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Tender

HUMAN REMAINS AND EMERGENCY EXCAVATION 20121

Historic Environment Scotland

F02: Contract notice

Notice identifier: 2021/S 000-004572

Procurement identifier (OCID): ocds-h6vhtk-02994d

Published 8 March 2021, 11:24am

Section I: Contracting authority

I.1) Name and addresses

Historic Environment Scotland

Longmore House, Salisbury Place

Edinburgh

EH9 1SH

Contact

Fiona Fretwell

Email

procurement@hes.scot

Telephone

+44 1316688866

Fax

+44 1316688877

Country

United Kingdom

NUTS code

UKM - SCOTLAND

Internet address(es)

Main address

<http://historiconvironment.scot>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00164

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Other type

Non Departmental Government Body

I.5) Main activity

Other activity

Conservation, Built Environment and Tourism

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

HUMAN REMAINS AND EMERGENCY EXCAVATION 20121

Reference number

HES/C/4083

II.1.2) Main CPV code

- 71351914 - Archaeological services

II.1.3) Type of contract

Services

II.1.4) Short description

This contract is for rapid-reaction small-scale investigation and post-excavation work after unexpected discoveries of human remains or after Historic Environment Scotland (HES) has received reports of new or accelerated threats at known sites of human remains. The call off may also be used where an immediate and obvious threat to a vulnerable archaeological site of high significance has been identified, and there is no other tenable alternative. The contract requires reporting to a standard archive level for each call out.

II.1.5) Estimated total value

Value excluding VAT: £360,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71351914 - Archaeological services

II.2.3) Place of performance

NUTS codes

- UKM - SCOTLAND

II.2.4) Description of the procurement

This contract is for rapid-reaction small-scale investigation and post-excavation work after unexpected discoveries of human remains or after Historic Environment Scotland (HES) has received reports of new or accelerated threats at known sites of human remains. The call off may also be used where an immediate and obvious threat to a vulnerable archaeological site of high significance has been identified, and there is no other tenable alternative. The contract requires reporting to a standard archive level for each call out.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £360,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract will have an option to extend for up one further year.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

HES use Scotbis, an independent provider of business credit reports, to assess the financial standing of tenderers. The overall aim of this assessment is to ensure, as far as possible, that any potential Supplier will not have financial difficulties that endanger their ability to perform the Contract. If financial information cannot be gained from that source Historic Environment Scotland will request that you provide full audited accounts for the last full financial year. If Suppliers cannot provide any of the assurances as detailed above, and it is determined by HES that your financial strength is not adequate, then your company may not pass the financial evaluation. If you can provide the assurances as detailed above, HES may explore these options with you before determining whether your company can be taken forward in this procurement exercise. Bank details may also be sought to support the above.

Minimum level(s) of standards possibly required

It is a requirement of this contract that bidders hold, or can commit to obtain, prior to the commence of any subsequently awarded contract, the types and levels of insurance indicated below:

- Employers (compulsory) Liability Insurance - GDP 5 million
- Public Liability Insurance - GDP 5 million

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 April 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

21 April 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: This will be re-tendered late 2025 if all the extension periods have been used.

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please refer to all the documents within this notice. It is important that you complete and return all the required documents and that the Single Procurement Document is completed online.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=646688.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:646688)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=646688

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court & Justice of the Peace Court

Sheriff Clerks Office, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom