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Contract

## **ID 4215231 DfC - PRONI - Catalogues Plus (PCP) System – Support and Development**

Department for Communities – Public Record Office of Northern Ireland

F03: Contract award notice

Notice identifier: 2023/S 000-004677

Procurement identifier (OCID): ocds-h6vhtk-0383fd

Published 15 February 2023, 3:08pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department for Communities – Public Record Office of Northern Ireland

2 Titanic Boulevard, Titanic Quarter,

BELFAST

BT3 9HQ

#### **Contact**

SSDAdmin.CPDfinance-ni.gov.uk

#### **Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ID 4215231 DfC - PRONI - Catalogues Plus (PCP) System – Support and Development

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Public Record Office of Northern Ireland (PRONI) is a division of the Department for Communities (DfC). PRONI Catalogues Plus (PCP) is PRONI's master catalogue system. It is a business critical system essential to the acceptance and management of records, and making records accessible to the public. PCP allows PRONI staff to create and maintain a catalogue of the records under PRONI's care and to manage the location details of physical records. PCP also receives catalogue data from PRONI's Digital Preservation system, enabling staff and the public to access digital records. The high-level objectives of this contract are: • Support - To put in place support and maintenance for PRONI's PCP system; and • Development – To establish a contract that will allow for changes to and enhancement of the PCP system.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £208,250

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72232000 - Development of transaction processing and custom software
- 72610000 - Computer support services
- 72611000 - Technical computer support services

- 72230000 - Custom software development services

### **II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland
- UKN0 - Northern Ireland

### **II.2.4) Description of the procurement**

The Public Record Office of Northern Ireland (PRONI) is a division of the Department for Communities (DfC). PRONI Catalogues Plus (PCP) is PRONI's master catalogue system. It is a business critical system essential to the acceptance and management of records, and making records accessible to the public. PCP allows PRONI staff to create and maintain a catalogue of the records under PRONI's care and to manage the location details of physical records. PCP also receives catalogue data from PRONI's Digital Preservation system, enabling staff and the public to access digital records. The high-level objectives of this contract are: • Support - To put in place support and maintenance for PRONI's PCP system; and • Development – To establish a contract that will allow for changes to and enhancement of the PCP system.

### **II.2.5) Award criteria**

Quality criterion - Name: Qualitative Criteria / Weighting: 50

Cost criterion - Name: Quantitative Criteria / Weighting: 50

### **II.2.11) Information about options**

Options: Yes

Description of options

After the initial contract period, there are 2 options to extend for 2 years each.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-032135](#)

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## **Section V. Award of contract**

### **Contract No**

1

### **Title**

Contract

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

14 February 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

CADAN SOLUTIONS LTD

35 BALLYBROLLY ROAD

ARMAGH

BT60 2NP

Email

[dmg.etni@cadan.co.uk](mailto:dmg.etni@cadan.co.uk)

Telephone

+44 7740411118

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://etendersni.gov.uk/epps>

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £252,000

Total value of the contract/lot: £208,250

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The successful Contractor's performance on the contract will be regularly monitored against the agreed Key Performance Indicators as detailed in the Commercial Conditions of Contract Schedule for ICT Schedule 5 – Contract and Service Management and Specification. Schedule. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a Certificate of Unsatisfactory Performance and the contract may be terminated. The issue of a Certificate of Unsatisfactory Performance will result in the contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of twelve months from the date of issue of the certificate.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The UK does not have any special review body with responsibility for appeal/mediation procedures in public procurement competitions. Instead, any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued regarding alleged breaches of the PCR2015 as amended.

Belfast

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts Regulations 2015 (as amended) and has incorporated a standstill period (minimum 10 calendar days) at the point information on the award of contract was communicated to tenderers. That notification provided full information on the award decision and provided time for the unsuccessful tenderers to

challenge the award decision before the contract was entered into.