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Tender

DBS and Reference checks

Construction Industry Training Board

F02: Contract notice

Notice identifier: 2025/S 000-004608

Procurement identifier (OCID): ocds-h6vhtk-042a33

Published 11 February 2025, 4:05pm

Section I: Contracting authority

I.1) Name and addresses

Construction Industry Training Board

Bircham Newton

King's Lynn

PE31 6RH

Contact

Grant Carr

Email

citb-procurement@gov.sscl.com

Telephone

+44 3004567000

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

www.citb.co.uk

Buyer's address

www.citb.co.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-King%27s-Lynn:-Recruitment-services./GJ9GGDDJSQ>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

DBS and Reference checks

Reference number

PROC2025002

II.1.2) Main CPV code

- 79600000 - Recruitment services

II.1.3) Type of contract

Services

II.1.4) Short description

CITB are looking for a partner who can support with various reference checks, including a Right-to-Work Identity Verification Technology (IDVT) solution and enhanced DBS/PVG, international criminal checks, candidate referencing services and proof of address verifications. This will enable CITB to comply with legal standards, minimise compliance risk, and eliminate manual processes for a more efficient, automated onboarding system.

II.1.5) Estimated total value

Value excluding VAT: £210,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

CITB are looking for a partner who can support with various reference checks, including a Right-to-Work Identity Verification Technology (IDVT) solution and enhanced DBS/PVG, international criminal checks, candidate referencing services and proof of address verifications. This will enable CITB to comply with legal standards, minimise compliance risk, and eliminate manual processes for a more efficient, automated onboarding system.

II.2.5) Award criteria

Cost criterion - Name: Criterion 1 / Weighting: 30

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/GJ9GGDDJSQ>

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-000001](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

18 March 2025

Local time

4:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

27 March 2025

Local time

4:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-King%27s-Lynn:-Recruitment-services./GJ9GGDDJSQ>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/GJ9GGDDJSQ>

GO Reference: GO-2025211-PRO-29386835

VI.4) Procedures for review

VI.4.1) Review body

Construction Industry Training Board

Bircham Newton

King's Lynn

PE31 6RH

Telephone

+44 3004567000

Country

United Kingdom