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Tender

## **Development Officer**

Stratford-On-Avon District Council

F02: Contract notice

Notice identifier: 2023/S 000-004604

Procurement identifier (OCID): ocds-h6vhtk-03a5c3

Published 15 February 2023, 10:17am

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Stratford-On-Avon District Council

Elizabeth House

Stratford-Upon-Avon

CV376HX

### **Contact**

Charlotte Hume

### **Email**

[charlotte.hume@stratford-dc.gov.uk](mailto:charlotte.hume@stratford-dc.gov.uk)

### **Telephone**

+44 1789267575

### **Country**

United Kingdom

**Region code**

UKG13 - Warwickshire

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.stratford.gov.uk](http://www.stratford.gov.uk)

Buyer's address

[www.csw-jets.co.uk](http://www.csw-jets.co.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.csw-jets.co.uk](http://www.csw-jets.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.csw-jets.co.uk](http://www.csw-jets.co.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Development Officer

Reference number

SDC-15561

#### **II.1.2) Main CPV code**

- 98000000 - Other community, social and personal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

In 2019 the District Council commissioned a Development Officer to work closely with the VCS to identify and secure funding opportunities that will enhance and support the voluntary and community sector within Stratford-on-Avon District, focusing on priorities identified within Stratford-on-Avon District Social Inclusion Statement 2019-2024.

The current commissioning contract ends on 31st August 2023 and the District Council is inviting tenders from the VCS for a new contract to commence from 1st September 2023. The successful tender will be required to identify and secure funding opportunities that will enhance and support the VCS within Stratford-on-Avon District with a focus on priorities identified within the current Stratford-on-Avon District Social Inclusion Statement and future iterations of The Statement in line with contract timescales.

The role will require working closely with VCS organisations across Stratford-on-Avon District, providing support and advice, encouraging collaboration, and identifying, and securing funding opportunities.

#### **II.1.5) Estimated total value**

Value excluding VAT: £210,245.58

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 98000000 - Other community, social and personal services

### **II.2.3) Place of performance**

NUTS codes

- UKG13 - Warwickshire

Main site or place of performance

Stratford upon Avon, Warwickshire

### **II.2.4) Description of the procurement**

In 2019 the District Council commissioned a Development Officer to work closely with the VCS to identify and secure funding opportunities that will enhance and support the voluntary and community sector within Stratford-on-Avon District, focusing on priorities identified within Stratford-on-Avon District Social Inclusion Statement 2019-2024.

The current commissioning contract ends on 31st August 2023 and the District Council is inviting tenders from the VCS for a new contract to commence from 1st September 2023. The successful tender will be required to identify and secure funding opportunities that will enhance and support the VCS within Stratford-on-Avon District with a focus on priorities identified within the current Stratford-on-Avon District Social Inclusion Statement and future iterations of The Statement in line with contract timescales.

The role will require working closely with VCS organisations across Stratford-on-Avon District, providing support and advice, encouraging collaboration, and identifying, and securing funding opportunities.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £210,245.58

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2023

End date

31 March 2029

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 April 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

17 April 2023

Local time

12:01pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Courts of Justice

The Royal Courts of Justice

London

WCA 2LL

Country

United Kingdom