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Tender

## **Residences Cleaning Framework**

Cardiff University

F02: Contract notice

Notice identifier: 2024/S 000-004719

Procurement identifier (OCID): ocds-h6vhtk-04398b

Published 13 February 2024, 8:48am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cardiff University

Procurement Services, McKenzie House, 30-36 Newport Road

Cardiff

CF24 0DE

#### **Email**

[Pricejk@cardiff.ac.uk](mailto:Pricejk@cardiff.ac.uk)

#### **Telephone**

+44 2920879648

#### **Country**

United Kingdom

#### **NUTS code**

UKL - Wales

**Internet address(es)**

Main address

<http://www.cardiff.ac.uk/business/why-work-with-us/for-suppliers>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0258](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0258)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/cardiffuniversity.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/cardiffuniversity.aspx/Home>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

## Residences Cleaning Framework

Reference number

CU.1530.JP

### **II.1.2) Main CPV code**

- 90911100 - Accommodation cleaning services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The purpose of this procurement is to appoint Contract cleaning companies to support Residences Teams with the cleaning of student accommodation.

The cleaning requirements span several of our sites with cleaning taking place mainly over the summer months (from June to September), potentially supporting for January arrivals preparation and on an ad hoc basis during the year e.g. one off cleans or to support with the provision of daily cleaning services (due to unforeseen staffing issues).

The University requires three types of cleaning services:

Deep Clean Service

ELS Cleaning Services (3 Phase: Phase 1 deep clean, Phase 2 Housekeeping service, Phase 3 Deep clean)

Ad hoc daily housekeeping service

### **II.1.5) Estimated total value**

Value excluding VAT: £2,500,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

2

Maximum number of lots that may be awarded to one tenderer: 2

## **II.2) Description**

### **II.2.1) Title**

Campus C

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 90911100 - Accommodation cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Cardiff University

### **II.2.4) Description of the procurement**

Cleaning services must be provided within the time frames stipulated within Appendix 1 – Cleaning Requirements Lots. Bidders should note that buildings cannot be made available earlier than indicated and must be returned by the deadline date and fully meet the standards as outlined in the relevant cleaning specification(s). Failure to deliver the services by the required date/to the standards expected will result in the University being unable to accommodate guests moving in.

Deep Clean Service

To fulfil this requirement Contractors are required to deep clean buildings which are detailed in Lots 3 to 5 of Appendix 1.

Bidders should refer the following appendices

Appendix 2 – Cleaning Specification Deep Cleans

Appendix 3 – Management of Service Deep Cleans

Successful bidders will be required to achieve the standards detailed in Appendix 2 and manage the service as per Appendix 3.

For this service the Contractor shall provide at its own cost, all the consumables and equipment required to carry out the service, including, but not limited to.

Cleaning products

Cloths, dusters, gloves, etc

Black refuse sacks for non-recyclable, general waste

Green refuse sacks for all recyclable waste

Cleaning equipment such as mops, brushes, buckets etc.

Vacuum cleaners and other electrical equipment

ELS Cleaning Services

To fulfil this requirement Contractors are required to deep clean buildings which are detailed in Lots 1 and 2 of Appendix 1.

Bidders should refer the following appendices

Appendix 4 – Cleaning Specification ELS

Appendix 5 – ELS Management of the Service

Successful bidders will be required to achieve the standards detailed in Appendix 4 and manage the service as per Appendix 5.

For this service the Contractor shall provide at its own cost, all the consumables and equipment required to carry out the service, including, but not limited to.

Cleaning products

Cloths, dusters, gloves, etc

Black refuse sacks for non-recyclable, general waste

Green refuse sacks for all recyclable waste

Cleaning equipment such as mops, brushes, buckets etc.

Vacuum cleaners and other electrical equipment

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 65

Cost criterion - Name: Cost / Weighting: 35

#### **II.2.6) Estimated value**

Value excluding VAT: £400,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 x 12 month extension options

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The University reserves the right to add locations to a lot during the term of the framework.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

### **II.2.1) Title**

Talybont South

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 90911100 - Accommodation cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Cardiff University

### **II.2.4) Description of the procurement**

The purpose of this procurement is to appoint Contract cleaning companies to support Residences Teams with the cleaning of student accommodation.

The cleaning requirements span several of our sites with cleaning taking place mainly over the summer months (from June to September), potentially supporting for January arrivals preparation and on an ad hoc basis during the year e.g. one off cleans or to support with the provision of daily cleaning services (due to unforeseen staffing issues).

The University requires three types of cleaning services:

Deep Clean Service

ELS Cleaning Services (3 Phase: Phase 1 deep clean, Phase 2 Housekeeping service, Phase 3 Deep clean)

Ad hoc daily housekeeping service

Cleaning services must be provided within the time frames stipulated within Appendix 1 – Cleaning Requirements Lots. Bidders should note that buildings cannot be made available earlier than indicated and must be returned by the deadline date and fully meet the standards as outlined in the relevant cleaning specification(s). Failure to deliver the services by the required date/to the standards expected will result in the University being

unable to accommodate guests moving in.

### Deep Clean Service

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Cleaning products

Cloths, dusters, gloves, etc

Black refuse sacks for non-recyclable, general waste

Green refuse sacks for all recyclable waste

Cleaning equipment such as mops, brushes, buckets etc.

Vacuum cleaners and other electrical equipment

### ELS Cleaning Services

To fulfil this requirement Contractors are required to deep clean buildings which are detailed in Lots 1 and 2 of Appendix 1.

Bidders should refer the following appendices

Appendix 4 – Cleaning Specification ELS

Appendix 5 – ELS Management of the Service

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Cleaning products

Cloths, dusters, gloves, etc

Black refuse sacks for non-recyclable, general waste

Green refuse sacks for all recyclable waste

Cleaning equipment such as mops, brushes, buckets etc.

Vacuum cleaners and other electrical equipment

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 65

Cost criterion - Name: Cost / Weighting: 35

#### **II.2.6) Estimated value**

Value excluding VAT: £760,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 x 12 month extension options

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The University reserves the right to add locations to a lot during the term of the framework.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Talybont North, Gate and Court

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 90911100 - Accommodation cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Cardiff University

### **II.2.4) Description of the procurement**

Cleaning services must be provided within the time frames stipulated within Appendix 1 – Cleaning Requirements Lots. Bidders should note that buildings cannot be made available earlier than indicated and must be returned by the deadline date and fully meet the standards as outlined in the relevant cleaning specification(s). Failure to deliver the services by the required date/to the standards expected will result in the University being unable to accommodate guests moving in.

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Cleaning products

Cloths, dusters, gloves, etc

Black refuse sacks for non-recyclable, general waste

Green refuse sacks for all recyclable waste

Cleaning equipment such as mops, brushes, buckets etc.

Vacuum cleaners and other electrical equipment

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Cleaning products

Cloths, dusters, gloves, etc

Black refuse sacks for non-recyclable, general waste

Green refuse sacks for all recyclable waste

Cleaning equipment such as mops, brushes, buckets etc.

Vacuum cleaners and other electrical equipment

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 65

Cost criterion - Name: Cost / Weighting: 35

#### **II.2.6) Estimated value**

Value excluding VAT: £440,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 x 12 month extension options

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The University reserves the right to add locations to a lot during the term of the framework.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Campus A

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 90911100 - Accommodation cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Cardiff University

### **II.2.4) Description of the procurement**

Cleaning services must be provided within the time frames stipulated within Appendix 1 – Cleaning Requirements Lots. Bidders should note that buildings cannot be made available earlier than indicated and must be returned by the deadline date and fully meet the standards as outlined in the relevant cleaning specification(s). Failure to deliver the services by the required date/to the standards expected will result in the University being unable to accommodate guests moving in.

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Cleaning products

Cloths, dusters, gloves, etc

Black refuse sacks for non-recyclable, general waste

Green refuse sacks for all recyclable waste

Cleaning equipment such as mops, brushes, buckets etc.

Vacuum cleaners and other electrical equipment

ELS Cleaning Services

To fulfil this requirement Contractors are required to deep clean buildings which are detailed in Lots 1 and 2 of Appendix 1.

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For this service the Contractor shall provide at its own cost, all the consumables and equipment required to carry out the service, including, but not limited to.

Cleaning products

Cloths, dusters, gloves, etc

Black refuse sacks for non-recyclable, general waste

Green refuse sacks for all recyclable waste

Cleaning equipment such as mops, brushes, buckets etc.

Vacuum cleaners and other electrical equipment

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 65

Cost criterion - Name: Cost / Weighting: 35

#### **II.2.6) Estimated value**

Value excluding VAT: £160,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 x 12 month extension options

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The University reserves the right to add locations to a lot during the term of the framework.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Campus B, Cartwright Court & Roy Jenkins

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 90911100 - Accommodation cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Cardiff University

### **II.2.4) Description of the procurement**

Cleaning services must be provided within the time frames stipulated within Appendix 1 – Cleaning Requirements Lots. Bidders should note that buildings cannot be made available earlier than indicated and must be returned by the deadline date and fully meet the standards as outlined in the relevant cleaning specification(s). Failure to deliver the services by the required date/to the standards expected will result in the University being unable to accommodate guests moving in.

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Cleaning products

Cloths, dusters, gloves, etc

Black refuse sacks for non-recyclable, general waste

Green refuse sacks for all recyclable waste

Cleaning equipment such as mops, brushes, buckets etc.

Vacuum cleaners and other electrical equipment

#### ELS Cleaning Services

To fulfil this requirement Contractors are required to deep clean buildings which are detailed in Lots 1 and 2 of Appendix 1.

Bidders should refer the following appendices

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For this service the Contractor shall provide at its own cost, all the consumables and equipment required to carry out the service, including, but not limited to.

Cleaning products

Cloths, dusters, gloves, etc

Black refuse sacks for non-recyclable, general waste

Green refuse sacks for all recyclable waste

Cleaning equipment such as mops, brushes, buckets etc.

Vacuum cleaners and other electrical equipment

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 65

Cost criterion - Name: Cost / Weighting: 35

#### **II.2.6) Estimated value**

Value excluding VAT: £240,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 x 12 month extension options

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The University reserves the right to add locations to a lot during the term of the framework

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 14

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 April 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

18 April 2024

Local time

12:00pm

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### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: February 2028

#### **VI.3) Additional information**

Each lot will appoint 1 x Primary supplier with 2 Reserve suppliers (full details are contained within the ITT docs).

Access to the Procurement documents will close at 5pm on 3rd April 2024 in order for Site Visits to take place W/C 8th April 2024. Further details regarding site visits are contained in

Schedule 2 Specification.

All tender costs and liabilities incurred by bidders shall be the sole responsibility of bidders.

The University reserves the right to award the contract in whole or in part.

The University reserves the right to annul the tendering process and not award any contract.

All documents to be priced in GBP and all payments made in GB

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=138981](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=138981).

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

As stated in the ITT documents.

(WA Ref:138981)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom