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Tender

Supply of freshly filled sandwiches, wraps, salads, pasta pots and other grab and go savoury items

Leeds City Council

F02: Contract notice

Notice identifier: 2025/S 000-004625

Procurement identifier (OCID): ocds-h6vhtk-04dde5

Published 11 February 2025, 4:46pm

Section I: Contracting authority

I.1) Name and addresses

Leeds City Council

Civic Hall, 3rd Floor West,

Leeds

LS1 1UR

Contact

Bethany Bradshaw

Email

bethany.bradshaw@leeds.gov.uk

Telephone

+44 113785974

Country

United Kingdom

Region code

UKE42 - Leeds

National registration number

171459162

Internet address(es)

Main address

<https://www.leeds.gov.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104105>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=88747&B=UK

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=88747&B=UK

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Supply of freshly filled sandwiches, wraps, salads, pasta pots and other grab and go savoury items

II.1.2) Main CPV code

- 15811510 - Sandwiches

II.1.3) Type of contract

Supplies

II.1.4) Short description

The contract will be let in 4 lots: Lot 1 – Freshly prepared pre-packaged sandwiches for Contract Catering (Schools) Lot 2 – Freshly prepared pre-packaged sandwiches for Contract Catering (Adult Social Care) Lot 3 – Freshly prepared pre-packaged high quality sandwiches, wraps, salads, pasta pots suitable for commercial retail re-sale (Commercial Units) Lot 3a – Other grab and go savoury items suitable for commercial retail re-sale (Commercial Units).

The initial contract period is 3 years, with up to 1 x 12 month extension option available.

II.1.5) Estimated total value

Value excluding VAT: £600,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Supply of freshly filled sandwiches, wraps, salads, pasta pots and other grab and go savoury items

Lot No

1

II.2.2) Additional CPV code(s)

- 15811511 - Prepared sandwiches
- 15871274 - Sandwich spreads
- 15894600 - Sandwich fillings

II.2.3) Place of performance

NUTS codes

- UKE42 - Leeds

II.2.4) Description of the procurement

The contract will be let in 4 lots: Lot 1 – Freshly prepared pre-packaged sandwiches for Contract Catering (Schools) Lot 2 – Freshly prepared pre-packaged sandwiches for Contract Catering (Adult Social Care) Lot 3 – Freshly prepared pre-packaged high quality sandwiches, wraps, salads, pasta pots suitable for commercial retail re-sale (Commercial Units) Lot 3a – Other grab and go savoury items suitable for commercial retail re-sale (Commercial Units).

The initial contract period is 3 years, with up to 1 x 12 month extension option available.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £600,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing

system

Start date

1 April 2025

End date

31 March 2028

This contract is subject to renewal

Yes

Description of renewals

Up to 1 x 12 month extension option available.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 4

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 March 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

11 March 2025

Local time

12:00pm

Place

Civic Hall, Leeds

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.2) Information about electronic workflows

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

High Court of Justice

The Strand

London

WC2A2LL

Country

United Kingdom