

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/004538-2022>

Contract

## **External Audit Services**

Scottish Enterprise

F03: Contract award notice

Notice identifier: 2022/S 000-004538

Procurement identifier (OCID): ocds-h6vhtk-02f6aa

Published 17 February 2022, 2:35pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Enterprise

Atrium Court, 50 Waterloo Street

Glasgow

G2 6HQ

#### **Contact**

Joanne Napier

#### **Email**

[joanne.napier@scotent.co.uk](mailto:joanne.napier@scotent.co.uk)

#### **Telephone**

+44 1414686024

#### **Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<http://www.scottish-enterprise.com/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00398](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00398)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Regional or local Agency/Office

**I.5) Main activity**

Economic and financial affairs

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

External Audit Services

Reference number

P22-0066

#### **II.1.2) Main CPV code**

- 79212000 - Auditing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Scottish Enterprise wishes to engage external auditors to two lots. Lot 1 - for all of its subsidiary companies and Lot 2, for its pension scheme, the Scottish Enterprise Pension and Life Assurance Scheme (SEPLAS).

There are currently 10 subsidiary companies (excluding dormant companies). The active subsidiaries range in size and nature of business but include the Glasgow Science Centre group of companies.

SEPLAS is a final salary pension scheme established by Scottish Enterprise for the benefit of its employees.

The contract is envisaged to start in February 2022

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £215,060

### **II.2) Description**

### **II.2.1) Title**

Subsidiary Companies

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79212000 - Auditing services
- 79212200 - Internal audit services
- 79212300 - Statutory audit services
- 79212100 - Financial auditing services
- 79210000 - Accounting and auditing services
- 79200000 - Accounting, auditing and fiscal services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

Lot 1 is to appoint an external auditor for all of its subsidiary companies.

There are currently 10 subsidiary companies (excluding dormant companies). Over the period of this contract there will be adjustments to the number of subsidiaries to be audited.

The active subsidiaries range in size and nature of business but include the Glasgow Science Centre group of companies. More information is provided on the scale and business of each of the companies later in this brief.

It is envisaged that the contract will start in February 2022

### **II.2.5) Award criteria**

Quality criterion - Name: Project Team Structure / Weighting: 30

Quality criterion - Name: Methodology / Weighting: 35

Quality criterion - Name: Timetable, including Milesotnes for objectives / Weighting: 20

Quality criterion - Name: Information Security / Weighting: 10

Quality criterion - Name: Fair Work First / Weighting: 5

Price - Weighting: 50

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Scottish Enterprise Pension and Life Assurance Scheme

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79200000 - Accounting, auditing and fiscal services
- 79210000 - Accounting and auditing services
- 79212000 - Auditing services
- 79212100 - Financial auditing services
- 79212200 - Internal audit services
- 79212300 - Statutory audit services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

#### **II.2.4) Description of the procurement**

Lot 2 is to engage external auditor to audit the Scottish Enterprise Pension and Life Assurance Scheme. SEPLAS is a final salary pension scheme established by Scottish Enterprise for the benefit of its employees.

It is envisaged that the contract will start February 2022

#### **II.2.5) Award criteria**

Quality criterion - Name: Project Team Structure / Weighting: 30

Quality criterion - Name: Methodology including innovation / Weighting: 35

Quality criterion - Name: Timetable, including milestones for objectives / Weighting: 20

Quality criterion - Name: Information Security / Weighting: 10

Quality criterion - Name: Fair Work First / Weighting: 5

Price - Weighting: 50

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-028475](#)

---

## **Section V. Award of contract**

### **Lot No**

1

### **Title**

Subsidiary Companies

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

14 February 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Thomson Cooper

3 Castle Court, Carnegie Campus

Dunfermline

KY11 3PB

Telephone

+44 1383628800

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £134,950

---

## **Section V. Award of contract**

### **Lot No**

2

### **Title**

Scottish Enterprise Pension and Life Assurance Scheme

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

14 February 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Johnston Carmichael

227 West George Street

Glasgow

G2 2ND

Telephone

+44 1412225800

Country

United Kingdom

NUTS code

- UKM82 - Glasgow City

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £80,110

---

## **Section VI. Complementary information**

### **VI.3) Additional information**

THIS IS A CONTRACT AWARD NOTICE

SPD Statement for 2A.17 – Form of Participation (Notably as part of a group, consortium, joint venture or similar). Any contract will be entered into with the nominated lead organisation and all members of

the consortium, who will in these circumstances each be required to execute said contract together with all ancillary documentation, evidencing their joint and several liability in respect of the obligations and liabilities of the contract. It will be for members of the consortium to sort out their respective duties and liabilities amongst each other. For administrative purposes, any associated documentation will be sent to the nominated lead organisation.

SPD Statement for 2C.1 - Where the main bidder relies on the capacities of other entities in order to meet the selection criteria, the bidder must provide a separate SPD response setting out the information required under SPD (Scotland): Part II (sections A and B); Part III exclusion grounds; the relevant part of Section IV selection criteria; and Part V (if applicable) for each of the entities concerned.

SPD Statement for 2D.1.2 – If the bidder proposes to subcontract any part(s) of the service, they should arrange for a separate SPD response from each potential subcontractor. The subcontractors must complete the relevant parts of the SPD (Scotland)(Sections A and B of Part II and Part III only) to self-declare whether there are grounds for their exclusion. This may be requested at the selection stage or prior to the subcontractor commencing work on the contract.

(SC Ref:683738)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Glasgow Sheriff Court and Justice of the Peace Court

Sheriff Clerk's Office, PO Box 23, 1 Carlton Place,

Glasgow

G5 9DA

Telephone

+44 1414298888

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/glasgow-sheriff-court-and-justice-of-the-peace-court>

#### **VI.4.2) Body responsible for mediation procedures**

Scottish Government

5 Atlantic Quay, 150 Broomielaw

Glasgow

G2 8LU

Email

[SPOEprocurement@scotland.gsi.gov.uk](mailto:SPOEprocurement@scotland.gsi.gov.uk)

Telephone

+44 1412425466

Country

United Kingdom

Internet address

<http://www.gov.scot/Topics/Government/Procurement/Selling/supplier-enquiries>

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

In the first instance, contact the Head of Facilities Management and Procurement at Scottish Enterprise, with any concerns or enquiries. Email: <https://www.scottish->

[enterprise.com/help/contact-us](http://enterprise.com/help/contact-us).

An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2015, may bring proceedings that will be started in the High Court.

**VI.4.4) Service from which information about the review procedure may be obtained**

Scottish Government

5 Atlantic Quay, 150 Broomielaw

Glasgow

G2 8LU

Email

[SPOEprocurement@scotland.gsi.gov.uk](mailto:SPOEprocurement@scotland.gsi.gov.uk)

Telephone

+44 1412425466

Country

United Kingdom

Internet address

<http://www.gov.scot/Topics/Government/Procurement/Selling/supplier-enquiries>