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Tender

Development Officer

Stratford-On-Avon District Council

F02: Contract notice

Notice identifier: 2023/S 000-004604

Procurement identifier (OCID): ocds-h6vhtk-03a5c3

Published 15 February 2023, 10:17am

Section I: Contracting authority

I.1) Name and addresses

Stratford-On-Avon District Council

Elizabeth House

Stratford-Upon-Avon

CV376HX

Contact

Charlotte Hume

Email

charlotte.hume@stratford-dc.gov.uk

Telephone

+44 1789267575

Country

United Kingdom

Region code

UKG13 - Warwickshire

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.stratford.gov.uk

Buyer's address

www.csw-jets.co.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.csw-jets.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.csw-jets.co.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Development Officer

Reference number

SDC-15561

II.1.2) Main CPV code

- 98000000 - Other community, social and personal services

II.1.3) Type of contract

Services

II.1.4) Short description

In 2019 the District Council commissioned a Development Officer to work closely with the VCS to identify and secure funding opportunities that will enhance and support the voluntary and community sector within Stratford-on-Avon District, focusing on priorities identified within Stratford-on-Avon District Social Inclusion Statement 2019-2024.

The current commissioning contract ends on 31st August 2023 and the District Council is inviting tenders from the VCS for a new contract to commence from 1st September 2023. The successful tender will be required to identify and secure funding opportunities that will enhance and support the VCS within Stratford-on-Avon District with a focus on priorities identified within the current Stratford-on-Avon District Social Inclusion Statement and future iterations of The Statement in line with contract timescales.

The role will require working closely with VCS organisations across Stratford-on-Avon District, providing support and advice, encouraging collaboration, and identifying, and securing funding opportunities.

II.1.5) Estimated total value

Value excluding VAT: £210,245.58

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 98000000 - Other community, social and personal services

II.2.3) Place of performance

NUTS codes

- UKG13 - Warwickshire

Main site or place of performance

Stratford upon Avon, Warwickshire

II.2.4) Description of the procurement

In 2019 the District Council commissioned a Development Officer to work closely with the VCS to identify and secure funding opportunities that will enhance and support the voluntary and community sector within Stratford-on-Avon District, focusing on priorities identified within Stratford-on-Avon District Social Inclusion Statement 2019-2024.

The current commissioning contract ends on 31st August 2023 and the District Council is inviting tenders from the VCS for a new contract to commence from 1st September 2023. The successful tender will be required to identify and secure funding opportunities that will enhance and support the VCS within Stratford-on-Avon District with a focus on priorities identified within the current Stratford-on-Avon District Social Inclusion Statement and future iterations of The Statement in line with contract timescales.

The role will require working closely with VCS organisations across Stratford-on-Avon District, providing support and advice, encouraging collaboration, and identifying, and securing funding opportunities.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £210,245.58

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2023

End date

31 March 2029

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 April 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

17 April 2023

Local time

12:01pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

High Courts of Justice

The Royal Courts of Justice

London

WCA 2LL

Country

United Kingdom