

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/004500-2023>

Tender

Office cleaning services

Link Group

F02: Contract notice

Notice identifier: 2023/S 000-004500

Procurement identifier (OCID): ocds-h6vhtk-03a581

Published 14 February 2023, 12:58pm

The closing date and time has been changed to:

24 March 2023, 12:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

Link Group

2c New Mart Road

Edinburgh

EH14 1RL

Contact

Natasha Mitchell

Email

linkprocurement@linkgroup.org.uk

Telephone

+44 3303030124

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://linkhousing.org.uk/>

Buyer's address

<https://www.publiccontractsscotland.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Other type

Registered Social Landlord

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Office cleaning services

Reference number

BS23

II.1.2) Main CPV code

- 90919200 - Office cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

Office cleaning services, including window cleaning services for eight offices across Edinburgh, Falkirk, Cumbernauld, Bathgate and Paisley.

II.1.5) Estimated total value

Value excluding VAT: £335,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Edinburgh, Falkirk, Cumbernauld, Bathgate and Paisley

II.2.4) Description of the procurement

Office cleaning services including window cleaning across eight Link Group sites.

II.2.5) Award criteria

Quality criterion - Name: Service Delivery / Weighting: 25%

Quality criterion - Name: Contract management / Weighting: 25%

Quality criterion - Name: Health and safety and lone working arrangements / Weighting: 9%

Quality criterion - Name: Security / Weighting: 9%

Quality criterion - Name: Community benefits / Weighting: 9%

Quality criterion - Name: Environmental management / Weighting: 14%

Quality criterion - Name: Fair working practices / Weighting: 9%

Price - Weighting: 70

II.2.6) Estimated value

Value excluding VAT: £335,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

17 March 2023

Local time

12:00pm

Changed to:

Date

24 March 2023

Local time

12:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 14 July 2023

IV.2.7) Conditions for opening of tenders

Date

17 March 2023

Local time

12:00pm

Place

Link Group

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=721457.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:721457)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=721457

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court and Justice of the Peace Court

27 Chamber Street

Edinburgh

EH1 1LB

Country

United Kingdom

