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Tender

## **Sport and Physical Activity Strategy Consultant**

Norfolk County Council

F02: Contract notice

Notice identifier: 2021/S 000-004537

Procurement identifier (OCID): ocds-h6vhtk-02992a

Published 8 March 2021, 8:30am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 2DH

#### **Email**

[sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKH15 - Norwich and East Norfolk

#### **Internet address(es)**

Main address

[www.norfolk.gov.uk](http://www.norfolk.gov.uk)

Buyer's address

<https://in-tendhost.co.uk/norfolkcc>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/norfolkcc>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/norfolkcc>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Sport and Physical Activity Strategy Consultant

Reference number

NCCT42149

#### **II.1.2) Main CPV code**

- 73220000 - Development consultancy services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Greater Norwich Growth Board is seeking a consultant to develop a long-term Sport and Physical Activity Strategy (incorporating updates to existing Built Facilities and Playing Pitch Strategies) for the Greater Norwich (covering three local authority areas – Norwich, South Norfolk and Broadland).

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 73220000 - Development consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH15 - Norwich and East Norfolk

### **II.2.4) Description of the procurement**

Greater Norwich Growth Board is seeking a consultant to develop a long-term Sport and Physical Activity Strategy (incorporating updates to existing Built Facilities and Playing Pitch Strategies) for the Greater Norwich (covering three local authority areas – Norwich, South Norfolk and Broadland). Greater Norwich is a partnership between Norwich City Council, South Norfolk District Council, Broadland District Council and Norfolk County Council. This partnership is overseen by two separate boards; The Greater Norwich Development Partnership (GNDP) who oversee the development of the emerging Greater Norwich Local Plan and the Greater Norwich Growth Board (GNGB) who together with the New Anglia Local Enterprise Partnership (New Anglia LEP) oversee the strategic delivery of infrastructure that is required to support the planned growth. The Councils require Strategic Outcomes Planning support to develop a clear approach (determined by local priorities and outcomes) to providing effective and sustainable sport and physical activity opportunities for local communities up to 2038.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £100,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

9

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 April 2021

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

12 April 2021

Local time

10:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

## **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

This procurement will be managed electronically via the Council's eProcurement system. To participate in this procurement, applicants must first be registered on the system at <https://in-tendhost.co.uk/norfolkcc> Full instructions for registration and use of the system can be found at <https://in-tendhost.co.uk/norfolkcc.aspx/BuyerProfiles> Once registered you will be able to see the procurement project under the 'tenders' section and 'express an interest' to view the documentation. If you encounter any difficulties whilst using the system you can contact the In-Tend support team by phoning +44 8442728810 or emailing [support@in-tend.co.uk](mailto:support@in-tend.co.uk)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Norfolk County Council

Norwich

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Public Contracts Regulations 2015 (as amended) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Proceedings must be brought within 30 days from the date of knowledge (the date on which the economic operator first knew or ought to have known that grounds for starting the proceedings had arisen) unless the Court considers that there is good reason for extending the period within which proceedings may be brought, in which case the Court may extend that period up to a maximum of 3 months from the date of knowledge.

