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Tender

## **BR-012-2022 - Provision of Support Services provided by the Northern Ireland Assembly Commission (the Assembly Commission) in Parliament Buildings, Belfast.**

NI Assembly

F02: Contract notice

Notice identifier: 2022/S 000-004697

Procurement identifier (OCID): ocids-h6vhtk-0318f5

Published 18 February 2022, 3:35pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NI Assembly

Parliament Buildings

Belfast

BT4 3XX

#### **Contact**

[william.longniassembly.gov.uk](mailto:william.longniassembly.gov.uk)

#### **Email**

[procurement@niassembly.gov.uk](mailto:procurement@niassembly.gov.uk)

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.etendersni.gov.uk](http://www.etendersni.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.etendersni.gov.uk](http://www.etendersni.gov.uk)

Tenders or requests to participate must be submitted to the following address:

NI Assembly Commission

Belfast

**Email**

[procurement@niassembly.gov.uk](mailto:procurement@niassembly.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKN06 - Belfast

**Internet address(es)**

Main address

[www.etendersni.gov.uk](http://www.etendersni.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Other activity

Legislature

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

BR-012-2022 - Provision of Support Services provided by the Northern Ireland Assembly Commission (the Assembly Commission) in Parliament Buildings, Belfast.

#### **II.1.2) Main CPV code**

- 55300000 - Restaurant and food-serving services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Northern Ireland Assembly Commission (the Assembly Commission) is seeking to procure a single contractor for the provision of Support Services provided by the Northern Ireland Assembly Commission (the Assembly Commission) in Parliament Buildings, Belfast. This includes the deliverables set out below: • Provision of catering for Parliament Buildings pass holders in the Blue Flax Restaurant and the Members' Bar and Coffee Lounge, and vending machines in the Blue Flax Restaurant; • Provision of catering for visitors and pass holders in the Members' Dining Room (MDR) and the 'Speaker's Corner'; • Provision of hospitality for events and functions, as requested, within Parliament Buildings; • Cleaning of Parliament Buildings and litter picking within the immediate environs of Parliament Buildings; • Operation of retail outlet: The Speaker's Corner which houses a gift shop, a Post Office; • Provision of silk flower arrangements and fresh floral displays as required (also referred to as "ad-hoc services"); • Provision of catering and non-catering portering within Parliament Buildings and its immediate environs; • Other related services including cold beverage and confectionary vending, ancillary cleaning (air fresheners, feminine hygiene, floor mats, washroom vending, roller towels); and • Sourcing of 'pass through' services e.g. water fountains; flower ordering and dry cleaning within the gift shop.

#### **II.1.5) Estimated total value**

Value excluding VAT: £6,040,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## II.2) Description

### II.2.2) Additional CPV code(s)

- 55400000 - Beverage-serving services
- 55500000 - Canteen and catering services
- 55900000 - Retail trade services
- 39000000 - Furniture (incl. office furniture), furnishings, domestic appliances (excl. lighting) and cleaning products
- 90911100 - Accommodation cleaning services
- 90910000 - Cleaning services
- 90911200 - Building-cleaning services
- 90900000 - Cleaning and sanitation services
- 90919200 - Office cleaning services

### II.2.3) Place of performance

NUTS codes

- UKN06 - Belfast

### II.2.4) Description of the procurement

The Northern Ireland Assembly Commission (the Assembly Commission) is seeking to procure a single contractor for the provision of Support Services provided by the Northern Ireland Assembly Commission (the Assembly Commission) in Parliament Buildings, Belfast. This includes the deliverables set out below: • Provision of catering for Parliament Buildings pass holders in the Blue Flax Restaurant and the Members' Bar and Coffee Lounge, and vending machines in the Blue Flax Restaurant; • Provision of catering for visitors and pass holders in the Members' Dining Room (MDR) and the 'Speaker's Corner'; • Provision of hospitality for events and functions, as requested, within Parliament Buildings; • Cleaning of Parliament Buildings and litter picking within the immediate environs of Parliament Buildings; • Operation of retail outlet: The Speaker's Corner which houses a gift shop, a Post Office; • Provision of silk flower arrangements and fresh floral displays as required (also referred to as "ad-hoc services"); • Provision of catering and non-catering porterage within Parliament Buildings and its immediate environs; • Other related services including cold beverage and confectionary vending, ancillary cleaning (air fresheners, feminine hygiene, floor mats, washroom vending, roller towels); and • Sourcing of 'pass through' services e.g. water fountains; flower ordering and dry cleaning within the gift shop.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £6,040,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

After the initial contract period there will be an option of one 2-year extension

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 March 2022

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 19 July 2022

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 5 Years

### **VI.3) Additional information**

Electronic ordering, invoicing and payment will be used.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Not applicable

Belfast

Country

United Kingdom