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Contract

Multidisciplinary recruitment Framework for Temporary and Permanent staff

Historic England

F03: Contract award notice

Notice identifier: 2025/S 000-004614

Procurement identifier (OCID): ocids-h6vhtk-049635

Published 11 February 2025, 4:11pm

Section I: Contracting authority

I.1) Name and addresses

Historic England

Engine House, Firefly Avenue

Swindon

SN2 2EH

Email

procurement-he@historicengland.org.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://historicengland.org.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Multidisciplinary recruitment Framework for Temporary and Permanent staff

Reference number

P/REF 00000334

II.1.2) Main CPV code

- 79600000 - Recruitment services

II.1.3) Type of contract

Services

II.1.4) Short description

Historic England is wishing to set up a multidisciplinary framework in order to deliver its recruitment needs. The framework will run for 3 years with a potential 1-year extension, depending on requirement, performance and budget. The Framework will be broken down into Lots as per the below: Lot 1 – Executive or Senior Level appointments – perm/fixed term – no temp Lot 2 – Specialist – Niche or hard to fill skill set – perm/fixed term – may be temp. Lot 3 – Back office short term recruitment (Temp, Temp to Perm or Perm). As with all frameworks, being awarded a place on it does not guarantee all or any of the work available; but the overarching agreement sets out rates and agreed terms which will operate when a 'call off contract' is placed. Suppliers are invited to bid for one or more lots; however, where bidding for multiple lots, should provide assurance of how they will

manage the demand and ensure a constant and reliable supply and support to Historic England.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £500,000

II.2) Description

II.2.1) Title

Lot 1 - Executive or Senior Level Appointments

Lot No

1

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

Nationwide across all of our offices in England.

II.2.4) Description of the procurement

The maximum value of this lot stated below is an estimate based on previous spend, the value of the entire framework including all three lots is the binding maximum value. This will be awarded to a single supplier. Specification: Executive recruitment is used to find candidates for senior-level jobs or executive level roles at Historic England. Such roles in Historic England would include: Director of Corporate Services including but not limited to Finance, IMT, Facilities, HR. Regional Director For this lot, when a role becomes available, we would expect suppliers to be able to provide 3 suitable candidate recommendations and associated CV's within 5 days of our request.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70%

Price - Weighting: 30%

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 2 - Specialists - Niche or hard to fill skill set

Lot No

2

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

National, to cover all of our offices in England.

II.2.4) Description of the procurement

The maximum value of this lot, stated below, is an estimate based on previous spend, the value of the entire framework including all three lots is the binding maximum value. We anticipate between 2 and 4 suppliers will be appointed to this lot. Specification: Such roles in Historic England would include: Engineer Architect or Surveyor IT Specialist Developer Niche or specialist recruitment agencies find candidates for highly

specialised areas and specific industries such as law, engineering, architecture or Information Technology. Suppliers require strong relationships with companies in the relevant sector, making them valuable to job seekers wanting to gain work in a specific field by providing testimonials of their work/relationships. The key performance indicators will apply to the delivery of services. Performance under this contract will be calculated by the Supplier using KPI's and will be submitted for review on a quarterly basis at the contract management meetings. These will include the following• Number of jobs that the Supplier sends CV's for consideration – 95%• CV to interview ratio – 95%• Interview to offer ratio – 60%• Offer to acceptance ratio – 70%• Job posting to start date timeframe – Average 30 days• Attrition rates – 95% still in position at the end of fixed term or for permanent positions 12 months after start date If the supplier fails to meet the above in any one quarter then Historic England shall require an exception report detailing actions being taken under the supplier to remedy the situation and the timescale for rectification. Contractor Supplier provides quarterly bench market information and attends quarterly reviews with Historic England to discuss performance and delivery of services and set measures on performance and SLA's.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70%

Price - Weighting: 30%

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 3 - Back Office - General Administration (Temp, Temp to Perm or Perm)

Lot No

3

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

National, to cover all of our offices in England.

II.2.4) Description of the procurement

The maximum value of this lot, stated below, is an estimate based on previous spend, the value of the entire framework including all three lots is the binding maximum value. We anticipate that between 2 and 4 suppliers will be awarded a place on this Lot. Specification: Historic England require Back-office support from contractor suppliers to provide the administrative and operational resource. We expect suppliers to be able to provide CV's or candidate details within 48 hours. At times Historic England will require urgent short term (from 4 up to 12 weeks) resource to be in post within 5 working days and we will require candidates local to the National offices to meet the full requirements of the role. Such roles in Historic England would include: Administrator, Finance Assistant, HR Assistant, Payroll Assistant, Data Entry Assistant, Financial Controller, Finance Manager, Payroll Assistant. On award of this contract, the Supplier would be required to provide quarterly benchmark market information and attend quarterly reviews with Historic England to discuss performance and delivery of services and set measures on performance and SLA's.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70%

Price - Weighting: 30%

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-027525](#)

Section V. Award of contract

Contract No

P/REF 00000334

Lot No

Lot 1

Title

Framework Agreement for Multidisciplinary recruitment Framework for Temporary and Permanent staff Lot 1 - Executive or Senior Level appointments

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

11 February 2025

V.2.2) Information about tenders

Number of tenders received: 24

Number of tenders received from SMEs: 18

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 24

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

McLean Public Ltd

London

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £230,000

Total value of the contract/lot: £230,000

Section V. Award of contract

Contract No

P/REF 00000334

Lot No

Lot 2

Title

Framework Agreement for Multidisciplinary recruitment Framework for Temporary and Permanent staff Lot 2 - Specialist – Niche or hard to fill skill set

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

11 February 2025

V.2.2) Information about tenders

Number of tenders received: 23

Number of tenders received from SMEs: 17

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 23

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

C4S Search Limited

Swindon

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

V.2.3) Name and address of the contractor

Global Resourcing

Harpenden

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Reed Specialist Recruitment Ltd

London

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

V.2.3) Name and address of the contractor

Robertson Bell Ltd

Northampton

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Venesky Brown Recruitment Ltd

Edinburgh

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £100,000

Total value of the contract/lot: £100,000

Section V. Award of contract

Contract No

P/REF 00000334

Lot No

Lot 3

Title

Framework Agreement for Multidisciplinary recruitment Framework for Temporary and Permanent staff Lot 3 - Back office – General administration, project support, assistant or coordinator level

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

11 February 2025

V.2.2) Information about tenders

Number of tenders received: 22

Number of tenders received from SMEs: 15

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 22

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

Reed Specialist Recruitment Ltd

London

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

V.2.3) Name and address of the contractor

Venesky Brown Recruitment Ltd

Edinburgh

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Gi Group Recruitment Limited

Chesterfield

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Tate Recruitment

London

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £170,000

Total value of the contract/lot: £170,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Historic England

Swindon

Country

United Kingdom