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Tender

Repair & Maintenance of Commercial Catering Equipment

Scotland Excel

F02: Contract notice

Notice identifier: 2022/S 000-004791

Procurement identifier (OCID): ocds-h6vhtk-02ecf6

Published 21 February 2022, 11:35am

Section I: Contracting authority

I.1) Name and addresses

Scotland Excel

Renfrewshire House, Cotton Street

Paisley

PA1 1AR

Email

oss@scotland-excel.org.uk

Telephone

+44 1414888230

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.scotland-excel.org.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10383

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Repair & Maintenance of Commercial Catering Equipment

Reference number

1921

II.1.2) Main CPV code

- 50883000 - Repair and maintenance services of catering equipment

II.1.3) Type of contract

Services

II.1.4) Short description

This framework agreement is for the procurement by contracting authorities in Scotland for repair and maintenance of catering equipment.

II.1.5) Estimated total value

Value excluding VAT: £6,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Repair and Maintenance of Refrigeration Equipment

Lot No

3

II.2.2) Additional CPV code(s)

- 50000000 - Repair and maintenance services
- 39721200 - Gas refrigerators
- 50531200 - Gas appliance maintenance services
- 39711100 - Refrigerators and freezers
- 39711110 - Refrigerator-freezers
- 39711120 - Freezers
- 39711124 - Industrial freezers
- 39711130 - Refrigerators
- 42513000 - Refrigerating and freezing equipment
- 42513200 - Refrigerating equipment
- 42513290 - Commercial refrigerating equipment

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

Main site or place of performance

Throughout Scotland

II.2.4) Description of the procurement

This lot is intended to provide an arrangement whereby the

contracting authorities entitled to purchase under the proposed

framework agreement can procure the preventative maintenance and reactive repairs of refrigeration equipment such as commercial freezers and refrigerators.

II.2.5) Award criteria

Quality criterion - Name: Technical / Weighting: 20

Price - Weighting: 80

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

For an initial period of 36 months with the option to extend for up to one (1) further 12 month period.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The anticipated duration of the framework is 36 months with an option to extend for up to a further 12 months subject to the satisfactory operation and performance. Any period of extension will be at the sole discretion of Scotland Excel.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public Contracts (Scotland) Regulations 2015. Please see the Invitation to Tender contained on the PCS-Tender project relevant to this procurement and the other Procurement Documents for further information.

II.2) Description

II.2.1) Title

Repair and Maintenance of Gas Catering Equipment

Lot No

1

II.2.2) Additional CPV code(s)

- 50000000 - Repair and maintenance services
- 39221000 - Kitchen equipment
- 39310000 - Catering equipment
- 39314000 - Industrial kitchen equipment
- 39315000 - Restaurant equipment
- 50882000 - Repair and maintenance services of restaurant equipment
- 50883000 - Repair and maintenance services of catering equipment
- 50880000 - Repair and maintenance services of hotel and restaurant equipment
- 42214100 - Cooking ovens
- 42214110 - Grills
- 39721410 - Gas appliances
- 39722000 - Parts of stoves, cookers, plate warmers and domestic appliances
- 39722100 - Parts of stoves
- 39722200 - Parts of cookers
- 39722300 - Parts of plate warmers

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

Main site or place of performance

Throughout Scotland.

II.2.4) Description of the procurement

This lot is intended to provide an arrangement whereby the contracting authorities entitled to purchase under the proposed framework agreement can procure the preventative maintenance, reactive repairs and testing of gas catering equipment such as ovens, hobs and grilles.

II.2.5) Award criteria

Quality criterion - Name: Technical / Weighting: 20

Price - Weighting: 80

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

For an initial period of 36 months with the option to extend for up to one (1) further 12 month period.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The anticipated duration of the framework is 36 months with an option to extend for up to a further 12 months subject to the satisfactory operation and performance. Any period of extension will be at the sole discretion of Scotland Excel.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public Contracts (Scotland) Regulations 2015. Please see the Invitation to Tender contained on the PCS-Tender project relevant to this procurement and the other Procurement Documents for further information.

II.2) Description

II.2.1) Title

Repair and Maintenance of Electrical Catering Equipment

Lot No

2

II.2.2) Additional CPV code(s)

- 50000000 - Repair and maintenance services
- 39221000 - Kitchen equipment
- 39310000 - Catering equipment
- 39314000 - Industrial kitchen equipment
- 50882000 - Repair and maintenance services of restaurant equipment
- 50880000 - Repair and maintenance services of hotel and restaurant equipment
- 42214100 - Cooking ovens
- 42214110 - Grills
- 39711361 - Electric ovens
- 39711362 - Microwave ovens
- 39713100 - Dishwashing machines

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

Main site or place of performance

Throughout Scotland

II.2.4) Description of the procurement

This lot is intended to provide an arrangement whereby the contracting authorities entitled to purchase under the proposed framework agreement can procure the preventative maintenance, reactive repairs and testing of electrical catering equipment such as commercial electric mixing machines, toasters and dishwashers.

II.2.5) Award criteria

Quality criterion - Name: Technical / Weighting: 20

Price - Weighting: 80

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

For an initial period of 36 months with the option to extend for up to one (1) further 12 month period.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The anticipated duration of the framework is 36 months with an option to extend for up to a further 12 months subject to the satisfactory operation and performance. Any period of extension will be at the sole discretion of Scotland Excel.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public Contracts (Scotland) Regulations 2015. Please see the Invitation to Tender contained on the PCS-Tender project relevant to this procurement and the other Procurement Documents for further information.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

In accordance with Regulation 59(12), as this proposed Framework Agreement is divided into Lots, these Economic and Financial Standing selection criteria apply separately in relation to each individual lot.

Minimum level(s) of standards required:

INSURANCE REQUIREMENTS:

It is a requirement of the contracts to be procured under the proposed framework agreement that tenderers hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

ALL LOTS

Public Liability Insurance = GBP 10 million (minimum indemnity limit of GBP 10 million in each occurrence).

Product Liability Insurance = GBP 10 million (minimum indemnity limit of GBP 10 million in

the aggregate).

Professional Indemnity Insurance = GBP 2 million (minimum indemnity limit of GBP 2 million in the aggregate).

Third Party Motor Vehicle Insurance = statutory third-party motor vehicle liability insurance to a minimum indemnity limit of GBP 5 million for property damage and unlimited for Third Party Injury (in each and every occurrence). For full details please see the Procurement Documents.

OTHER ECONOMIC AND FINANCIAL REQUIREMENTS:

A search of the tenderer against Equifax's Protect must not return a 'Warning' or 'Caution' returnable code or any neutral code, unless the tenderer confirms that it can provide any other document which Scotland Excel considers appropriate to prove to Scotland Excel (acting within its permitted discretion under the applicable public procurement rules) that the tenderer does/would not present an unmanageable risk should it be appointed on to the proposed Framework Agreement. Equifax's protect is a fraud indicator/credit risk search and analysis of five areas of threat in relation to a particular company: credit history; disqualification; validation and investigation bureau; connected data; and bureau information. For full details please see the Procurement Documents.

III.1.3) Technical and professional ability

List and brief description of selection criteria

List and brief description of selection criteria:

1. Subcontracting
2. Quality Management Procedures
3. Environmental Management Systems or Standards
4. Health and Safety Procedures

For full details please see the Procurement Documents. In accordance with Regulation 59(12), as this proposed Framework Agreement is divided into Lots, these Technical and professional ability selection criteria apply separately in relation to each individual lot.

Minimum level(s) of standards possibly required

SUBCONTRACTING:

Tenderers will be required to confirm whether they intend to subcontract and, if so, for what proportion of the contracts to be called-off under the proposed framework agreement. If you intend to subcontract any share of the contract to third parties on whose capacity you do not rely to satisfy the selection criteria, you must secure that each subcontractor completes a separate SPD (Scotland) Response for all Parts

of the SPD (Scotland) Qualification Envelope, except Part 4 (Selection criteria).

QUALITY MANAGEMENT PROCEDURES

The tenderer must have the following: The tenderer **MUST HOLD** a UKAS (or equivalent) accredited independent third party certificate of compliance in accordance with BSEN

ISO 9001 (or equivalent).

OR

A documented policy regarding quality management. The policy must set out responsibilities for quality management demonstrating that the tenderer has and continues to implement a quality management policy that is authorised by their Chief Executive, or equivalent, and is periodically reviewed at a senior management level. The policy must be relevant to the nature and scale of the work to be undertaken and

set out responsibilities for quality management throughout the organisation.

ENVIRONMENTAL MANAGEMENT SYSTEMS OR STANDARDS

The tenderer must have the following: The tenderer **MUST HOLD** a UKAS (or equivalent) accredited independent third party certificate of compliance with BSEN ISO 14001 (or

equivalent) or a valid EMAS (or equivalent) certificate.

OR

A regularly reviewed documented policy regarding environmental management, authorised by the Chief Executive, or equivalent. This policy must include and describe the tenderer's environmental emergency response procedures including the preparedness and response procedures for potential accidents and emergency response situations that give rise to significant environmental impacts (for example hazardous substances spill control).

HEALTH AND SAFETY PROCEDURES

The tenderer must have the following: The tenderer **MUST HOLD** a UKAS (or equivalent),

accredited independent third party certificate of compliance in accordance with ISO

45001 (or equivalent) or have, within the last 12 months, successfully met the assessment requirements of a scheme in registered membership of the Safety Schemes in Procurement (SSIP) forum.

OR

A regularly reviewed and documented policy for Health and Safety (H&S) management, endorsed by the Chief Executive Officer, or equivalent. The policy must be relevant to the nature and scale of the work and set out responsibilities for H&S management at all levels within the organisation. The policy must be relevant to the nature and scale of your operations and set out your company's responsibilities of health and safety management and compliance with legislation.

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

For full details of the conditions relevant to the proposed Framework Agreement, and contracts to be called-off thereunder (to the extent known or settled at this stage), please see the procurement documents (details of how to access these being set out in section "I.3)

Communication" of this Contract Notice).

Scotland Excel will require the members of any tendering group of entities (including, but not limited to, consortium members, members of a group of economic operators and / or sub-contractors) to be jointly and severally liable for the performance of the contract (no matter the legal form taken by those entities in order to enter into the contract).

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 10

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-025993](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 March 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

21 March 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

This Tender process is subject to the Law & Guidance applicable in Scotland relative to the award of public contracts including (without limitation) as set out in the Public Contracts(Scotland) Regulations 2015, amended to reflect the European Union (EU) exit by the UK. This tender exercise commenced after the UK withdrawal from the EU and has been conducted & concluded in accordance with the Law, Guidance and procedures in force after the UK withdrawal on 31st December 2020. Any prior version of the relevant Law & Guidance or terminology related thereto, which appears in these Procurement Documents should be interpreted and applied as currently in force. Scotland Excel, as a central purchasing body, is procuring this framework for use by its members namely 32 local authorities in Scotland, Tayside Contracts, Advanced Procurement for Universities and Colleges (APUC Ltd) and their member organisations across the higher and further education sector in Scotland and their associated and affiliated bodies, Associate members together with any Integration Authority or other body established pursuant to the Public Bodies (Joint Working)(Scotland) Act 2014. Scotland Excel local authority members and associate members entitled to use this framework, are listed at

http://www.scotlandexcel.org.uk/home/Aboutus/Ourmembers/Our_members.aspx.

Economic operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public Contracts(Scotland) Regulations 2015. Tenderers are advised that the envisaged maximum number of entrants that might be appointed to the proposed framework agreement set out in section IV.1.3 of this contract notice is purely indicative. Scotland Excel reserves the right to appoint more or less tenderers than the envisaged maximum number.

Subcontractors: Scotland Excel will request the following information in the Single Procurement Document (Scotland):

- whether the Tenderer intends to subcontract any share of the contract to a third party;

- list of the proposed subcontracts as far as it is known at that stage;
- what proportion/percentage of the contract the Tenderer intend to subcontract

Note that these subcontractors on whose capacity the bidder does not rely will be subject to the rules regarding Exclusion set out above.

CONTRACT MANAGEMENT, KPIs & COMMUNITY BENEFIT REQUIREMENTS

Suppliers will be required to provide Management Information (MI) & KPIs on a quarterly basis.

Community Benefit details will be requested on a 6-monthly basis

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 20573. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

- * Targeted recruitment & training
- * Community engagement

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 20573. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/> A summary of the expected community benefits has been provided as

follows:

(SC Ref:683717)

VI.4) Procedures for review

VI.4.1) Review body

Paisley Sheriff Court

3 St James Street

Paisley

PA3 2HL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures:

An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2015 (SSI2015/446)(as amended) may bring proceedings in the Sheriff Court or the Court of Session.