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Contract

Residential & Business Services: Summer Deep & Sparkle Cleans

University of St Andrews

F03: Contract award notice

Notice identifier: 2024/S 000-004685

Procurement identifier (OCID): ocds-h6vhtk-041718

Published 12 February 2024, 4:24pm

Section I: Contracting authority

I.1) Name and addresses

University of St Andrews

Walter Bower House, Eden Campus

Guardbridge

KY16 0US

Contact

Adrian Wood

Email

procurement@st-andrews.ac.uk

Telephone

+44 1334462523

Country

United Kingdom

NUTS code

UKM72 - Clackmannanshire and Fife

Internet address(es)

Main address

<http://www.st-andrews.ac.uk/staf/procurement/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00111

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Residential & Business Services: Summer Deep & Sparkle Cleans

Reference number

RBS/091123/SP/SL

II.1.2) Main CPV code

- 90911100 - Accommodation cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

A framework for the provision of Summer deep and sparkle cleaning of accommodation at the University of St Andrews.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £17,314

II.2) Description

II.2.2) Additional CPV code(s)

- 90911100 - Accommodation cleaning services

II.2.3) Place of performance

NUTS codes

- UKM72 - Clackmannanshire and Fife

Main site or place of performance

David Russell Apartments and Fife Park, Buchanan Gardens, St Andrews.

Powell Hall, North Haugh, St Andrews.

Old Mill, Brown Street, Dundee.

II.2.4) Description of the procurement

The University is seeking to engage a contractor(s) to provide some or all (depending on the University's capacity) of the summer deep cleaning in

- David Russell Apartments (DRA) and Fife Park (FP), Buchanan Gardens, St Andrews, KY16 9LY.

- Powell Hall (PH), North Haugh, St Andrews, KY16 9XW.

- Old Mill, Brown Street, Dundee.

David Russell Apartments and Fife Park has 1686 bedrooms, in 5-bedroom cluster flats. The site is occupied by a mixture of undergraduate (38-week contracts) and postgraduate (50-week contracts) students. Most of the bedrooms are ensuite, however, there are 208 rooms which have shared bathrooms and 69 studios.

Each ensuite cluster flat has 5 ensuite bedrooms, a kitchen lounge and hallway. Each standard cluster flat has 5 standard bedrooms, a kitchen lounge, 2 shower rooms and a hallway. Studios have an ensuite bedroom and a small self-contained kitchen.

Powell Hall has 205 ensuite rooms and 41 kitchens. The hall is occupied by a mixture of undergraduate (UG) and postgraduate (PG) students.

Old Mill in Dundee, is owned by Mears Student Living, but the University operates around 150 rooms in 2, 3, 4, 5 and 6 bedroom flats. Each flat has a shared kitchen and shower room and toilet.

The University will confirm in January each year the exact numbers of clusters/buildings to be cleaned and the timescales which are required to be met. As well as deep cleaning, the University also requires a turnaround from summer to term time operation (sparkle clean) in late August a less extensive clean than a deep clean.

The University term ends in late May/early June and restarts in early September each year.

II.2.5) Award criteria

Quality criterion - Name: Methodology / Weighting: 20

Quality criterion - Name: Demonstrated Ability / Weighting: 10

Quality criterion - Name: Risk Assessments / Weighting: 10

Quality criterion - Name: Complaint Handling / Weighting: 5

Quality criterion - Name: Fair Work / Weighting: 10

Quality criterion - Name: Sustainability / Weighting: 10

Price - Weighting: 35

II.2.11) Information about options

Options: Yes

Description of options

Tenders may provide pricing for additional services.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

All tenders for the University of St Andrews are administered through our eTendering System (InTend). To Express an Interest please go to our tender website at <https://intendhost.co.uk/universityofstandrews>

Please note that 'Notes of Interest' placed via PCS (Public Contracts Scotland) are not automatically accepted

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-033192](#)

Section V. Award of contract

Contract No

RBS/091123/SP/SL

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

12 February 2024

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Crystal Facilities Management Ltd

The Lyra, Portal Way

London

W3 6BJ

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £17,314

Section VI. Complementary information

VI.3) Additional information

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Tenderers are asked to provide names of certain staff that would be involved in contract delivery. See the Tender documents for further information.

(SC Ref:757964)

VI.4) Procedures for review

VI.4.1) Review body

Dundee Sheriff Court

6 West Bell Street

Dundee

DD1 9AD

Telephone

+44 1382229961

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The University of St Andrews will incorporate a minimum of 10 calendar day standstill period at the point of information on the award of the contract being communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Applicants have 2 working days from the notification of the award decision to request additional debriefing and that information has to be provided a minimum of 3 working days before the expiry of the standstill period. Such additional information should be requested from The University of St Andrews.

If an appeal regarding the award of contract has not been successfully resolved The Public Contracts (Scotland) Regulations 2012 provide for aggrieved parties who have been harmed

or are at risk of harm by a breach of the rule to take action in the Sheriff Court or Court of Session.

The anticipated review body in such cases would be:

Dundee Sheriff Court

6 West Bell Street

Dundee

DD1 9AD

Telephone: +44 1382 229 961

Anyone bringing court proceedings against the University of St Andrews must inform the University of St Andrews in advance of the alleged breach and its intention to bring proceedings. Any such action must be brought within 15 days of the date on which a decision is sent to them or published to challenge that decision.

Proceedings seeking an ineffectiveness order must be brought within 30 days of the publication of the contract award notice in the OJEU, or 30 days from the date of a decision letter to all tenderers concerned, and any candidates concerned, containing a summary of the reason for the recipient being unsuccessful, otherwise 6 months from the date of entering into the contract or concluding the framework agreement.

Where a contract has not been entered into the Court may, by interim order, suspend the procurement procedure. The court may also set aside a decision or actions taken by the University or order it to amend and document; and/or award damages. However, by express requirement the court may decide not to grant an interim order when the negative consequences of such an order are likely to outweigh the benefits, having regard to a number of considerations.

If the contract has been entered into the Court may, depending on the nature of the breach: make an ineffectiveness order; impose a financial penalty; shorten the duration of the contract; make any other order considered appropriate to address the consequences of ineffectiveness or shortening the duration of the contract; award damages.