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Tender

## **Internal Audit Services**

Habinteg Housing Association Ulster Ltd

F02: Contract notice

Notice identifier: 2024/S 000-004863

Procurement identifier (OCID): ocds-h6vhtk-0439ec

Published 14 February 2024, 8:14am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Habinteg Housing Association Ulster Ltd

Alex Moira House 22 Hibernia Street

Hollywood

BT18 9JE

#### **Email**

[consultancy@pfh.co.uk](mailto:consultancy@pfh.co.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

#### **Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://etendersni.gov.uk/epps>

### **I.4) Type of the contracting authority**

Other type

Housing Association

### **I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Internal Audit Services

#### **II.1.2) Main CPV code**

- 79212000 - Auditing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Habinteg Housing Association (Ulster) Limited (hereafter referred to as 'Habinteg') wishes to engage a suitably qualified and experienced service provider to provide internal audit services. The contract shall cover the internal audit service for three financial years. The contract will be for an initial period of 36 months, with the possibility of two further optional extensions of 12 months, subject to satisfactory performance. The internal auditor will report to the Audit and Risk Assurance Committee, the Chief Executive, and other relevant members of the Senior Management Team. The internal auditor will present audit findings to the Board, via the Audit and Risk Assurance Committee. The scope of the internal audit work extends to all operations and records, financial, governance and operational, of Habinteg.

#### **II.1.5) Estimated total value**

Value excluding VAT: £200,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79212200 - Internal audit services
- 79212300 - Statutory audit services

#### **II.2.3) Place of performance**

NUTS codes

- UKN0 - Northern Ireland

Main site or place of performance

Belfast

#### **II.2.4) Description of the procurement**

Habinteg Housing Association (Ulster) Limited (hereafter referred to as 'Habinteg') wishes to engage a suitably qualified and experienced service provider to provide internal audit services. The contract shall cover the internal audit service for three financial years. The contract will be for an initial period of 36 months, with the possibility of two further optional extensions of 12 months, subject to satisfactory performance. The internal auditor will report to the Audit and Risk Assurance Committee, the Chief Executive, and other relevant members of the Senior Management Team. The internal auditor will present audit findings to the Board, via the Audit and Risk Assurance Committee. The scope of the internal audit work extends to all operations and records, financial, governance and operational, of Habinteg.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £200,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract will be for a period of 36 months, with the possibility of two further optional extensions of 12 months, subject to satisfactory performance.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As set out in the Procurement Documents

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

As set out in the Procurement Documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 March 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

11 March 2024

Local time

12:30pm

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom