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Tender

## **DBS and Reference checks**

Construction Industry Training Board

F02: Contract notice

Notice identifier: 2025/S 000-004608

Procurement identifier (OCID): ocds-h6vhtk-042a33

Published 11 February 2025, 4:05pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Construction Industry Training Board

Bircham Newton

King's Lynn

PE31 6RH

#### **Contact**

Grant Carr

#### **Email**

[citb-procurement@gov.sscl.com](mailto:citb-procurement@gov.sscl.com)

#### **Telephone**

+44 3004567000

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.citb.co.uk>

Buyer's address

<http://www.citb.co.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-King%27s-Lynn:-Recruitment-services./GJ9GGDDJSQ>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

DBS and Reference checks

Reference number

PROC2025002

#### **II.1.2) Main CPV code**

- 79600000 - Recruitment services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

CITB are looking for a partner who can support with various reference checks, including a Right-to-Work Identity Verification Technology (IDVT) solution and enhanced DBS/PVG, international criminal checks, candidate referencing services and proof of address verifications. This will enable CITB to comply with legal standards, minimise compliance risk, and eliminate manual processes for a more efficient, automated onboarding system.

#### **II.1.5) Estimated total value**

Value excluding VAT: £210,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

## UNITED KINGDOM

### **II.2.4) Description of the procurement**

CITB are looking for a partner who can support with various reference checks, including a Right-to-Work Identity Verification Technology (IDVT) solution and enhanced DBS/PVG, international criminal checks, candidate referencing services and proof of address verifications. This will enable CITB to comply with legal standards, minimise compliance risk, and eliminate manual processes for a more efficient, automated onboarding system.

### **II.2.5) Award criteria**

Cost criterion - Name: Criterion 1 / Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/GJ9GGDDJSQ>

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-000001](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 March 2025

Local time

4:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

27 March 2025

Local time

4:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-King%27s-Lynn:-Recruitment-services./GJ9GGDDJSQ>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/GJ9GGDDJSQ>

GO Reference: GO-2025211-PRO-29386835

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Construction Industry Training Board

Bircham Newton

King's Lynn

PE31 6RH

Telephone

+44 3004567000

Country

United Kingdom