or place of performance

Blakeshall Lane, Wolverley, Kidderminster, Worcestershire, DY11 5XQ

II.2.4) Description of the procurement

Wolverley CE Secondary School is currently out to tender for the provision of a full daily cleaning service during during term time and periodic cleaning outside of term time. The school requires a contractor to undertake the cleaning services in accordance with good practice so as to provide a high standard of cleanliness throughout the school every day for the benefit of the staff and pupils, the local community and to provide an inviting environment for visitors. The contractor will be responsible for the provision of skilled cleaning operatives to provide an efficient and timely cleaning service. They will need to ensure that curriculum used areas are safe and fit for purpose and that all other areas are kept tidy and reflect well on the school. The incumbent contractor currently undertakes janitorial responsibilities throughout the day. They also source washroom consumables such as toilet paper, hand soap, hand towels etc although this element of the contract may be taken back in house by the school. The school are looking for a contractor who is able to offer a reliable service with staff who are conscientious and want to do a good job. The cleanliness of the buildings is paramount in terms of the standards the school expects. The contract is being offered for an initial three year term with the option to extend for a further two periods of 12 months. The contract commencement date is 1 September 2021. TUPE is expected to apply, details of which can be found in the tender documentation. There is requirement for the successful contractor to apply for Admitted Body Status with the Local Government Pension Scheme in relation to some of the cleaning team.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £800,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Objective criteria is detailed in the tender document. A maximum of five suppliers will be taken forward to the Invitation to Tender stage of the process. Where less than five suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the Invitation to Tender stage. Where more than five suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the Invitation to Tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

The contract will be awarded for an initial period of three years with two possible extensions of 12 months meaning a maximum contract length of five years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The duration detailed above includes the initial term of three years as well as the two optional contract extension periods of 12 months each.

II.2) Description

II.2.1) Title

Catering Services

Lot No

2

II.2.2) Additional CPV code(s)

- 55524000 - School catering services

II.2.3) Place of performance

NUTS codes

- UKG12 - Worcestershire

Main site or place of performance

Blakeshall Lane, Wolverley, Kidderminster, Worcestershire, DY11 5XQ

II.2.4) Description of the procurement

Wolverley CE Secondary School is currently out to tender for the provision of a full daily catering service. The Contractor will be responsible for the provision of a full school food catering service for the pupils and staff at the school. This will consist of breakfast, morning break and a full lunch service for each school day. The catering facilities at the school include the main dining area/servery, plus an external pod with Grab and Go options. All outlets are available to all pupils and pupils are not allowed off site during the school day. There are currently 816 pupils on roll for the academic year 2020/21. Of this

figure, 130 pupils are entitled to free school meals. TUPE is expected to apply, details of which can be found in the tender documentation. The school is keen to further increase uptake and continue the good work already in place for catering. It wishes to do so by working closely with the successful Contractor in developing and continuously improving the service and partnership during the period of the contract and by introducing innovative and creative ideas as submitted in the tender process and on-going. The school is aware that there are always opportunities to improve and modernise. They are interested in ensuring that the caterers provide the best possible service, introducing new menu ideas and initiatives so that pupils are all eating and utilising the service regularly.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £978,279

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Objective criteria is detailed in the tender document. A maximum of five suppliers will be taken forward to the Invitation to Tender stage of the process. Where less than five suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the Invitation to Tender stage. Where more than five suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the Invitation to Tender stage.

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The duration detailed above includes the initial term of three years as well as the two optional contract extension periods of 12 months each.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 April 2021

Local time

5:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

7 May 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Further notices will be published in 2024, 2025 or 2026 dependent on whether optional extensions are exercised.

VI.4) Procedures for review

VI.4.1) Review body

High Court

Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Wolverley CE Secondary School will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland)