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Tender

## **Supply of freshly filled sandwiches, wraps, salads, pasta pots and other grab and go savoury items**

Leeds City Council

F02: Contract notice

Notice identifier: 2025/S 000-004625

Procurement identifier (OCID): ocids-h6vhtk-04dde5

Published 11 February 2025, 4:46pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Leeds City Council

Civic Hall, 3rd Floor West,

Leeds

LS1 1UR

#### **Contact**

Bethany Bradshaw

#### **Email**

[bethany.bradshaw@leeds.gov.uk](mailto:bethany.bradshaw@leeds.gov.uk)

#### **Telephone**

+44 113785974

#### **Country**

United Kingdom

**Region code**

UKE42 - Leeds

**National registration number**

171459162

**Internet address(es)**

Main address

<https://www.leeds.gov.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104105>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=88747&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=88747&B=UK)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=88747&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=88747&B=UK)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply of freshly filled sandwiches, wraps, salads, pasta pots and other grab and go savoury items

#### **II.1.2) Main CPV code**

- 15811510 - Sandwiches

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The contract will be let in 4 lots: Lot 1 – Freshly prepared pre-packaged sandwiches for Contract Catering (Schools) Lot 2 – Freshly prepared pre-packaged sandwiches for Contract Catering (Adult Social Care) Lot 3 – Freshly prepared pre-packaged high quality sandwiches, wraps, salads, pasta pots suitable for commercial retail re-sale (Commercial Units) Lot 3a – Other grab and go savoury items suitable for commercial retail re-sale (Commercial Units).

The initial contract period is 3 years, with up to 1 x 12 month extension option available.

#### **II.1.5) Estimated total value**

Value excluding VAT: £600,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Supply of freshly filled sandwiches, wraps, salads, pasta pots and other grab and go savoury items

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 15811511 - Prepared sandwiches
- 15871274 - Sandwich spreads
- 15894600 - Sandwich fillings

### **II.2.3) Place of performance**

NUTS codes

- UKE42 - Leeds

### **II.2.4) Description of the procurement**

The contract will be let in 4 lots: Lot 1 – Freshly prepared pre-packaged sandwiches for Contract Catering (Schools) Lot 2 – Freshly prepared pre-packaged sandwiches for Contract Catering (Adult Social Care) Lot 3 – Freshly prepared pre-packaged high quality sandwiches, wraps, salads, pasta pots suitable for commercial retail re-sale (Commercial Units) Lot 3a – Other grab and go savoury items suitable for commercial retail re-sale (Commercial Units).

The initial contract period is 3 years, with up to 1 x 12 month extension option available.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £600,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2028

This contract is subject to renewal

Yes

Description of renewals

Up to 1 x 12 month extension option available.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 4

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 March 2025

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

11 March 2025

Local time

12:00pm

Place

Civic Hall, Leeds

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of Justice

The Strand

London

WC2A2LL

Country

United Kingdom