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Tender

## **2021-19-FDR-LW Sports Clothing**

Sheffield Hallam University

F02: Contract notice

Notice identifier: 2021/S 000-004641

Procurement identifier (OCID): ocds-h6vhtk-029992

Published 8 March 2021, 4:36pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Sheffield Hallam University

City Campus, Howard Street

SHEFFIELD

S11WB

#### **Contact**

Liz Wallington

#### **Email**

[e.wallington@shu.ac.uk](mailto:e.wallington@shu.ac.uk)

#### **Telephone**

+44 1142254746

#### **Country**

United Kingdom

**NUTS code**

UKE32 - Sheffield

**Internet address(es)**

Main address

<https://www.shu.ac.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sheffieldhallamuniversity.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sheffieldhallamuniversity/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

2021-19-FDR-LW Sports Clothing

Reference number

2021-19-FDR-LW

#### **II.1.2) Main CPV code**

- 18412000 - Sportswear

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Sheffield Hallam University(including all wholly owned subsidiaries of the University, but not limited to SHULaw) have a requirement for sports and leisure clothing for both staff and students.

#### **II.1.5) Estimated total value**

Value excluding VAT: £333,333

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

Main site or place of performance

Sheffield, United Kingdom

## **II.2.4) Description of the procurement**

The University has a requirement for sports clothing and leisurewear for both staff and students in different parts of the University:

### **Academy**

The University's Academy of Sport and Physical Activity ("Academy") is a community of over 100 academic staff and more than 1,500 students who are serious about achieving excellence in the sport industry. The University's mission is to make a national and international contribution to sport and physical activity. We do this by providing high-quality, industry-led courses and career development opportunities and world-renowned research that feeds into our courses market-leading consultancy services. The University has been named University of the Year for Teaching Quality by The Times and Sunday Times Good University Guide 2020. This is a prestigious accolade in recognition of consistently improving levels of student satisfaction.

### **Sheffield Hallam Active (part of Sport Services)**

The University department Sheffield Hallam Active is responsible for health and fitness and social sport delivery and seeks to deliver a high quality and value for money service to all students and staff of Sheffield Hallam University. A selection of facilities including fitness suites, gymnasiums, dance studio, sports halls and synthetic pitches are available. There are 2800 members. Our student members also benefit from access to an additional 7 venues for fitness, swimming and sports within the city through our partnership with SIV

### **Team Hallam (part of Sport Services)**

Team Hallam deliver the University's Performance Athlete Support Programme (PASP) in the form of scholarships and in kind support and is also responsible for the government funded Talented Athlete Scholarship Scheme (TASS).

Team Hallam clothing is required for both staff and students associated with University sports teams. Team Hallam is responsible for the delivery of competitive and performance programmes and concentrates on supporting representative student clubs competing in the British Universities and Colleges Sport (BUCS) and local competition. There are currently 1600 members across 41 clubs, with over 70 competitive teams.

Students who are members of BUCS teams also like to purchase Team Hallam leisurewear.

In addition to the above, the University has a new requirement for Team Hallam branded casual lounge wear clothing. We invite proposals for a range of casual clothing which will bear the Team Hallam logo but also be identified with a particular Sports Club. This

clothing may or may not be in the primary brand colours and may need to have a "club" name on it (which would be added at point of order).

The University aims to appoint a single supplier to provide all of the goods and services specified in this invitation to tender.

The appointed supplier will be required to supply the products and services at the University in accordance with the University's terms and conditions and commit to an agreed service level agreement / KPIs

The anticipated contract value over 5 years is approximately £400,000 inclusive of VAT.

A detailed list of garments required can be found in the tender documents

The University is keen to ensure that the garments offered are affordable for the University and the students without compromising on quality

#### **II.2.5) Award criteria**

Quality criterion - Name: Product quality / Weighting: 15

Quality criterion - Name: Delivery service / Weighting: 20

Quality criterion - Name: Exchange and returns / Weighting: 5

Quality criterion - Name: Online / Weighting: 5

Quality criterion - Name: Design expertise / Weighting: 5

Quality criterion - Name: Sustainability and ethical sourcing / Weighting: 5

Quality criterion - Name: Samples / Weighting: 10

Quality criterion - Name: Contract Management / Weighting: 5

Price - Weighting: 30

#### **II.2.6) Estimated value**

Value excluding VAT: £333,333

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

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**Section III. Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As detailed in the tender documents

**III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

**III.2) Conditions related to the contract**

**III.2.2) Contract performance conditions**

As stated in the tender documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 April 2021

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

9 April 2021

Local time

2:01pm

Place

Sheffield

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Between 18 and 6 months prior to the contract's expiry

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sheffield Hallam University

Howard Street

Sheffield

S11WB

Country

United Kingdom

Internet address

[www.shu.ac.uk](http://www.shu.ac.uk)

#### **VI.4.4) Service from which information about the review procedure may be obtained**

Sheffield Hallam University

Howard St

Sheffield

S11WB

Country

United Kingdom

Internet address

[www.shu.ac.uk](http://www.shu.ac.uk)