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Tender

## **The Provision of Coach, Minibus & Taxi Services**

Loughborough University

F02: Contract notice

Notice identifier: 2023/S 000-004643

Procurement identifier (OCID): ocds-h6vhtk-03a5dd

Published 15 February 2023, 12:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Loughborough University

Epinal Way

UK-Loughborough: Auditing services.

LE11 3TU

#### **Contact**

Hussain Dakri

#### **Email**

[h.dakri@lboro.ac.uk](mailto:h.dakri@lboro.ac.uk)

#### **Telephone**

+44 1509228186

#### **Country**

United Kingdom

**Region code**

UKF2 - Leicestershire, Rutland and Northamptonshire

**Internet address(es)**

Main address

<https://www.bipsolutions.com>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-UK-Loughborough:-Auditing-services.-:Hire-of-buses-and-coaches-with-driver./4C2SU6VS83>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

The Provision of Coach, Minibus & Taxi Services

### **II.1.2) Main CPV code**

- 60172000 - Hire of buses and coaches with driver

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The University is looking to establish a Framework Agreement which is split into the following Lots:

Lot 1 - Minibus Requirements (16 seats and below)

Lot 2 - General Coach Requirements (over 17 seats)

Lot 3 – Taxi Services

Tenderers may bid for 1, 2 or 3 lots in total.

For each Lot the University is looking to establish a maximum of 7 Suppliers.

### **II.1.5) Estimated total value**

Value excluding VAT: £630,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Lot 1 - Minibus Requirements (16 seats and below)

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 34114400 - Minibuses

### **II.2.3) Place of performance**

NUTS codes

- UKF2 - Leicestershire, Rutland and Northamptonshire

Main site or place of performance

Leicestershire, Rutland and Northamptonshire

### **II.2.4) Description of the procurement**

Lot 1 - Minibus Requirements (16 seats and below)

The University organises a variety of trips, including but not limited to:

National sporting competitions and weekly games for LU/ Athletic union sports teams

Student field trips

Airport travel

The main objective of the contract is to provide a high-quality transport service for staff, students and visitors within the University. The key considerations include, but are not limited to, health & safety of all passengers,' reliability and flexibility of service, staff, student and visitor satisfaction and promoting positive relations with the wider community.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

### **II.2.6) Estimated value**

Value excluding VAT: £130,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

As per contract Documentation

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/4C2SU6VS83>

### **II.2) Description**

#### **II.2.1) Title**

Lot 2 - General Coach Requirements (over 17 seats)

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 34121000 - Buses and coaches
- 34121500 - Coaches
- 60172000 - Hire of buses and coaches with driver

#### **II.2.3) Place of performance**

NUTS codes

- UKF2 - Leicestershire, Rutland and Northamptonshire

Main site or place of performance

Leicestershire, Rutland and Northamptonshire

#### **II.2.4) Description of the procurement**

Lot 2 - General Coach Requirements (over 17 seats)

The University organises a variety of trips, including but not limited to:

National sporting competitions and weekly games for LU/ Athletic union sports teams

Student field trips

Airport travel

The main objective of the contract is to provide a high-quality transport service for staff, students and visitors within the University. The key considerations include, but are not limited to, health & safety of all passengers,' reliability and flexibility of service, staff, student and visitor satisfaction and promoting positive relations with the wider community.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

#### **II.2.6) Estimated value**

Value excluding VAT: £450,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

As per contract documentation

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 3 - Taxi Services

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 60120000 - Taxi services

#### **II.2.3) Place of performance**

NUTS codes

- UKF2 - Leicestershire, Rutland and Northamptonshire

Main site or place of performance

Leicestershire, Rutland and Northamptonshire

#### **II.2.4) Description of the procurement**

Lot 3 - Taxi Services

The University organises a variety of trips, including but not limited to:

National sporting competitions and weekly games for LU/ Athletic union sports teams

Student field trips

Airport travel

The main objective of the contract is to provide a high-quality transport service for staff, students and visitors within the University. The key considerations include, but are not limited to, health & safety of all passengers,' reliability and flexibility of service, staff, student and visitor satisfaction and promoting positive relations with the wider community.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

#### **II.2.6) Estimated value**

Value excluding VAT: £50,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

As per contract documentation

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No



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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As per contract documentation

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 March 2023

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

22 March 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-UK-Loughborough:-Auditing-services.-:Hire-of-buses-and-coaches-with-driver./4C2SU6VS83>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/4C2SU6VS83>

GO Reference: GO-2023215-PRO-22132051

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Loughborough University

Epinal Way

Loughborough

LE11 3TU

Email

[h.dakri@lboro.ac.uk](mailto:h.dakri@lboro.ac.uk)

Country

United Kingdom