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Tender

Aylesford School ~ Cleaning Tender

Aylesford School and Sixth Form College

F02: Contract notice

Notice identifier: 2021/S 000-004840

Procurement identifier (OCID): ocds-h6vhtk-029a59

Published 10 March 2021, 2:32pm

Section I: Contracting authority

I.1) Name and addresses

Aylesford School and Sixth Form College

Tapping Way

Warwick

CV34 6XR

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

NUTS code

UKG13 - Warwickshire

Internet address(es)

Main address

<https://www.aylesfordschool.org.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Warwick:-School-cleaning-services./HE8Y6NUT7P>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Aylesford School ~ Cleaning Tender

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

Aylesford School and Sixth Form College is a progressive, ambitious and popular all-through academy that provides a high quality educational experience for over 1200 children aged from four to 18 years of age. The school believes that the quality of the school environment forms an essential part of a successful education. By ensuring that their surroundings are stimulating, safe and hygienic students will have the best possible chances of prospering throughout their time at the school.

II.1.5) Estimated total value

Value excluding VAT: £490,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG13 - Warwickshire

Main site or place of performance

Warwickshire

II.2.4) Description of the procurement

The tender project is seeking to appoint a Supplier whose initiative and innovation will be welcomed for the provision of cleaning services at the School. The high-quality service levels proposed should maintain excellent standards throughout, resulting in a pleasant environment for both the students and staff.

The basis and rationale that the Client requires the successful Supplier to operate to, at all times, is being able to provide an environment that is fit for purpose and that the Supplier is proactive in the management of the contract, thus ensuring that all specifications are achieved and that the frequency of cleans is as detailed within the tender specification.

The contract being tendered is for three years in duration from 1 August 2022 until 31 July 2025, with the option to extend the contract term for a further term of up to two years and will be fixed price in nature, with the Supplier invoicing the Client for one-twelfth of the annual cost on a monthly basis.

It should be noted that the successful Supplier will be expected to bring to the cleaning element of the contract: innovation; new equipment; and cleaning methods, with BICSc standards being achieved as a minimum, thus ensuring that the highest levels of cleanliness are maintained in all areas at all times and also ensuring that the productivity of the cleaning operatives is enhanced moving forward into the new contract term.

At present 10 cleaning operatives, comprising 1 x supervisor and 9 cleaning operatives are employed to work a range of morning and evening shifts between 06:00 and 08:30 hours and 15:00 and 18:45 hours, Monday to Friday to a total of 168.75 hours per week.

The value of the current contract is circa £98,000.00 + VAT.

The School wish to consider proposals for cleaning to be carried out as currently, in the first instance, but are open to suggestions around the most efficient and beneficial methodology to ensure maximum cleanliness of the buildings, including post letting cleaning ~ and will ultimately require costings and timescales accordingly.

The School's objectives:

- To build upon the standard of cleaning services within the school and role model attention to detail.
- To receive a service that complies with the service standards and to acknowledge the need to step up and demonstrate flexibility in the face of a Public Health pandemic (for example).
- To receive consistently high-quality cleaning standards, via a motivated and fully staffed workforce.

- To generate an improved learning environment for all students, within the School.
- To receive proactive management support for the cleaning team, in order to attract and retain a full complement of motivated staff.
- To hold regular review meetings with the successful Supplier, with effective and prompt lines of communication.
- To achieve overall value for money.

Whilst the Client prioritises value for money as a key objective of the competitive tender process, the Governing body are not obliged to accept the lowest price.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £490,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2022

End date

31 July 2027

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here:

<https://litmustms.co.uk/respond/HE8Y6NUT7P>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 May 2021

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

18 October 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Warwick:-School-cleaning-services./HE8Y6NUT7P>

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GO Reference: GO-2021310-PRO-17909033

VI.4) Procedures for review

VI.4.1) Review body

Aylesford School and Sixth Form College

Tapping Way

Warwick

CV34 6XR

Country

United Kingdom