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Contract

## **159-SNBD-23 South Norfolk District Council and Broadland District Council's Hybrid Mail Tender**

159-SNBD-23 South Norfolk District Council and Broadland District Council Hybrid Mail Tender

F03: Contract award notice

Notice identifier: 2024/S 000-004825

Procurement identifier (OCID): ocds-h6vhtk-03f8af

Published 13 February 2024, 3:29pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

159-SNBD-23 South Norfolk District Council and Broadland District Council Hybrid Mail Tender

Horizon Business Centre, Peachman Way, Norwich, NR7 0WF

Norwich

NR7 0WF

#### **Contact**

Allision Parkinson-White

#### **Email**

[Allison.Parkinson-White@breckland.gov.uk](mailto:Allison.Parkinson-White@breckland.gov.uk)

#### **Country**

United Kingdom

**NUTS code**

UKH17 - Breckland and South Norfolk

**Internet address(es)**

Main address

<https://www.southnorfolkandbroadland.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

159-SNBD-23 South Norfolk District Council and Broadland District Council's Hybrid Mail Tender

Reference number

159-SNBD-23

#### **II.1.2) Main CPV code**

- 48223000 - Electronic mail software package

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

You are invited to tender for the provision of Hybrid Mail for Broadland District Council and South Norfolk District Council. This procurement is for our hybrid mail provision only. We are not seeking bids for our traditional mail in this tender. At present, The Councils use two different hybrid mail systems. The opportunity to align these systems into a single solution along with single processes would yield both financial benefits and operational efficiencies. This is a joint procurement where South Norfolk District Council will be the lead Council with Broadland District Council being added as a joint equal partner.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £983,142

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48223000 - Electronic mail software package

- 48444100 - Billing system
- 72412000 - Electronic mail service provider
- 64216120 - Electronic mail services

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk

### **II.2.4) Description of the procurement**

You are invited to tender for the provision of Hybrid Mail for Broadland District Council and South Norfolk District Council. This procurement is for our hybrid mail provision only. We are not seeking bids for our traditional mail in this tender. At present, The Councils use two different hybrid mail systems. The opportunity to align these systems into a single solution along with single processes would yield both financial benefits and operational efficiencies. This is a joint procurement where South Norfolk District Council will be the lead Council with Broadland District Council being added as a joint equal partner.

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-025703](#)

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## **Section V. Award of contract**

### **Contract No**

159-SNBD-23

### **Title**

Hybrid Mail

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

4 January 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 6

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

CFH Docmail Limited

Radstock

BA3 3UP

Country

United Kingdom

NUTS code

- UKK12 - Bath and North East Somerset, North Somerset and South Gloucestershire

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £1,100,000

Total value of the contract/lot: £983,142

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

159-SNBD-23 South Norfolk District Council and Broadland District Council Hybrid Mail Tender

Norwich

Country

United Kingdom