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Tender

Internal Audit Services

Habinteg Housing Association Ulster Ltd

F02: Contract notice

Notice identifier: 2024/S 000-004863

Procurement identifier (OCID): ocds-h6vhtk-0439ec

Published 14 February 2024, 8:14am

Section I: Contracting authority

I.1) Name and addresses

Habinteg Housing Association Ulster Ltd

Alex Moira House 22 Hibernia Street

Holywood

BT18 9JE

Email

consultancy@pfh.co.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://etendersni.gov.uk/epps>

I.4) Type of the contracting authority

Other type

Housing Association

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Internal Audit Services

II.1.2) Main CPV code

- 79212000 - Auditing services

II.1.3) Type of contract

Services

II.1.4) Short description

Habinteg Housing Association (Ulster) Limited (hereafter referred to as 'Habinteg') wishes to engage a suitably qualified and experienced service provider to provide internal audit services. The contract shall cover the internal audit service for three financial years. The contract will be for an initial period of 36 months, with the possibility of two further optional extensions of 12 months, subject to satisfactory performance. The internal auditor will report to the Audit and Risk Assurance Committee, the Chief Executive, and other relevant members of the Senior Management Team. The internal auditor will present audit findings to the Board, via the Audit and Risk Assurance Committee. The scope of the internal audit work extends to all operations and records, financial, governance and operational, of Habinteg.

II.1.5) Estimated total value

Value excluding VAT: £200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79212200 - Internal audit services

- 79212300 - Statutory audit services

II.2.3) Place of performance

NUTS codes

- UKN0 - Northern Ireland

Main site or place of performance

Belfast

II.2.4) Description of the procurement

Habinteg Housing Association (Ulster) Limited (hereafter referred to as 'Habinteg') wishes to engage a suitably qualified and experienced service provider to provide internal audit services. The contract shall cover the internal audit service for three financial years. The contract will be for an initial period of 36 months, with the possibility of two further optional extensions of 12 months, subject to satisfactory performance. The internal auditor will report to the Audit and Risk Assurance Committee, the Chief Executive, and other relevant members of the Senior Management Team. The internal auditor will present audit findings to the Board, via the Audit and Risk Assurance Committee. The scope of the internal audit work extends to all operations and records, financial, governance and operational, of Habinteg.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract will be for a period of 36 months, with the possibility of two further optional extensions of 12 months, subject to satisfactory performance.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As set out in the Procurement Documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As set out in the Procurement Documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 March 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

11 March 2024

Local time

12:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom