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Tender

## **BHCC Brighton Centre Catering Concession**

BRIGHTON & HOVE CITY COUNCIL

F02: Contract notice

Notice identifier: 2021/S 000-004514

Procurement identifier (OCID): ocds-h6vhtk-029913

Published 5 March 2021, 7:42pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

BRIGHTON & HOVE CITY COUNCIL

Hove Town Hall, Norton Road

HOVE

BN3 3BQ

#### **Contact**

Gabbi Bancroft

#### **Email**

[gabbi.bancroft@brighton-hove.gov.uk](mailto:gabbi.bancroft@brighton-hove.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ - South East (England)

**Internet address(es)**

Main address

<https://www.brighton-hove.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.sesharedservices.org.uk/esourcing>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.sesharedservices.org.uk/esourcing>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Recreation, culture and religion

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

BHCC Brighton Centre Catering Concession

Reference number

BHCC - 032297

#### **II.1.2) Main CPV code**

- 55500000 - Canteen and catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council invites bidders to respond to this ITT for the provision of Catering Services at the Brighton Centre for an initial term of five years, with the option to extend for two further periods of twelve months.(5+1+1)

The purpose of this tender is to obtain professional, properly defined and costed propositions and solutions for the provision of a catering services concession contract at the Brighton Centre. The information provided in the specification will help your organisation to evaluate your suitability for the Council's specific requirements.

The Council is conducting this procurement in accordance with the requirements of the Concessions Contracts Regulations 2016

#### **II.1.5) Estimated total value**

Value excluding VAT: £10,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 55500000 - Canteen and catering services

### **II.2.3) Place of performance**

NUTS codes

- UKJ - South East (England)

Main site or place of performance

The Brighton Centre, Kings Road, Brighton.

### **II.2.4) Description of the procurement**

The concession contract will provide the successful bidder exclusive rights for the provision and sale of food and beverage (including alcohol) at the Brighton Centre, including catering for corporate clients, delegates at conferences and members of the public at events.

The contract is being let as a service concession contract, whereby the Council does not provide an up-front fee to the Contractor but instead grants permission for the Contractor to operate on its premises and generate revenue. In return, the Council expects a guaranteed annual minimum payment to be paid by the Contractor or payment of a specified percentage of annual turnover (whichever is greater).

The current annual turnover for this service is approximately £1.4million net (Pre COVID) and bidders should use this figure as a basis for their pricing proposals. The Contractor is expected to work in partnership with the Council to increase both revenue and overall service levels, including customer satisfaction.

The Contractor will be expected to fully staff the service and manage the running of the kitchen and catering areas. This includes, but is not limited to, ordering and food management, cleaning, maintenance of equipment and provision of additional crockery and cutlery etc if required.

This is an ongoing service and it is anticipated that the award of the concession contract will be deemed to be a "relevant transfer" attracting application of the TUPE Regulatory regime. The Council, without any obligation or commitment on its part, will provide indicative information only. The prospective tenderers are strongly advised in their own interest to carefully carry out their own due diligence and take necessary professional advice to have a fair idea of the impact of TUPE Regulations. All pricing information submitted by tenderers should consider all associated TUPE costs, including, but not limited to, any applicable redundancy, transfer or pension costs. The Council will not provide additional funds relating to TUPE.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

84

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 April 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

9 April 2021

Local time

12:11pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Brighton & Hove City Council

Brighton

Country

United Kingdom