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Contract

## **Finance & HR Cloud Software**

Qualifications Wales

F03: Contract award notice

Notice identifier: 2021/S 000-004556

Procurement identifier (OCID): ocids-h6vhtk-02993d

Published 8 March 2021, 10:40am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Qualifications Wales

Q2 Building, Pencarn Lane, Imperial Park

Newport

NP10 8AR

#### **Email**

[procurement@qualificationswales.org](mailto:procurement@qualificationswales.org)

#### **Telephone**

+44 1633373205

#### **Country**

United Kingdom

#### **NUTS code**

UKL2 - East Wales

**Internet address(es)**

Main address

<http://www.qualificationswales.org>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA41978](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA41978)

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Finance & HR Cloud Software

Reference number

QW202109

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The provision of Finance and HR cloud software (SAAS or other similar hosted arrangement) to include software licensing, implementation, training, support and other services.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £301,287

### **II.2) Description**

#### **II.2.1) Title**

Finance Cloud Software

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 48442000 - Financial systems software package
- 48443000 - Accounting software package
- 48812000 - Financial information systems
- 48440000 - Financial analysis and accounting software package
- 48490000 - Procurement software package
- 72260000 - Software-related services
- 72261000 - Software support services
- 72263000 - Software implementation services
- 72265000 - Software configuration services
- 72266000 - Software consultancy services
- 72267000 - Software maintenance and repair services
- 72267100 - Maintenance of information technology software
- 72268000 - Software supply services

### **II.2.3) Place of performance**

NUTS codes

- UKL21 - Monmouthshire and Newport

Main site or place of performance

Newport, Wales

### **II.2.4) Description of the procurement**

We require the finance cloud software to be a COTS product and have the following functionality:

General ledger

P2P and purchase ledger

Cash book

Project accounting

Fixed assets

Workflow

Reporting

Expenses (optional.

Sales ledger (not currently used)

Web service API interface option preferred

Interface with MS Office

Support bilingual remittances (Welsh & English).

Interface with the HR software(lot 2)- No longer required. Changed to interface with a third party expenses system

We require software licensing, implementation services, training (core users and train the trainer), ongoing support and services.

## **II.2.5) Award criteria**

Quality criterion - Name: Stage 3: Compliance with desirable requirements / Weighting: 12.5

Quality criterion - Name: Stage 3: Useability / Weighting: 12.5

Quality criterion - Name: Stage 3: Implementation planning & delivery / Weighting: 10

Quality criterion - Name: Stage 3: Ongoing support / Weighting: 15

Quality criterion - Name: Stage 4: Useability / Weighting: 60

Quality criterion - Name: Stage 4: Implementation planning & delivery / Weighting: 30

Quality criterion - Name: Stage 4: Ongoing support / Weighting: 10

Quality criterion - Name: Stage 5: Total quality scores from stage 3 / Weighting: 30

Quality criterion - Name: Stage 5: Total quality scores from stage 4 / Weighting: 50

Quality criterion - Name: Stage 5: Price / Weighting: 20

Price - Weighting: Stage 3: 50

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Expenses option not awarded

## **II.2) Description**

### **II.2.1) Title**

HR Cloud Software

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 48450000 - Time accounting or human resources software package
- 72260000 - Software-related services
- 72261000 - Software support services
- 72263000 - Software implementation services
- 72265000 - Software configuration services
- 72266000 - Software consultancy services
- 72267000 - Software maintenance and repair services
- 72267100 - Maintenance of information technology software
- 72268000 - Software supply services

### **II.2.3) Place of performance**

NUTS codes

- UKL21 - Monmouthshire and Newport

Main site or place of performance

Newport, Wales

#### **II.2.4) Description of the procurement**

We require the HR cloud software to be a COTS product and have the following functionality:

Establishment

Employee records

Absence management

HR management

Self-service portal (bilingual - Welsh & English)

Recruitment (bilingual - Welsh & English)

Flexi Time Management

Performance Management

Workflow

Reporting

Web service API interface option preferred

Interface with MS Office

Interface with the Finance software(lot 1) Not required

We may choose to defer introduction of the recruitment, flexi-time and performance management requirements or may not implement at all during the life of the contract.

We require software licensing, implementation services, training (core users and train the trainer), ongoing support and services.

#### **II.2.5) Award criteria**

Quality criterion - Name: Stage 3: Compliance with desirable requirements / Weighting: 12.5

Quality criterion - Name: Stage 3: Useability / Weighting: 10

Quality criterion - Name: Stage 3: Implementation planning & delivery / Weighting: 10

Quality criterion - Name: Stage 3: Welsh language capability / Weighting: 7.5

Quality criterion - Name: Stage 3: Ongoing support / Weighting: 10

Quality criterion - Name: Stage 4: Useability / Weighting: 60

Quality criterion - Name: Stage 4: Implementation planning and delivery / Weighting: 30

Quality criterion - Name: Stage 4: Ongoing support / Weighting: 10

Quality criterion - Name: Stage 5: Price / Weighting: 20

Quality criterion - Name: Stage 5: Total quality scores from stage 3 / Weighting: 30

Quality criterion - Name: Stage 5: Total quality scores from stage 4 / Weighting: 50

Price - Weighting: Stage 3: 50

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2020/S 200-486690](#)

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## **Section V. Award of contract**

### **Lot No**

1

### **Title**

Finance Cloud Software

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

26 February 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 5

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Civica UK Limited

30 Stamford Street

London

SE1 9LS

Telephone

+44 1132010749

Country

United Kingdom

NUTS code

- UKI - LONDON

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £192,520

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## **Section V. Award of contract**

### **Lot No**

2

### **Title**

HR Cloud Software

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

18 February 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

MHR

Ruddington Hall, Ruddington

Nottinghamshire

NG116LL

Telephone

+44 1159457154

Fax

+44 01159405286

Country

United Kingdom

NUTS code

- UK - UNITED KINGDOM

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £108,767

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The contract values are based on implementation, licensing, hosting and support for an initial period of 5 years.

(WA Ref:108350)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom