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Contract

159-SNBD-23 South Norfolk District Council and Broadland District Council's Hybrid Mail Tender

159-SNBD-23 South Norfolk District Council and Broadland District Council Hybrid Mail Tender

F03: Contract award notice

Notice identifier: 2024/S 000-004825

Procurement identifier (OCID): ocds-h6vhtk-03f8af

Published 13 February 2024, 3:29pm

Section I: Contracting authority

I.1) Name and addresses

159-SNBD-23 South Norfolk District Council and Broadland District Council Hybrid Mail Tender

Horizon Business Centre, Peachman Way, Norwich, NR7 0WF

Norwich

NR7 0WF

Contact

Allision Parkinson-White

Email

Allison.Parkinson-White@breckland.gov.uk

Country

United Kingdom

NUTS code

UKH17 - Breckland and South Norfolk

Internet address(es)

Main address

<https://www.southnorfolkandbroadland.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

159-SNBD-23 South Norfolk District Council and Broadland District Council's Hybrid Mail Tender

Reference number

159-SNBD-23

II.1.2) Main CPV code

- 48223000 - Electronic mail software package

II.1.3) Type of contract

Supplies

II.1.4) Short description

You are invited to tender for the provision of Hybrid Mail for Broadland District Council and South Norfolk District Council. This procurement is for our hybrid mail provision only. We are not seeking bids for our traditional mail in this tender. At present, The Councils use two different hybrid mail systems. The opportunity to align these systems into a single solution along with single processes would yield both financial benefits and operational efficiencies. This is a joint procurement where South Norfolk District Council will be the lead Council with Broadland District Council being added as a joint equal partner.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £983,142

II.2) Description

II.2.2) Additional CPV code(s)

- 48223000 - Electronic mail software package

- 48444100 - Billing system
- 72412000 - Electronic mail service provider
- 64216120 - Electronic mail services

II.2.3) Place of performance

NUTS codes

- UKH17 - Breckland and South Norfolk

II.2.4) Description of the procurement

You are invited to tender for the provision of Hybrid Mail for Broadland District Council and South Norfolk District Council. This procurement is for our hybrid mail provision only. We are not seeking bids for our traditional mail in this tender. At present, The Councils use two different hybrid mail systems. The opportunity to align these systems into a single solution along with single processes would yield both financial benefits and operational efficiencies. This is a joint procurement where South Norfolk District Council will be the lead Council with Broadland District Council being added as a joint equal partner.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-025703](#)

Section V. Award of contract

Contract No

159-SNBD-23

Title

Hybrid Mail

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

4 January 2024

V.2.2) Information about tenders

Number of tenders received: 6

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 6

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

CFH Docmail Limited

Radstock

BA3 3UP

Country

United Kingdom

NUTS code

- UKK12 - Bath and North East Somerset, North Somerset and South Gloucestershire

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £1,100,000

Total value of the contract/lot: £983,142

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

159-SNBD-23 South Norfolk District Council and Broadland District Council Hybrid Mail Tender

Norwich

Country

United Kingdom