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Contract

Managing Agent for Commercial Property

Optivo

F03: Contract award notice

Notice identifier: 2021/S 000-004596

Procurement identifier (OCID): ocds-h6vhtk-029965

Published 8 March 2021, 1:24pm

Section I: Contracting authority

I.1) Name and addresses

Optivo

125 High Street

Croydon

CR0 9XP

Email

procurement@optivo.org.uk

Telephone

+44 8001216060

Country

United Kingdom

NUTS code

UKI62 - Croydon

Internet address(es)

Main address

<http://www.optivo.org.uk>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA8521

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Managing Agent for Commercial Property

Reference number

OP 7208

II.1.2) Main CPV code

- 70332200 - Commercial property management services

II.1.3) Type of contract

Services

II.1.4) Short description

Management of Optivo's commercial portfolio

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Lowest offer: £82,000 / Highest offer: £415,000 taken into consideration

II.2) Description

II.2.2) Additional CPV code(s)

- 70332200 - Commercial property management services
- 70330000 - Property management services of real estate on a fee or contract basis

II.2.3) Place of performance

NUTS codes

- UK - UNITED KINGDOM

Main site or place of performance

Majority of units are in the South East

II.2.4) Description of the procurement

Optivo are looking for an agent to manage our commercial portfolio

II.2.5) Award criteria

Quality criterion - Name: Experience / Weighting: 15

Quality criterion - Name: Proactive engagement / Weighting: 15

Quality criterion - Name: Market intelligence / Weighting: 8

Quality criterion - Name: Training / Weighting: 5

Quality criterion - Name: Technology / Weighting: 10

Quality criterion - Name: Procurement / Weighting: 5

Quality criterion - Name: Scenario / Weighting: 7

Quality criterion - Name: Social Value / Weighting: 5

Cost criterion - Name: Management Fee / Weighting: 20

Cost criterion - Name: Letting Fee / Weighting: 5

Cost criterion - Name: Rent reviews / Weighting: 5

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Open Q+A session with project team on 16 November via Teams.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2020/S 220-541888](#)

Section V. Award of contract

Contract No

1

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

19 February 2021

V.2.2) Information about tenders

Number of tenders received: 6

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Boddy & Edwards

5 Riverview, Walnut Tree Close

Guildford

GU1 4UX

Telephone

+44 1483322500

Country

United Kingdom

NUTS code

- UK - UNITED KINGDOM

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Lowest offer: £82,000 / Highest offer: £415,000 taken into consideration

Section VI. Complementary information

VI.3) Additional information

(MT Ref:222170)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>