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Tender

Colleague Survey, Performance and Development Portal

Construction Industry Training Board

F02: Contract notice

Notice identifier: 2023/S 000-004641

Procurement identifier (OCID): ocds-h6vhtk-03a5dc

Published 15 February 2023, 12:05pm

Section I: Contracting authority

I.1) Name and addresses

Construction Industry Training Board

Sand Martin House, Bittern Way, Fletton Quays

Peterborough

PE2 8TY

Contact

Cassie Mochan

Email

cassie.mochan@gov.sscl.com

Telephone

+44 7874631086

Country

United Kingdom

Region code

UKH11 - Peterborough

Internet address(es)

Main address

www.citb.co.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Peterborough:-Personal-development-training-services./AW7V9CWT29>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

European Institution/Agency or International Organisation

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Colleague Survey, Performance and Development Portal

Reference number

1009829

II.1.2) Main CPV code

- 80570000 - Personal development training services

II.1.3) Type of contract

Services

II.1.4) Short description

CITB is looking for a partner to enable us to understand engagement across CITB through the use of a variety of survey formats. We require a partner who will have an established experience base who can demonstrate excellent understanding of action planning as a result of the information gathered through surveys and can provide an easy to use tool to collate the actions in a transparent manner allowing oversight and accountability for delivery. The purpose of this work is to drive up engagement levels and thus increase performance across the organisation.

The tender will be split in lots as below, but the bidder will be able to bid on one or both lots.

II.1.5) Estimated total value

Value excluding VAT: £340,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Engagement

Lot No

1

II.2.2) Additional CPV code(s)

- 79311300 - Survey analysis services

- 73110000 - Research services
- 73200000 - Research and development consultancy services
- 73300000 - Design and execution of research and development

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

- Colleague Engagement Surveys
- Accept data uploads either manually or from HRIS
- Multiple questionnaire and report templates and ability to create own. To include 180 and 360 feedback surveys
- Provide regular insights and trend analysis on outcomes of survey events
- Ability to link survey data together to identify trends
- Multiple level reporting functionality/demographics
- Benchmarking ability against self and relevant sectors
- Coaching support for managers as an outcome
- Easy to access quick learning & skills development for managers and colleagues
- Support from people scientists to help inform results and action planning
- Online live chat/help facility
- Regular 121 contact from people scientist/support coach to implement continuous improvement

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £35,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Performance & Development

Lot No

2

II.2.2) Additional CPV code(s)

- 79311000 - Survey services
- 79311300 - Survey analysis services

- 73110000 - Research services
- 73200000 - Research and development consultancy services
- 73300000 - Design and execution of research and development

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Performance – Essentials

- Performance management, align to Role profile and competency Framework, Employees with business objective and purpose
- Evaluations, calibrations, multi-source feedback, goals, continuous feedback, 360s & resources for Development
- A system where employees will have access to continuous feedback through self-reflections, Manager guidance and feedback and peer to peer feedback
- Ability to ask for feedback through the platform to ensure everything is collated in one place
- Manager to have ability to access full team through the platform and move between them easily
- Talent Review process support and tool, succession reporting and talent management capability.
- Ability to link data to engagement survey to ensure high quality succession planning outcomes
- Ability for People team to easily access information on colleague population to ensure performance is monitored and managed effectively.

Development - Essentials

- Behaviour changing tools to support managers into leaders - Playbooks, Skills Coach, 1-on-1s.-
- Learning – Development plans linked to positions and competency framework

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £50,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 March 2023

Local time

4:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 48 months

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Peterborough:-Personal-development-training-services./AW7V9CWT29>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/AW7V9CWT29>

GO Reference: GO-2023215-PRO-22132007

VI.4) Procedures for review

VI.4.1) Review body

Construction Industry Training Board

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+44 3004567000

Country

United Kingdom

Internet address

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