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Tender

Interpretation and Translation Services

Cumberland Council

F02: Contract notice

Notice identifier: 2025/S 000-004828

Procurement identifier (OCID): ocds-h6vhtk-04de5b

Published 12 February 2025, 6:27pm

Section I: Contracting authority

I.1) Name and addresses

Cumberland Council

Cumbria House, 107 - 117 Botchergate

Carlisle

CA1 1RD

Contact

Mr Sunday Oguntonade

Email

sunday.oguntonade@cumbria.gov.uk

Telephone

+44 7795546733

Country

United Kingdom

Region code

UKD1 - Cumbria

Internet address(es)

Main address

<https://www.cumberland.gov.uk/>

Buyer's address

<https://www.cumberland.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.the-chest.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=b1d1f66d-5fe5-ef11-8134-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Interpretation and Translation Services

Reference number

DN762678

II.1.2) Main CPV code

- 79530000 - Translation services

II.1.3) Type of contract

Services

II.1.4) Short description

The council is procuring a contract for the provision of Interpretation and Translation Service for a term of up to 2 years. Please refer to the schedule 2 service specification of the tender documents for further details (available via The Chest - see below).

The council proposes to enter into the Contract for an initial term of one year with the successful Tenderer (Service Provider). The initial term is 1st April 2025 to 31st March 2026. There is 1 optional extension available of up to 12 months. Use of this optional extension is at the absolute discretion of the council. If the optional extensions is used, the Contract will end on 31st March 2027.

The estimated total value of the Contract Agreement for the 1 year initial term is £200,000 excluding VAT. The maximum value of the contract plus the optional extension of 1 year is £400,000 excluding VAT. Details of expenditure and extension periods are indicative only. Any extension periods will be confirmed with the contract provider. There is no guaranteed spend.

For further details, and to access the tender documents, including the service specification, please use the council's online procurement portal The Chest - <https://www.the-chest.org.uk>

Registration on The Chest is free of charge.

All bids must be received electronically via The Chest by the closing date stated in the

Invitation to Tender (ITT).

Any clarifications you have about the tender must be sent via messaging on the chest by the closing date stated in the ITT.

II.1.5) Estimated total value

Value excluding VAT: £400,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKD1 - Cumbria

II.2.4) Description of the procurement

Price is not the only award criterion and all criteria are stated only in the procurement documents.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Quality criterion - Name: Social Value / Weighting: 20

Price - Weighting: 20

II.2.6) Estimated value

Value excluding VAT: £400,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2025

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

The council proposes to enter into the Contract for an initial term of one year with the successful Tenderer (Service Provider). The initial term is from the 1st of April 2025 to 31st of March 2026.

There is 1 optional extension of up to 12 months. Use of this optional extension is at the absolute discretion of the Council. If the optional extension of 12 months is used, the contract will end on 31st March 2027.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 March 2025

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

12 March 2025

Local time

10:30am

Place

The electronic seal of bids will be broken at the deadline advertised above and in the ITT and bids will be downloaded. Bids will be assessed as described in the Invitation to Tender (ITT).

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The Council is conducting the procurement using the open procedure in accordance with the Public Contracts Regulations 2015 (PCR15) for the purpose of procuring the services described in the Specification.

VI.4) Procedures for review

VI.4.1) Review body

His Majesty's Court Service

Strand

London

WC2A 2LL

Country

United Kingdom