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Tender

Holy Cross Catholic MAC - Human Resource Services

Holy Cross Catholic MAC

F02: Contract notice

Notice identifier: 2023/S 000-004828

Procurement identifier (OCID): ocds-h6vhtk-03a656

Published 16 February 2023, 7:05pm

Section I: Contracting authority

I.1) Name and addresses

Holy Cross Catholic MAC

c/o St. Augustine's School, Heathcote Street

Coventry

CV6 3BL

Email

operations@invictuspartnership.com

Telephone

+44 2081332224

Country

United Kingdom

Region code

UKG33 - Coventry

Internet address(es)

Main address

<https://www.hcmac.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://invictus.delta-esourcing.com/tenders/UK-UK-Coventry:-Human-resources-management-consultancy-services./Y4XPGPSUW9>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Holy Cross Catholic MAC - Human Resource Services

II.1.2) Main CPV code

- 79414000 - Human resources management consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

Holy Cross MAC is seeking tender responses for the provision of HR services and support from an HR Business Partner to meet the needs of the core business and the needs of the 7 Academies within the MAC.

II.1.5) Estimated total value

Value excluding VAT: £150,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG33 - Coventry

Main site or place of performance

Coventry

II.2.4) Description of the procurement

Holy Cross MAC was formed in September 2019 when 5 catholic primary and 2 catholic secondary schools in Coventry joined together. The Holy Cross Catholic MAC has over

4,000 pupils and employs over 450 staff across our seven schools – all of which are very popular and highly successful.

The school communities are united as the family of God to provide an outstanding Catholic education for all pupils. With Christ at the centre of all that they do, they will inspire every child to be the best person they can be by developing their God-given gifts and talents.

Holy Cross MAC is seeking tender responses for the provision of HR services and support from an HR Business Partner to meet the needs of the core business and the needs of the 7 Academies within the MAC.

The MAC is looking to appoint a cost-effective and robust HR Support Service provider that supports the existing and future business volume and processes their of day-to-day operations.

The contract will be for three years in duration, with the option to extend for a further one period of up to two years and with a commencement date of 1st September 2023.

Full details will be included in the Invitation to Tender.

It is not considered that TUPE regulations will apply to this contract.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £150,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2023

End date

31 August 2028

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

31 March 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://invictus.delta-esourcing.com/tenders/UK-UK-Coventry:-Human-resources-management-consultancy-services./Y4XPGPSUW9>

To respond to this opportunity, please click here:

<https://invictus.delta-esourcing.com/respond/Y4XPGPSUW9>

GO Reference: GO-2023216-PRO-22139347

VI.4) Procedures for review

VI.4.1) Review body

Holy Cross Catholic MAC

c/o St Augustine Catholic Primary School, Heathcote Street

Coventry

CV6 3BL

Country

United Kingdom