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Tender

## **NEPO528 PSEUDO DYNAMIC PURCHASING SYSTEM FOR THE PROVISION OF BRITISH SIGN LANGUAGE INTERPRETERS**

Association Of North East Councils Limited (NEPO)

F02: Contract notice

Notice identifier: 2021/S 000-004508

Procurement identifier (OCID): ocds-h6vhtk-0298ec

Published 5 March 2021, 5:02pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Association Of North East Councils Limited (NEPO)

The Guildhall, Sandhill

Newcastle Upon Tyne

NE1 3AF

#### **Contact**

Bethany Wake

#### **Email**

[professional.services@nepo.org](mailto:professional.services@nepo.org)

#### **Telephone**

+44 1916380040

**Country**

United Kingdom

**NUTS code**

UKC - North East (England)

**Internet address(es)**

Main address

[www.nepo.org](http://www.nepo.org)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.nepo.org](http://www.nepo.org)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.nepo.org](http://www.nepo.org)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

NEPO528 PSEUDO DYNAMIC PURCHASING SYSTEM FOR THE PROVISION OF BRITISH SIGN LANGUAGE INTERPRETERS

Reference number

NEPO528

#### II.1.2) Main CPV code

- 75200000 - Provision of services to the community

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

The Association of North East Councils Limited trading as NEPO is inviting tenders for organisations to participate in a maximum 60 month Pseudo Dynamic Purchasing System for the provision British Sign Language Interpreters to provide a compliant route to market for both planned and unplanned requirements related to the Provision of British Sign Language Interpreting Services for those members of public for whom British Sign Language is their primary method of communication.

The opportunity can be accessed via the NEPO eTender system. Suppliers wishing to be considered for this Pseudo Dynamic Purchasing System must register their expression of interest and submit a tender through the NEPO eTender System. If not already registered, candidates should register on the NEPO eTender system at <https://procontract.due-north.com/register>.

Tenders must be submitted using the link above. Tenders submitted via post or email methods will not be accepted. If you require time-critical assistance on submitting your Tender please contact the System Support Team on 0330 0050352. For non time-critical issues, such as passwords, general account queries and location of information etc, please contact Proactis Supplier Support Helpdesk Ticketing System(<http://proactis.kayako.com/>) and select ProContract V3 support. You will then need to log in or submit a ticket to register your issue. Alternatively, you can email [ProContractSuppliers@proactis.com](mailto:ProContractSuppliers@proactis.com) . This will automatically log a support ticket on the Proactis Supplier Support Helpdesk.

NEPO does not give any guarantee and/or warrant the actual value of orders (if any) which will be placed with the successful suppliers by any Contracting Authority using the Pseudo Dynamic Purchasing System pursuant to this process and accepts no liability thereof.

### **II.1.5) Estimated total value**

Value excluding VAT: £2,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 4

## **II.2) Description**

### **II.2.1) Title**

Lot 1 - Face to Face and Video Link

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79540000 - Interpretation services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

This Lot incorporates all elements of Lot 2 - Face to Face and Lot 3 - Video Link 3. Providers must be able to supply against all requirements to be considered:

- British Sign Language (face to face and video link)
- Speech to Text Operator

- Lip speaking (face to face and video link)

Services may be required 24 hours a day, 7 days a week and Providers must ensure that they can comply with this requirement.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £500,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The Pseudo Dynamic Purchasing System will be renewed in a maximum of 5 years.

The Pseudo Dynamic Purchasing System will be for an period of 36 months with an option to extend for a further 1 x 24 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 - Face to Face

Lot No

2

**II.2.2) Additional CPV code(s)**

- 79540000 - Interpretation services

**II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

**II.2.4) Description of the procurement**

An Interpreter is physically present in order to allow parties to communicate via the following methods:

- British Sign Language
- Speech to Text Operator
- Lip speaking

Services may be required 24 hours a day, 7 days a week and Providers must ensure that they can comply with this requirement.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £500,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The Pseudo Dynamic Purchasing System will be renewed in a maximum of 5 years.

The Pseudo Dynamic Purchasing System will be for an period of 36 months with an option to extend for a further 1 x 24 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 3 - Video Link

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 79540000 - Interpretation services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

An Interpreter is present via video link to allow parties to communicate via the following methods:

- British Sign Language
- Lip speaking

Services may be required 24 hours a day, 7 days a week and Providers must ensure that they can comply with this requirement.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £500,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The Pseudo Dynamic Purchasing System will be renewed in a maximum of 5 years.

The Pseudo Dynamic Purchasing System will be for an period of 36 months with an option to extend for a further 1 x 24 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

Lot 4 - Specialist Services

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 79540000 - Interpretation services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

An Interpreter is present to allow parties to communicate via the following methods:

- Deafblind Communication
- International Sign Language
- Deaf Relay Interpreting

Services may be required 24 hours a day, 7 days a week and Providers must ensure that they can comply with this requirement.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £500,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The Pseudo Dynamic Purchasing System will be renewed in a maximum of 5 years.

The Pseudo Dynamic Purchasing System will be for an period of 36 months with an option to extend for a further 1 x 24 months.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

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**Section III. Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As stated in the Procurement Documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the setting up of a dynamic purchasing system

The dynamic purchasing system might be used by additional purchasers

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

6 April 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 12 months prior to the published expiry date.

## **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

NEPO is a Central Purchasing Body as defined in the Public Contract Regulations 2015 (PCR15). The agreement will be available for use by all NEPO Members. A list of member organisations is available in the About section of the NEPO website at: [www.nepo.org](http://www.nepo.org)

This agreement will also be made available to all current and future NEPO Associate Members. Current Associate Members are listed in the Associate Member section of the NEPO website at: [www.nepo.org/associate-membership/list](http://www.nepo.org/associate-membership/list)

NEPO intends to make the resulting agreement available for use by all Contracting Authorities throughout all administrative regions of the UK (as defined by the Public Contracts Regulations 2015) including but not limited to Government Departments and their Agencies, Non-Departmental Public Bodies, Central Government, NHS Bodies, Local Authorities, Emergency Services, Coastguard Emergency Services, Educational Establishments, Registered Social Landlords and Registered Charities who have a need to purchase the above services.

Please see the following websites for further details:

<http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>

<https://www.gov.uk/government/organisations/department-for-education>

<https://www.gov.uk/check-a-university-is-officially-recognised/recognised-bodies>

<http://www.schoolswebdirectory.co.uk/localauthorities.php>

<http://www.ukschoolsdirectory.net>

<https://www.gov.uk/find-school-in-england>

<https://education.gov.scot/ParentZone>

<http://hwb.wales.gov.uk/>

<https://www.education-ni.gov.uk/>

<https://www.gov.uk/government/publications/open-academies-and-academy-projects-in-development>

<http://unistats.direct.gov.uk/institutions/>

<http://www.hefce.ac.uk/workprovide/unicoll/heis/>

<http://www.hefce.ac.uk/workprovide/unicoll/fecs/>

<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>

<http://www.wales.nhs.uk/nhswalesaboutus/structure>

<http://www.scottishambulance.com/TheService/organised.aspx>

<http://www.hscni.net/index.php?link=trusts>

<http://www.scottishambulance.com/AboutUs/HowWeOrganised.aspx>

<http://www.direct.gov.uk/en/DI1/Directories/A-ZOfCentralGovernment/index.htm>

<https://www.gov.uk/government/organisations>

<http://www.northernireland.gov.uk/gov.htm>

<http://www.nidirect.gov.uk/local-councils-in-northern-ireland>

<http://www.scotland.gov.uk/Publications/2012/02/2421/1>

<https://www.communities-ni.gov.uk/contact>

<https://www.finance-ni.gov.uk/articles/list-public-bodies-which-ni-public-procurement-policy-applies>

<https://www.ons.gov.uk/>

<https://www.police.uk/forces/>

<http://www.police-information.co.uk/index.html>

<http://www.psnipolice.uk/index.htm>

<http://www.scotland.police.uk/>

<https://www.gov.uk/government/organisations/maritime-and-coastguard-agency>

<http://www.fireservice.co.uk/>

information/ukfrs

<http://www.gov.scot/Topics/archive/law-order/Police/PoliceServiceofScotland>

<http://www.fire.org.uk/fire-brigades.html>

<http://www.nifrs.org/areas-districts/>

<http://www.firescotland.gov.uk/your-area.aspx>

<https://www.gov.uk/government/publications/current-registered-providers-of-social-housing>

<http://directory.scottishhousingregulator.gov.uk/pages/default.aspx>

<https://gov.wales/topics/housing-and-regeneration/publications/registered-social-landlords-in-wales/?lang=en>

<https://www.nidirect.gov.uk/contacts/housing-associations>

[http://www.charity-commission.gov.uk/About\\_us/Regulation/Registering\\_charities\\_index.aspx](http://www.charity-commission.gov.uk/About_us/Regulation/Registering_charities_index.aspx)

<http://www.oscr.org.uk/>

<https://idea.org.uk/>

<http://apps.charitycommission.gov.uk/Showcharity/RegisterOfCharities/>

registerhomepage.aspx

[http://www.sell2wales.gov.uk/Search/search\\_Auth.aspx](http://www.sell2wales.gov.uk/Search/search_Auth.aspx)

<http://www.communities.gov.uk/newsroom/factsandfigures/housingplanning1/facts/socialhousing/?id=1822644>

A complete list of permissible users is shown on the NEPO website below:

<https://www.nepo.org/associate-membership/permissible-users>

Organisations wishing to access the NEPO agreement will be required to register as a NEPO Associate Member in the first instance.

Further information can be found at: [www.nepo.org](http://www.nepo.org)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

NEPO

Guildhall, Quayside

Newcastle Upon Tyne

NE1 3AF

Email

[bethany.wake@nepo.org](mailto:bethany.wake@nepo.org)

Country

United Kingdom

Internet address

[www.nepo.org](http://www.nepo.org)

### **VI.4.2) Body responsible for mediation procedures**

NEPO

Guildhall, Quayside

Newcastle Upon Tyne

NE1 3AF

Email

[bethany.wake@nepo.org](mailto:bethany.wake@nepo.org)

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Public Contracts Regulations 2015 ('Regulations') provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

Any such action must be brought promptly and within the time limits as defined in the above regulations. Where an agreement has not been entered into the court may order the setting aside of the award decision or order the contracting authority to amend any document and may award damages. If the DPS has been entered into the court has the options to award damages and/or to shorten or order the DPS ineffective.

#### **VI.4.4) Service from which information about the review procedure may be obtained**

Association Of North East Councils Limited (NEPO)

Guildhall, Quayside

Newcastle Upon Tyne

NE1 3AF

Email

[bethany.wake@nepo.org](mailto:bethany.wake@nepo.org)

Country

United Kingdom

Internet address

[www.nepo.org](http://www.nepo.org)