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Contract

## **External Delivery Team Support for the West Yorkshire Fair Work Charter**

West Yorkshire Combined Authority

F03: Contract award notice

Notice identifier: 2024/S 000-004795

Procurement identifier (OCID): ocds-h6vhtk-03f954

Published 13 February 2024, 1:34pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

West Yorkshire Combined Authority

Wellington House, 40-50 Wellington Street

Leeds

LS1 2DE

#### **Contact**

Sukhninder Kaur

#### **Email**

[sukhninder.kaur@westyorks-ca.gov.uk](mailto:sukhninder.kaur@westyorks-ca.gov.uk)

#### **Telephone**

+44 1133481770

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**National registration number**

8876556

**Internet address(es)**

Main address

<https://www.westyorks-ca.gov.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/103257>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object****II.1) Scope of the procurement****II.1.1) Title**

External Delivery Team Support for the West Yorkshire Fair Work Charter

Reference number

78377

### **II.1.2) Main CPV code**

- 80000000 - Education and training services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The CA wishes to commission the year one delivery of the WY FWC. It is anticipated the WY FWC will launch in late October/early November.

### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £188,750

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 73000000 - Research and development services and related consultancy services
- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security
- 80000000 - Education and training services
- 98000000 - Other community, social and personal services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The CA wishes to commission the year one delivery of the WY FWC. It is anticipated the WY

FWC will launch in late October/early November. This pivotal delivery role will include a wide range of requirements some of which include:

- Direct outreach to new businesses and employers to encourage and achieve high quality Charter enrolments, building on an early-adopters network of circa 30 businesses, LAs and other organisations which we anticipate will be in place by the end of September (delivered by the CA).
- Act as the key interface with businesses and other employers on the WY FWC, presenting a professional entry point to the CA.
- Create and manage an end-to-end user-friendly self-assessment employer enrolment process, utilising a dedicated area on the CA website and a linked online registration/sign up form.
- Development appropriate measures (eg whistle blowing policies) to ensure that the credibility and reputation of the Mayor's Charter is maintained and protected
- Create and manage a peer-to-peer support network of Charter members, with a series of regular events/meet ups, and learning opportunities intended to encourage and the sharing of best practice, raise the profile of the WY FWC journey, and encourage further sign-up to the Charter.

## **II.2.5) Award criteria**

Quality criterion - Name: Methodology / Weighting: 300

Quality criterion - Name: Business Engagement / Weighting: 300

Quality criterion - Name: Resources / Weighting: 200

Quality criterion - Name: Social Value / Weighting: 100

Price - Weighting: 100

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

### IV.2) Administrative information

#### IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-025926](#)

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## Section V. Award of contract

### Contract No

1

### Title

External Delivery Team Support for the West Yorkshire Fair Work Charter

A contract/lot is awarded: Yes

### V.2) Award of contract

#### V.2.1) Date of conclusion of the contract

8 January 2024

#### V.2.2) Information about tenders

Number of tenders received: 5

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Greenborough Management Limited

23Friar Gate

Derby

DE1 1BX

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £188,750

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The contract opportunity is advertised on behalf of and will be available for use by the following - The Combined Authority is running this procurement process on its own behalf

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

London

Country

United Kingdom

#### **VI.4.4) Service from which information about the review procedure may be obtained**

West Yorkshire Combined Authority

Wellington House, 40-50 Wellington Street

Leeds

LS1 2DE

Country

United Kingdom