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Tender

South Cambridgeshire District Council - Website Redesign

South Cambridgeshire District Council
South Cambridgeshire District Council
Cambridge City Council
Huntingdonshire District Council

F02: Contract notice

Notice identifier: 2023/S 000-004850

Procurement identifier (OCID): ocids-h6vhtk-03a665

Published 17 February 2023, 9:59am

Section I: Contracting authority

I.1) Name and addresses

South Cambridgeshire District Council

South Cambridgeshire Hall, Cambourne Business Park

Cambourne

CB23 6EA

Contact

Nicole Stimson

Email

Nicole.stimson@scambs.gov.uk

Telephone

+44 7842331838

Country

United Kingdom

Region code

UKH12 - Cambridgeshire CC

Internet address(es)

Main address

<https://www.scambs.gov.uk>

Buyer's address

<https://www.scambs.gov.uk>

I.1) Name and addresses

South Cambridgeshire District Council

South Cambridgeshire District Hall

Cambourne

CB23 6EA

Contact

Sean Missin

Email

sean.missin@scambs.gov.uk

Telephone

+44 1954713378

Country

United Kingdom

Region code

UKH12 - Cambridgeshire CC

Internet address(es)

Main address

<https://www.scambs.gov.uk>

I.1) Name and addresses

Cambridge City Council

The Guildhall, Market Square

Cambridge

CB2 3QJ

Contact

Jane Whiteman-Turl

Email

jane.whiteman-turl@cambridge.gov.uk

Country

United Kingdom

Region code

UKH12 - Cambridgeshire CC

Internet address(es)

Main address

<https://www.cambridge.gov.uk>

I.1) Name and addresses

Huntingdonshire District Council

Pathfinder House, St Mary's Street

Huntingdon

PE29 3TN

Contact

Sarah Youthed

Email

sarah.youthed@huntingdonshire.gov.uk

Country

United Kingdom

Region code

UKH12 - Cambridgeshire CC

Internet address(es)

Main address

<https://www.huntingdonshire.gov.uk>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=3a1c113f-a4ae-ed11-811f-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=3a1c113f-a4ae-ed11-811f-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

South Cambridgeshire District Council - Website Redesign

Reference number

DN656877

II.1.2) Main CPV code

- 72200000 - Software programming and consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

South Cambridgeshire District Council (SCDC) and Cambridge City Council (CCC) want to redesign their websites' navigation, functions and page templates to improve customer experience, achieve channel shift and create a fully transactional website, enabling customers to self-serve 24/7.

South Cambridgeshire District Council and Cambridge City Council are needing to make significant savings and reduce the amount of admin work our back-office colleagues are dealing with, especially our Contact Centres. We want to improve the customer

experience on our website so users can find what they need without contacting us. We need websites that are modern and able to keep up with the future technological trends.

Huntingdonshire District Council have the right to use this contract at their discretion.

If you wish to bid for this tender please do so by visiting our e-tendering portal at:

<https://procontract.due-north.com/Advert/Index?advertId=3a1c113f-a4ae-ed11-811f-005056b64545>

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

South Cambridgeshire District Council (SCDC) and Cambridge City Council (CCC) want to redesign their websites' navigation, functions and page templates to improve customer experience, achieve channel shift and create a fully transactional website, enabling customers to self-serve 24/7.

South Cambridgeshire District Council and Cambridge City Council are needing to make significant savings and reduce the amount of admin work our back-office colleagues are dealing with, especially our Contact Centres. We want to improve the customer experience on our website so users can find what they need without contacting us. We need websites that are modern and able to keep up with the future technological trends.

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II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

6

This contract is subject to renewal

Yes

Description of renewals

The initial assignment is for 6 months however, council reserves the right to extend this contract for additional work for a similar nature up to a period of 3 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The initial assignment is for 6 months however, council reserves the right to extend this contract for additional work for a similar nature up to a period of 3 years.

There's an option for Huntingdonshire District Council to use this contract at their discretion.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As per the procurements documents.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 March 2023

Local time

1:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

20 March 2023

Local time

2:00pm

Place

Cambourne

Information about authorised persons and opening procedure

Procurement staff at South Cambridgeshire District Council

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

South Cambridgeshire District Council

Cambourne

CB23 6EA

Email

sean.missin@scambs.gov.uk

Telephone

+44 1954713378

Country

United Kingdom