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Tender

## **Marine Cleaning Chemicals**

CalMac Ferries Limited

F02: Contract notice

Notice identifier: 2023/S 000-004861

Procurement identifier (OCID): ocds-h6vhtk-03a66c

Published 17 February 2023, 10:56am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

CalMac Ferries Limited

CalMac Ferries Limited, Ferry Terminal

Gourock

PA19 1QP

#### **Contact**

Claire Galloway

#### **Email**

[claire.galloway@calmac.co.uk](mailto:claire.galloway@calmac.co.uk)

#### **Telephone**

+44 01475650230

#### **Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.calmac.co.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10923](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10923)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Ferry Operator

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Marine Cleaning Chemicals

Reference number

AMBU22\_022

#### **II.1.2) Main CPV code**

- 39830000 - Cleaning products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

CalMac Ferries Ltd are looking to set up a framework for the provision of Marine Cleaning Chemicals.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Marine Cleaning Chemicals (alternative products)

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 34930000 - Marine equipment

### **II.2.3) Place of performance**

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

### **II.2.4) Description of the procurement**

CalMac Ferries Limited (CFL) is one of the largest transport operators in Scotland, operating 35 ferries and 53 ports, harbours and slipways on behalf of the Scottish Government under the Clyde and Hebrides Ferry Services (CHFS) contract.

CFL is seeking to set up a framework agreement for the provision of Marine Cleaning Chemicals for a period of 24 months with the option to extend for up to a further 24 months. Lot 2 will allow the introduction of new and alternative Marine Cleaning Chemicals to those which are currently in use on our Network. Testing and trials will be required before any use.

CFL will contract with the most economically advantageous bidder, and the resultant contract will be available for novation to any subsequent operator of the CHFS contract.

It is intended that the contract could be applied for the benefit of CFL's parent company, David MacBrayne Limited (DML), DML subsidiaries or any other entities formed by DML.

The Contract appointing CFL's chosen supplier is provided as part of the procurement (ITT Stage), allowing bidders to develop their fully costed proposals by reference to a pre-existing set of contractual terms. A copy of the Contract is to be provided in the supplier attachment area within the PCS Tender portal once the ITT is published.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 35%

Price - Weighting: 65%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The contract for this service will be let for an initial 24 months duration, followed by extensions of up to 24 months, at CFL's option. In advance of any renewal, CFL may elect not to renew, at its sole discretion, at 60 days' notice.

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

This Procurement will be conducted through the use of the Restricted Procedure. All queries about this procurement must be made via the PCS-Tender messaging system.

The process to be applied will be:

- Statements including the specific requirements can be found within Section III.1.2 and III.1.3 of the Contract Notice.

-Bidders must pass the minimum standards sections of the SPD (Scotland).

Qualification Envelope: Part 3, Section A, B, C, D will be scored on a pass/fail basis. If any question subject to 'pass/fail' scoring be scored 'fail' the entire submission may be set aside and take no further part in the competition.

Technical Envelope will be scored in the following way:

0 - Unacceptable. Nil or inadequate response. Fails to demonstrate previous experience/capacity/capability relevant to this criterion.

25 - Poor. Response is partially relevant but generally poor. The response shows some elements of relevance to the criterion but contains insufficient/limited detail or explanation to demonstrate previous relevant experience/ capacity/capability.

50 - Acceptable. Response is relevant and acceptable. The response demonstrates broad previous experience, knowledge and skills/capacity/capability but may lack in some aspects of similarity e.g. previous experience, knowledge or skills may not be of a similar nature.

75 - Good. Response is relevant and good. The response is sufficiently detailed to demonstrate a good amount of experience, knowledge or skills/capacity/capability relevant to providing similar services to similar clients.

100- Excellent. Response is completely relevant and excellent overall. The response is comprehensive, unambiguous and demonstrates thorough experience, knowledge or skills/capacity/capability relevant to providing similar services to similar clients.

The responses to the questions of Section III.1.3 of the Contract Notice will be weighted the following way: Please see SPD (Scotland)

We will take the top five highest scoring bidders through to the next stage and they will be invited to submit a tender.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public Contracts (Scotland) Regulations 2015. CFL reserves the right to award additional services in accordance with regulation 33(8) of the Public Contracts (Scotland) Regulations 2015.

## **II.2) Description**

### **II.2.1) Title**

Marine Cleaning Chemicals

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 39830000 - Cleaning products
- 90917000 - Cleaning services of transport equipment

### **II.2.3) Place of performance**

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

### **II.2.4) Description of the procurement**

CalMac Ferries Limited (CFL) is one of the largest transport operators in Scotland, operating 35 ferries and 53 ports, harbours and slipways on behalf of the Scottish Government under the Clyde and Hebrides Ferry Services (CHFS) contract.

CFL is seeking to set up a framework agreement for the provision of Marine Cleaning Chemicals for a period of 24 months with the option to extend for up to a further 24 months. Lot 1 will include Marine Cleaning Chemicals which have been tested and are currently in use on our Network.

CFL will contract with the most economically advantageous bidder, and the resultant

contract will be available for novation to any subsequent operator of the CHFS contract.

It is intended that the contract could be applied for the benefit of CFL's parent company, David MacBrayne Limited (DML), DML subsidiaries or any other entities formed by DML.

The Contract appointing CFL's chosen supplier is provided as part of the procurement (ITT Stage), allowing bidders to develop their fully costed proposals by reference to a pre-existing set of contractual terms. A copy of the Contract is to be provided in the supplier attachment area within the PCS Tender portal once the ITT is published.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Economic Operators will be evaluated in accordance with the Public Contracts (Scotland) Regulations 2015 on the basis of information provided within the Single Procurement Document (SPD).

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

In response to Question Ref. 4B.5.1a 4B.5.1b and 4B.5.2 Economic Operators must confirm they already have or can commit to obtain, prior to the commencement the following levels of insurance:

Employer's Liability Insurance = GBP 5 Million

Public Liability Insurance = GBP 5 Million

Professional Indemnity Insurance = GBP 1 Million

The bidder should purchase any other insurance cover as necessary, taking into account the terms and conditions of this contract.

Minimum level(s) of standards possibly required

In responding to Question Ref. 4B.5.1a 4B.5.1b and 4B.5.2 of the SPD, where a bidder ticks the box "No, and I cannot commit to obtain it" the submission shall be marked as FAIL. Economic operators which alter their composition after making a submission will be the subject of re-evaluation. CalMac Ferries reserve the right not to conclude any contract as a result of the procurement process initiated by this notice and to make whatever changes CalMac Ferries deem appropriate to the content, process, timing and structure of the procurement process.

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

This SPD is designed to allow CFL to review evidence of prior experience of similar supply contract.

The scored questions are as follows:

1) Please provide relevant examples of undertaking the provision of, and delivery of, the goods as detailed in Section II.2.4 of the Contract Notice. A minimum of 3 examples are required (70%). Your response should include, but not be limited to, a demonstration of the following;

- Successful delivery of a range of products across diverse networks at differing locations
- Details should include examples of successfully providing the goods and services in a timely manner and the process for ensuring delivery times are met.
- The response should also include client details with contact information.
- Provide details of any remote locations or places with access issues where you currently or previously provided goods and how they are transited in a safe manner.

2) Please provide details of how you have previously managed Health & Safety and ensured all relevant regulations are followed. Your response should include details of training provided and the actions you would take when breaches occur (10%).

3) Please provide details of how you have previously on-boarded new customers, this should demonstrate how you aligned with their specific needs and requirements (10%).

4) Please provide details of how you have previously handled shortages of products and extended lead times (10%).

### Evaluation Methodology

Respondents shall note that scored questions will be evaluated independently by a panel of subject matter experts referred to as Evaluators. The scores provided by these Evaluators will be subject to a Moderation process to ensure consistency of scoring. Evaluators shall score each response in line with the scoring criteria provided. Each question is weighted, and this shows its importance to CalMac.

Only information presented in response to these questions shall be scored. Any information previously provided to CalMac Ferries or gained by CalMac Ferries during any pre-market engagement shall be disregarded and will not be considered when scoring these questions.

Please note CalMac requires your response to these questions to be clear and comprehensive.

Technical Envelope will be scored in the following way:

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100- Excellent. Response is completely relevant and excellent overall. The response is comprehensive, unambiguous and demonstrates thorough experience, knowledge or skills / capacity / capability relevant to providing similar services to similar clients.

Minimum level(s) of standards possibly required

Qualification Envelope: Part 3, Section A, B, C, D will be scored on a pass/fail basis. If any question subject to 'pass/fail' scoring be scored 'fail' the entire submission may be set aside and take no further part in the competition.

The five highest scoring tenderers who are nominated to progress to the Invitation to Tender stage (ITT).

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 2

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 March 2023

Local time

2:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

27 March 2023

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: CFL wish to set up a framework for 24 months with the potential to extend for up to 24 months. The requirement will be reviewed near the end of this period.

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

“CFL’s general conditions of the procurement will be published in the ITT. In the meantime Economic Operators should note that the conditions of the procurement include (but are not limited to) the following:

- The eligibility requirements in this Contract Notice will apply to the procurement at all times. Economic Operators may be excluded from this competition if the Economic Operator no longer meets the selection criteria set out in the Contract Notice at any stage during the competition and/or there is a change in identity, control, financial standing or other factor impacting on the selection process affecting the Economic Operator;

- CFL is subject to the requirements of the Freedom of Information (Scotland) Act 2002 and the Environmental Information (Scotland) Regulations 2004. Accordingly, all information submitted to CFL may need to be disclosed and/or published by it in response to a request under FOISA or the EIRs; and

- Economic Operators will remain responsible for all costs and expenses incurred by them in connection with this competition. CFL will not be liable to reimburse or compensate any costs incurred in connection with an Economic Operator’s participation in this competition, including any costs or other liability in respect of the cancellation of the process.”

The award criteria questions and weightings will be published in the ITT.

Award criteria scoring will be the following:

0 Unacceptable; 25 Poor; 50 Acceptable; 75 Good; 100 Excellent. Full definitions of the scoring are provided in the ITT.

The buyer reserves the right to fully validate a Tender response following the first submission of Tenders and before Contract award.

The buyer is using PCS-Tender to conduct this SPD exercise. The Project code is 23519

PQQ code is 5140.

The buyer is using PCS-Tender to conduct this PQQ exercise. The Project code is 23519. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:722870)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Greenock Sheriff Court

1 Nelson St

Greenock

PA15 1TR

Telephone

+44 1475787073

Country

United Kingdom